

WATERLOO CITY COUNCIL -REVISED

Regular Meeting Agenda

Date: January 16, 2017

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 - i. Presentation of Colors by Cub Scouts, Troop 301.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1709 Amending the City of Waterloo Code of Ordinances, Chapter 1, Administration, Section 1-2-92(E) Deposit of Funds, to Revise Currently Listed Bank Names.
 - B. Consideration and Action on Ordinance No. 1710 Amending the City of Waterloo, Illinois, Revised Code of Ordinances, Chapter 7 Business Code, Article V Raffle Code.
 - C. Consideration and Action on Ordinance No. 1711 Authorizing the Amendment of the City Code of the City of Waterloo, Illinois, Chapter 40 Zoning: Section 40-3-2(B) Buildings: Accessory Buildings, Regarding Commercial Accessory Building Roofing Materials.
 - D. Consideration and Action on Ordinance No. 1712 Authorizing the Amendment to the City of Waterloo Revised Code of Ordinances, Chapter 40 Zoning, Section 40-2-3(B) Regarding Gym / Training / Fitness Centers.
 - E. Consideration and Action on Resolution No. 17-01 Authorizing the Execution of a Professional Services Agreement – Task Order No. 14 Between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to the Park Street Sewer Extension Project with a Not to Exceed Amount of \$53,000.00.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Raffle License Request and Waiver of Bond from the Monroe County Retail Liquor Association for a Multiple Raffle to be held on the second Monday of each month from March 2017 through March 2018.
 - B. Consideration and Action on Approval of Kamadulski Excavating as Low Bidder in the Amount of \$227,376.34 for the Sunset Lift Station Replacement Project as Bid on Tuesday, January 10, 2017 at 2:00 p.m.
 - C. Consideration and Action on Extension of Façade Grant to J.V.'s Bar & Grill for an additional six months, to expire on 07-16-17.
 - D. Consideration and Action on Purchase of White Lights for Downtown Waterloo up to \$30,000 to be paid for out of the Video Gaming Proceeds.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Jan. 24, 2017 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.
Feb. 06, 2017 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 08, 2017 – Minister's Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.
Feb. 08, 2017 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Feb. 09, 2017 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
Feb. 09, 2017 – Cemetery Board Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Feb. 13, 2017 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Feb. 14, 2017 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Feb. 16, 2017 – Zoning Board of Appeals Meeting, City Hall: Council Chambers, 7:30 p.m.
Feb. 18 & 20, 2017 – City Hall Closed for President's Day.
Feb. 21, 2017 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
JANUARY 03, 2017**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Heller. Alderman Row was absent.
3. Pledge of Allegiance led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Darter and seconded by Alderman Frederick to approve December 19, 2016 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously to approve the minutes with Alderman Darter, Frederick, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items.
None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
Collector Kennedy reported on the increase which will appear on the water charges due to an increase by the State of Illinois.
 - B. Report of Treasurer.
No report.
 - C. Report of Zoning Administrator.
Administrator Nagel reported the Zoning Board will meet the 2nd Thursday of this month. He also distributed the report of building permits issued year to date 12/31/16.
 - D. Report of Director of Public Works.
Director Tim Birk reported on the water break on Grand Avenue Sunday.
 - E. Report of Chief of Police.
No report.
 - F. Report of City Attorney.
No report.
 - G. Report and Communication by Mayor.
Introduction and Swearing in of new City of Waterloo Police Officer, Mr. Daniel Pittman. Patrolman Pittman was sworn in by City Clerk, Barbara Pace. Chief of Police Michael Douglas welcomed Officer Pittman.
8. Report of Standing Committees.
No report.
9. Report of Special Committees.
Mayor Smith reported the New Year's Eve celebration at the bandstand was attended by a crowd of over a 150 people. All participated in playing Auld Lang Syne on their kazoos.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.

A. Consideration and Action on Ordinance No. 1708 Amending the City of Waterloo, Illinois, Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-36(A)(B)(C) Water Rates.

Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve Ordinance No. 1708 Amending the City of Waterloo, Illinois, Revised Code of Ordinances, Chapter 38 Utility Systems, Article IV Water Code, Section 38-4-36(A)(B)(C). Discussion. Collector Kennedy explained the increase in the City water bills is due to the Illinois American water increase. Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Heller, Notheisen, Thomas, and Hopkins voting yea.

