

## Minutes of Ordinance Committee Meeting

February 6, 2017, 6:00 pm.

Waterloo City Hall Conference Room

Meeting called to order at 6:00 pm with the follow committee members in attendance, Aldermen Clyde Heller, Steve Notheisen, Rita Trantham, James Hopkins, and Russ Row. Mayor Tom Smith, Aldermen Gerald Frederick, Stan Darter, Russ Thomas, Finance Officer Shawn Kennedy, Director of Public Works Tim Birk, Zoning Code Administrator Jim Nagel, Kyle Buettner, and Scott Paisley were also present.

Agenda Item 1, Petitions by Citizens on Non-Agenda Items. Scott Paisley requested to know when the City would be addressing a request he has. Planning Committee would be the most appropriate committee to hear his request and Chairman of Planning, Russ Row informed Scott that this would on the Planning agenda within a week or two. Scott was accepting of this information.

Agenda Item 2, Approval of 01-16-2017 Ordinance Committee Meeting Minutes. After review, a motion to accept was made by Rita Trantham, seconded by James Hopkins, approval vote 5-0.

Agenda Item 3, Ordinance 1713- Electric Utility and City Tax. This addition is needed to correct an omission when ordinance 1697 was passed. Positive action would reinsert this information into the ordinance as had been previously approved. Motion to approve for Council action made by Jim Hopkins, second by Russ Row, Vote 5-0. Will appear on Council Agenda.

Agenda Item 4, Ordinance 1714- Electric Nonresidential Customer. This clarification of the definition of a Nonresidential Customer by adding the sentence "or any customer not fitting into "Residential" as defined above". This has a small application where the electrical customer is not an adjoining property, but rather located separate from residential property. Motion made by Steve Notheisen, second by Jim Hopkins to approve for Council action, Vote 5-0. Will appear on City Council Agenda for final action.

Agenda Item 5, Building Permit Fee Schedule. Jim Nagel presented details on the need to create a new building permit fee schedule for Commercial Remodeling/Build Outs. Current fee schedule is calculated at the greater of \$.30/per square foot or \$5 per \$1000 of construction costs. This method of calculation may not be a negative cost factor if only applying to small jobs, but when applied to larger structures and more extensive remodeling, the costs can be seen as excessive for the amount of inspections the City would be conducting. After discussion, Mr. Nagel was asked to further explore the example from O'Fallon Illinois and how that schedule would work here. He is to present information at the next Utility Meeting.

Agenda Item 6, Travel Expense Control Act. Shawn Kennedy provided updates from previously distributed draft and discussed new items. Due to compressed schedule, this will be addressed at the upcoming Utility Meeting and based on results, prepared for Council Agenda action during the next City Council Meeting.

Agenda Item 7, Comments. No Comments.

Motion to adjourn meeting made by Rita Trantham, second by Steve Notheisen, Meeting adjourned at 6:35 pm.

Submitted by Clyde Heller