

**MINUTES OF THE
CITY COUNCIL MEETING
JUNE 05, 2017**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller.
3. Pledge of Allegiance led by Ryan Worley of Boy Scout Troop #320.
4. Correction or Withdrawal of Agenda Items by Sponsor.
None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Heller and seconded by Alderman Trantham to approve May 15, 2017, 7:30 p.m., City Council Meeting Minutes. Motion passed unanimously to approve the minutes with Alderman Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
6. Petitions by Citizens on Non-Agenda Items.
None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
No report.
 - B. Report of Treasurer.
No report.
 - C. Report of Zoning Administrator.
No report.
 - D. Report of Building Inspector/Code Administrator.
No report.
 - E. Report of Director of Public Works.
Tim Birk reported on the Parking Lot project on Market which has been completed. Lighting, markings and appropriate signs are all in place.
 - F. Report of Chief of Police.
No report.
 - G. Report of City Attorney.
No report.
 - H. Report and Communication by Mayor.
 1. Presentation of IMUA Scholarship Check to Shane Douglas. Ed Cobau from the Illinois Municipal Utilities Association presented Shane with a Certificate of Appreciation and a check for \$500.00.
 2. Appointment of Rite Trantham to the Library Board for the remainder of a vacancy due to expire on 06-30-19. Unanimous consent was given with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
 3. Presentation of Eagle Scout Project by Ryan Worley of Troop #320 for a pavilion to be constructed at the Human Support Services Bradley Buildings on Bradford Lane.
8. Report of Standing Committees.
None.

9. Report of Special Committees.
None.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.

A. Consideration and Action on Resolution No. 17-13 Authorizing the Execution of a Professional Services Agreement – Task Order No. 19 Between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to the Vandebrook Drive Water Main Extension Project with a Not to Exceed Amount of \$56,400.00.

Motion made by Alderman Darter and seconded by Alderman Row to approve action on Resolution No. 17-13 Authorizing the Execution of a Professional Services Agreement-Task Order No. 19 between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services related to the Vandebrook Drive Water Main Extension Project with a Not to Exceed Amount of \$56,400.00. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

B. Consideration and Action on Resolution No. 17-14 Authorizing the Execution of a Professional Services Agreement-Task Order No. 20 Between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to the Shady Springs Sanitary Sewer Improvement Project with a Not to Exceed Amount of \$40,000.00.

Motion made by Alderman Hopkins and seconded by Alderman Heller to approve action on Resolution No. 17-14 Authorizing the Execution of a Professional Services Agreement-Task Order No. 20 between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services related to the Shady Springs Sanitary Sewer Improvement Project with a Not to Exceed Amount of \$40,000.00. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.

C. Consideration and Action on Resolution No. 17-15 Authorizing the Execution of a Professional Services Agreement-Task Order No. 21 Between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to the 2017 Sewer Lining Project with a Not to Exceed Amount of \$18,000.00.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve action on Resolution No. 17-15 Authorizing the Execution of a Professional Services Agreement-Task Order No. 21 between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services related to the 2017 Sewer Lining Project with a Not to Exceed Amount of \$18,000.00. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

11. Unfinished Business.
None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 554.

Motion made by Alderman Darter and seconded by Alderman Heller to approve action on Warrant No. 554. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

B. Consideration and Action on Special Event Permit Application from the SS Peter and Paul Catholic Church for their Annual Church Picnic to be held on June 09 and 10, 2017.

Motion made by Alderman Notheisen and seconded by Alderman Hopkins to approve action on a Special Event Permit Application from the SS Peter and Paul Catholic Church for their Annual Church Picnic to be held on June 09 and 10, 2017. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.