11. Unfinished Business.
None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 549.

Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 549. Motion passed unanimously with Aldermen Darter, Frederick, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

B. Consideration and Action on Sale of a 1999 Dodge Ram 2500 Pickup Truck, from the Bid Opening held on 12-22-16, 10:00 a.m., to the Highest Bidder in the Amount of \$400 from John Luecking. Motion made by Alderman Hopkins and seconded by Alderman Frederick to approve the sale of a 1999 Dodge Ram 2500 Pickup Truck, from the bid opening held on 12-22-16, 10:00 a.m., to the highest bidder in the amount of \$400 from John Luecking. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Heller, Notheisen and Thomas voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Notheisen announced the Garden Club will meet Tuesday on the second floor of City Hall. The host will be the Picky Bee honey producers which will be informative.

Alderman Hopkins reported the roundabout (Route 156) is being completed and is very impressive and a nice addition.

Mayor Smith and the Aldermen wished everyone a Happy New Year.

14. Motion to Adjourn. Motion made by Alderman Heller and seconded by Alderman Notheisen to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:40 p.m.

Barbara Pace,
CITY CLERK

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2015-2016 ACTUAL AMOUNT	2016-2017 BUDGETED AMOUNT	% INCREASE/ DECREASE	2015 DEC	2016 DEC	% INCREASE/ DECREASE	2015-2016 FISCAL YTD	2016-2017 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,364,182.82	10,690,000.00	3.14%	831,845.92	809,464.36	-2.69%	7,238,989.08	7,704,958.37	6.44%
ELEC TAX	259,994.67			20,364.61	19,841.06	-2.57%	180,136.46	188,457.69	4.62%
ELECT MISC.	253,048.00	164,200.00	-35.11%	11,704.00	10,564.00	-9.74%	137,318.00	136,831.00	-0.35%
SUBTOTAL	10,877,225.49	10,854,200.00	-0.21%	863,914.53	839,869.42	-2.78%	7,556,443.54	8,030,247.06	6.27%
BEGINNING UNAPPLIED	412,175.44			30,895.31	38,039.39	23.12%	214,833.29	292,127.55	35.98%
UNAPPLIED CASH REC'D	129,714.03			25,836.86	17,288.34	-33.09%	88,097.12	88,732.02	0.72%
UNAPPLIED DISBURSED	106,731.97			5,646.78	5,820.29	3.07%	53,158.65	78,353.56	47.40%
ENDING UNAPPLIED	435,157.50			51,085.39	49,507.44	-3.09%	249,771.76	302,506.01	21.11%
GAS SALES	2,381,742.77	2,835,000.00	19.03%	144,213.04	115,484.40	-19.92%	1,048,604.21	943,866.43	-9.99%
GAS TAX	65,844.76			3,745.19	2,971.57	-20.66%	26,149.98	22,996.08	-12.06%
GAS MISC.	110,510.00	69,200.00	-37.38%	4,768.00	4,663.00	-2.20%	47,882.00	85,624.00	78.82%
SUBTOTAL	2,558,097.53	2,904,200.00	13.53%	152,726.23	123,118.97	-19.39%	1,122,636.19	1,052,486.51	-6.25%
WATER SALES	2,106,615.02	2,273,000.00	7.90%	204,942.19	188,352.29	-8.09%	1,446,985.10	1,468,830.82	1.51%
WATER MISC.	86,140.00	78,500.00	-8.87%	3,332.00	8,038.00	141.24%	48,386.00	48,848.00	0.95%
SUBTOTAL	2,192,755.02	2,351,500.00	7.24%	208,274.19	196,390.29	-5.71%	1,495,371.10	1,517,678.82	1.49%
SEWER SALES	1,680,359.96	1,718,000.00	2.24%	161,696.41	152,454.41	-5.72%	1,146,239.58	1,163,984.16	1.55%
SEWER MISC.	180,922.00	166,000.00	-8.25%	9,029.00	10,182.00	12.77%	108,877.00	121,989.00	12.04%
SUBTOTAL	1,861,281.96	1,884,000.00	1.22%	170,725.41	162,636.41	-4.74%	1,255,116.58	1,285,973.16	2.46%
CITY TAX	482,256.57	505,300.00	4.78%	37,887.36	35,481.56	-6.35%	306,949.91	310,071.15	1.02%
MISC.	35,163.00	30,700.00	-12.69%	-429.00	2,842.00	762.47%	10,758.00	11,848.00	10.13%
SUBTOTAL	517,419.57	536,000.00	3.59%	37,458.36	38,323.56	2.31%	317,707.91	321,919.15	1.33%
REFUSE FEE	703,021.71	741,450.00	5.47%	62,005.03	61,373.01	-1.02%	469,930.72	475,669.53	1.22%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,411.00	50,000.00	3.28%	3,449.00	4,593.00	33.17%	31,663.00	32,379.00	2.26%
PERMITS	81,496.00	80,000.00	-1.84%	3,559.00	7,328.00	105.90%	56,701.00	66,142.00	16.65%
INSPECTION FEES	18,300.00	20,000.00	9.29%	1,350.00	1,200.00	-11.11%	13,350.00	13,275.00	-0.56%
FRANCHISE FEES	120,855.00	120,000.00	-0.71%	-	-		65,390.00	72,451.00	10.80%
LIQUOR LICENSE	6,217.00	6,200.00	-0.27%	10.00	30.00	200.00%	6,037.00	6,890.00	14.13%
INFRASTRUCTURE FEE	269,544.00	265,000.00	-1.69%	21,898.00	20,490.00	-6.43%	179,966.00	169,012.00	-6.09%
HOTEL/MOTEL TAX	26,688.00	15,000.00	-43.79%	969.00	2,982.00	207.74%	9,842.00	16,267.00	65.28%
MISC.	76,788.00	63,520.00	-17.28%	1,599.00	5,640.00	252.72%	60,637.00	108,156.00	78.37%
REPLACEMENT TAX	61,711.00	62,200.00	0.79%	2,583.00	2,539.00	-1.70%	37,900.00	33,422.00	-11.82%
COUNTY TAX	399,268.00	350,000.00	-12.34%	-	-		388,154.00	340,648.00	-12.24%
SALES TAX	2,205,481.00	2,300,000.00	4.29%	173,031.00	186,704.00	7.90%	1,445,899.00	1,464,262.00	1.27%
BUSINESS DISTRICT TAX	72,251.00	70,000.00	-3.12%	5,608.00	7,793.00	38.96%	40,550.00	60,064.00	48.12%
VIDEO GAMING	59,800.00	60,000.00	0.33%	28,486.00	7,342.00	-74.23%	39,150.00	52,555.00	34.24%
INCOME TAX	1,273,383.00	1,231,000.00	-3.33%	154,137.00	104,702.00	-32.07%	852,545.00	792,488.00	-7.04%
SUBTOTAL	5,423,214.71	5,434,370.00	0.21%	458,684.03	412,716.01	-10.02%	3,697,714.72	3,703,680.53	0.16%
MOTOR FUEL TAX	263,777.00	266,500.00	1.03%	109,675.00	22,193.00	-79.76%	180,157.00	177,387.00	-1.54%
MISC.	930.00	600.00	-35.48%	67.00	280.00	317.91%	354.00	1,680.00	374.58%
SUBTOTAL	264,707.00	267,100.00	0.90%	109,742.00	22,473.00	-79.52%	180,511.00	179,067.00	-0.80%
UTILITY DEPOSITS	119,675.00	-		9,050.00	9,300.00	2.76%	83,625.00	92,325.00	10.40%
TOTAL DEPOSITS	23,944,090.31	24,231,370.00	1.20%	2,036,411.61	1,822,116.00	-10.52%	15,797,223.16	16,272,109.25	3.01%

January 16, 2017

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the December 31, 2016 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

A handwritten signature in black ink that reads "Brad A. Papenberg". The signature is written in a cursive style with a large, prominent initial "B".

Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
December 31, 2016

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	69,785.33	9,300.00	8,525.00	70,560.33
General Fund	(2,143,088.21)	167,978.74	663,780.07	(2,638,889.54)
Motor Fuel Tax	4,425.07	50,027.27	5,211.66	49,240.68
Water Fund	633,806.87	196,958.61	149,293.87	681,471.61
Sewer Fund	752,216.04	163,322.48	119,843.09	795,695.43
Gas Fund	907,349.29	123,542.47	188,479.16	842,412.60
Electric Fund	2,111,817.04	858,276.28	815,015.18	2,155,078.14
Capital Improvements	350,342.24	37,491.83	52.41	387,781.66
D.A.R.E.	49.98	-	-	49.98
Interest	6,632.00	2,055.13	-	8,687.13
Hotel/Motel Tax	111,080.86	2,982.34	3,938.50	110,124.70
TOTALS:	\$2,804,914.49	\$1,611,935.15	\$1,954,138.94	\$2,462,710.70