- C. Consideration and Action on Special Event Permit Application from the SS Peter and Paul Catholic Church for their Annual Pancake Ride to be held on June 10, 2017.
Motion made by Alderman Row and seconded by Alderman Heller to approve action on Special Event Permit Application from the SS Peter and Paul Catholic Church for their Annual Pancake Ride to be held on June 10, 2017. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- D. Consideration and Action on Special Event Permit Application from the Life Network for their Annual Biking for Babies Event to be held on June 10, 2017.
Motion made by Alderman Hopkins and seconded by Alderman Row to approve action on Special Event Permit Application from the Life Network for their Annual Biking for Babies Event to be held on June 10, 2017. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Buettner, Row, Heller, Notheisen and Thomas voting yea.
- E. Consideration and Action on Annual Membership Dues (Ruby Level) of \$2,500.00 with the Tourism Bureau to be paid out of the Hotel/Motel Tax Fund.
Motion made by Alderman Heller and seconded by Alderman Darter to approve action on Annual Membership Dues (Ruby Level) of \$2,500.00 with the Tourism Bureau to be paid out of the Hotel/Motel Tax Fund. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
- F. Consideration and Action on Participation in the Distribution Service from the Tourism Bureau of Illinois South for a cost of \$500.00 to be paid out of the Hotel/Motel Tax Fund.
Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve action on participation in the Distribution Service from the Tourism Bureau of Illinois South for a cost of \$500.00 to be paid out of the Hotel/Motel Tax Fund. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Buettner, Row, Heller and Notheisen voting yea.
- G. Consideration and Action on Waiver of the Building Permit and Inspection Fees for the SS Peter and Paul Catholic Church for a Window Replacement Project at the SPPS Grade School.
Motion made by Alderman Heller and seconded by Alderman Row to approve action on waiver of the building permit and inspection fees for the SS Peter and Paul Catholic Church for a Window Replacement Project at the SPPS Grade School. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.
- H. Consideration and Action on Waiver of Building Permit and Inspection Fees for the Eagle Scout Pavilion Project at 230 Bradford Lane for Human Support Services.
Motion made by Alderman Notheisen and seconded by Alderman Darter to approve action on waiver of building permit and inspection fees for the Eagle Scout Pavilion Project at 230 Bradford Lane for Human Support Services. The motion as amended to add the City of Waterloo will donate \$300. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- I. Consideration and Action on Approval of Commercial Site Plan Located at 1365 N. Illinois Route 3 for Bootsie's Bakery.
Motion made by Alderman Heller and seconded by Alderman Notheisen to approve action on approval of Commercial Site Plan located at 1365 N. Illinois Route 3 for Bootsie's Bakery. Discussion. The new owner Jerry Sickmeyer explained the complex will be a gift shop, restaurant and bakery. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner and Row voting yea.

- J. Consideration and Action on Purchase of a Fuel Valve in the Amount of \$24,222.00 from Solar Turbines Caterpillar Company.
Motion made by Alderman Notheisen and seconded by Alderman Darter to approve action on purchase of a fuel valve in the amount of \$24,222.00 from Solar Turbines, Caterpillar Company. Discussion. Director Tim Birk described the fuel valve and use for the city. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Buettner, Row and Heller voting yea.
- K. Consideration and Action on Purchase of a 2017 48-Foot Bucket Truck (Ford-Altec) from State Bid in the Amount of \$133,514.00 as Included in the 2017-2018 Budget.
Motion made by Alderman Row and seconded by Alderman Trantham to approve action on purchase of a 2017 48-Foot Bucket Truck (Ford-Altec) from State Bid in the amount of \$133,514.00 as included in the 2017-2018 Budget. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Buettner voting yea.
- L. Consideration and Action on Purchase of a 2017 Ford F-350 1-Ton Flat Bed Dump Truck from State Bid in the Amount of \$59,056.00 as Included in the 2017-2018 Budget.
Motion made by Alderman Darter and seconded by Alderman Heller to approve action on purchase of a 2017 Ford F-350 1-Ton Flat Bed Dump Truck from State Bid in the amount of \$59,056.00 as included in the 2017-2018 Budget. Motion passed unanimously with Aldermen Darter, Buettner, Row, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Notheisen stated the Monarch Butterfly program at the library went well and the children were a pleasure to work with.
Mayor Smith stated the Optimist Car Show was well attended with 165 entries.
14. Motion made by Alderman Notheisen and seconded by Alderman Thomas to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:00 p.m.

**Barbara Pace,
CITY CLERK**