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ 2,240,324.69	1,162.60	-	\$ 2,241,487.29
Electric	\$ 2,937,132.24	1,524.20	-	\$ 2,938,656.44
E-Pay Utility Bills	4,681.69	15,706.71	18,303.20	2,085.20
Farm Account Income	114,009.19	14.52	-	114,023.71
Gas	3,359,643.89	1,743.46	-	3,361,387.35
General Fund	9,197,562.93	327,688.31	-	9,525,251.24
Motor Fuel	604,743.51	22,446.02	50,000.00	577,189.53
Pension Reserve	1,109,997.61	235.04	-	1,110,232.65
Sewer	1,473,946.07	784.90	-	1,474,710.97
Utility Deposits	302,575.11	157.02	-	302,732.13
Water	1,536,888.56	797.56	-	1,537,686.12

Total Invested Funds:	\$22,881,505.49	\$372,240.34	\$68,303.20	\$23,185,442.63
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Total All City Funds:	\$25,686,419.98	\$1,984,175.49	\$2,022,442.14	\$25,648,153.33
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<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$7,414,249.59	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$2,046,400.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$2,869,014.00</u>		
Total Liabilities		\$12,372,060.00	\$12,329,663.59		

Respectfully Submitted,


 Brad A. Papenberg
 City Treasurer

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1709 Amending the City of Waterloo
Code of Ordinances, Chapter 1, Administration, Section 1-2-92(E) Deposit of
Funds, to Revise Currently Listed Bank Names.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-12-17

Submitted by:
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1709

AN ORDINANCE AMENDING THE CITY OF WATERLOO CODE OF ORDINANCES, CHAPTER 1 ADMINISTRATION, SECTION 1-2-92(E) DEPOSIT OF FUNDS, TO REVISE CURRENTLY LISTED BANK NAMES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. Section 1-2-92(E) of the City Code is hereby amended to read as follows:

1-2-92 DEPOSIT OF FUNDS.

(E) The following banks are herewith designated as places of deposit where the City Treasurer is required to keep all funds and moneys in his custody belonging to the municipality:

- (1) Midland States Bank, Waterloo, Illinois;
- (2) First National Bank of Waterloo, Waterloo, Illinois;
- (3) State Bank of Waterloo, Waterloo, Illinois;
- (4) The State Treasurer's Investment Pool;
- (5) First Bank, Waterloo, Illinois;
- (6) Illinois Metropolitan Investment Fund;
- (7) Illinois National Bank, Springfield, Illinois; and
- (8) Reliance Bank, Columbia, Illinois

SECTION TWO. All other ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION THREE. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 16th day of January, 2017, pursuant to a roll call vote as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1710 Amending the City of Waterloo,
Illinois, Revised Code of Ordinances, Chapter 7 Business Code, Article V Raffle
Code.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-12-17

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1710

AN ORDINANCE AMENDING THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 7 BUSINESS CODE, ARTICLE 5 RAFFLE CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. City of Waterloo, Illinois Revised Code of Ordinances, Chapter 7 Business Code, Article 5 Raffle Code, shall be amended by adding the following underlined language so that it will read in its entirety as follows:

7-5-1 RAFFLE CODE, INCORPORATION OF STATE LAW

The City of Waterloo, Illinois hereby adopts by reference herein 230 ILCS 15/0.01 et. seq., as it shall be amended from time to time, for the regulation of Raffles and Poker Runs.

7-5-2 APPROVAL OF LICENSES AND WAIVER OF BOND

Application for a raffle license shall be made to the City Clerk or the Clerk's designee and shall be approved or disapproved by the Mayor. Waiver of bond shall be approved or disapproved by the Mayor.

7-5-3 SALE OF RAFFLE CHANCES AT LICENSED LIQUOR ESTABLISHMENTS BY PERMIT

- (A) All licensed liquor establishments may sell raffle chances, on behalf of any person or entity licensed by the City of Waterloo to conduct raffles, including themselves, but only by permit received from the Mayor/Liquor Commissioner.
- (B) Application for said permit shall be on a form approved by the Mayor/Liquor Commissioner. A fee of \$1.00 is required and the permit is valid for one (1) year from date of issuance.
- (C) The permit must be prominently displayed in the licensed liquor establishment.

SECTION TWO. All other ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION THREE. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1711 Authorizing the Amendment of
the City Code of the City of Waterloo, Illinois, Chapter 40 Zoning: Section 40-3-
2(B) Buildings: Accessory Buildings, Regarding Commercial Accessory Building
Roofing Materials.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-12-17

Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1711

AN ORDINANCE AUTHORIZING THE AMENDMENT OF THE CITY CODE OF THE CITY OF WATERLOO, ILLINOIS, CHAPTER 40 ZONING: SECTION 40-3-2(B) BUILDINGS: ACCESSORY BUILDINGS, REGARDING COMMERCIAL ACCESSORY BUILDING ROOFING MATERIALS.

WHEREAS, Mystic Oaks, LLC located at 643 Ridge Road, Waterloo, Illinois requested in writing that Chapter 40 known as the Zoning Code of the City Code of the City of Waterloo, Illinois be amended as herein provided; and

WHEREAS, the Planning Commission of the City of Waterloo, Illinois met on January 09, 2017 to review the Proposed Amendment and made a recommendation thereto; and

WHEREAS, after due notice of a public hearing the Zoning Board of Appeals of Waterloo, Illinois met on January 12, 2017 to review and hear evidence with respect to the Proposed Amendment and made a positive recommendation thereto; and

WHEREAS, the recommendations of the Planning Commission and the Zoning Board of Appeals have been considered with respect to the Proposed Amendment.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Waterloo, Illinois as follows:

SECTION ONE. Changes to Chapter 40 Zoning Code of the City of Waterloo, Illinois shall be made as follows:

The amendment of:

40-3-2 BUILDINGS: ACCESSORY BUILDINGS

(B) *Commercial.*

Commercial accessory buildings are subject to the area/bulk regulations as stipulated in § 40-2-3(A), Area and Bulk Regulations. A commercial addition or accessory building's external building material must match that of the principal building except that:

- (i) roofs of commercial accessory buildings on golf courses and parks need not match that of the principal building but the roofing material must be one of the following: asphaltic composite shingles, wood shake, tile, slate or standing metal seam; and,
- (ii) roofs of commercial accessory buildings which are pavilions (a building open on all sides) on recreational fields for team sports need not match that of the principal building but must be one of the following: asphaltic composite shingles, wood shake, tile, slate or standing metal seam; and,
- (iii) final non-matching roofing finish must complement the existing structures.

ADVISORY REPORT TO ZONING BOARD OF APPEALS

On Petition # Z-17-01-01 STANDING SEAM ROOFING

I move that the Planning Commission provide the Zoning Board of Appeals with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the City's Comprehensive Plan is Positive / Negative;
_____;
3. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that
_____;
4. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that
_____;
5. The proposed Zoning Amendment is Necessary / Not Necessary for the public convenience at the subject location;
6. The proposed Zoning Amendment Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
7. The proposed Zoning Amendment Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
8. The proposed Zoning Amendment Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the Zoning Amendment be subject to the following modification(s):

Add this language at the end of the proposed Amendment:
"Final non-matching roofing material must compliment the existing structures."

This advisory report is respectfully submitted, on behalf of the Planning Commission.

Signed: _____

Planning Commission Chairman

Date: _____

1/9/17

ZONING BOARD OF APPEALS ADVISORY REPORT

On Petition # Z-17-01-01 METAL ROOFING

I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that _____;
3. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that _____;
4. The proposed recommendation is Necessary / Not Necessary for the public convenience at the subject location;
5. The proposed recommendation Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
6. The proposed recommendation Will Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
7. The proposed recommendation Will Will Not be detrimental to the essential character of the zoning district in which the property is located,

I further move that the recommendation be subject to the following modification(s):

AS RECOMMENDED BY PLANNING COMMISSION

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed: 
Zoning Board of Appeals Chairman

Date: 1-12-17

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1712 Authorizing the Amendment to
the City of Waterloo Revised Code of Ordinances, Chapter 40 Zoning, Section 40-
2-3(B) Regarding Gym / Training / Fitness Centers.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-12-17

Submitted by:
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1712

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE CITY OF WATERLOO REVISED CODE OF ORDINANCES, CHAPTER 40 ZONING, SECTION 40-2-3(B) REGARDING GYM / TRAINING / FITNESS CENTERS.

WHEREAS, Chad Skinner, with Fast Fitness, requested in writing that Chapter 40 known as the Zoning Code of the City Code of the City of Waterloo, Illinois be amended as herein provided; and

WHEREAS, the Planning Commission of the City of Waterloo, Illinois met on January 09, 2017 to review the Proposed Amendment and made a recommendation thereto; and

WHEREAS, after due notice of a public hearing the Zoning Board of Appeals of Waterloo, Illinois met on January 12, 2017 to review and hear evidence with respect to the Proposed Amendment and made a positive recommendation thereto; and

WHEREAS, the recommendations of the Planning Commission and the Zoning Board of Appeals have been considered with respect to the Proposed Amendment.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Waterloo, Illinois as follows:

SECTION ONE. Chapter 40 Zoning, Section 40-2-3(B) General Zoning Districts Regulations, B-3 Central Business District - Permitted Uses, shall be amended to include the following:

Gym / Training / Fitness Centers

SECTION TWO. Chapter 40 Zoning, Section 40-2-3(B) General Zoning Districts Regulations, B-2 General Business District – Special Use Permits Required, shall be amended to include the following:

Gym / Training / Fitness Centers

SECTION THREE. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION FOUR. This ordinance shall be in full force and effect from and after its passage, approval and publication form as provided by law.

PASSED this 16th day of January 2017, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

ADVISORY REPORT TO ZONING BOARD OF APPEALS

On Petition # Z-17-01-02 GYM/TRAINING/FITNESS S.U.P.

I move that the Planning Commission provide the Zoning Board of Appeals with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the City's Comprehensive Plan is Positive / Negative _____;
3. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible Positive / Negative / Potentially Negative in that _____;
4. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible Positive / Negative / Potentially Negative in that _____;
5. The proposed Zoning Amendment is Necessary / Not Necessary for the public convenience at the subject location;
6. The proposed Zoning Amendment Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
7. The proposed Zoning Amendment Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
8. The proposed Zoning Amendment Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the Zoning Amendment be subject to the following modification(s):

also add GYM/TRAINING/FITNESS to permitted uses in B-3

This advisory report is respectfully submitted, on behalf of the Planning Commission.

Signed: _____

Planning Commission Chairman

Date: _____

1/9/17

ZONING BOARD OF APPEALS ADVISORY REPORT

On Petition # Z-17-01-02 GYM/TRAINING/FITNESS CENTER

I move that the Zoning Board of Appeals provide the City Clerk with an Advisory Report as follows:

1. The Petition should be Approved / Denied / Approved with Modifications (see modifications below);
2. The effect the proposal would have on the health, welfare, safety, morals, and comfort of area residents would be Negligible / Positive / Negative / Potentially Negative in that _____;
3. The effect the proposal would have on schools, traffic, streets, shopping, public utilities, and adjacent properties would be Negligible / Positive / Negative / Potentially Negative in that _____;
4. The proposed recommendation is Necessary / Not Necessary for the public convenience at the subject location;
5. The proposed recommendation Is / Is Not so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected;
6. The proposed recommendation Will / Will Not cause substantial injury to the value of other property in the neighborhood in which it is proposed to be located;
7. The proposed recommendation Will / Will Not be detrimental to the essential character of the zoning district in which the property is located;

I further move that the recommendation be subject to the following modification(s):

AS RECOMMENDED BY PLANNING COMMISSION

This advisory report is respectfully submitted, on behalf of the Zoning Board of Appeals.

Signed: 
Zoning Board of Appeals Chairman

Date: 1-12-17

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Resolution No. 17-01 Authorizing the Execution of a
Professional Services Agreement – Task Order No. 14 Between the City of
Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to
the Park Street Sewer Extension Project with a Not to Exceed Amount of
\$53,000.00.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-11-17

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

RESOLUTION NO. 17-01

AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT – TASK ORDER NO. 14 BETWEEN THE CITY OF WATERLOO, ILLINOIS AND HMG ENGINEERS, INC. FOR ENGINEERING SERVICES RELATED TO THE PARK STREET SEWER EXTENSION PROJECT WITH A NOT TO EXCEED AMOUNT OF \$53,000.00.

WHEREAS, attached is proposed Professional Services Agreement – Task Order No. 14 between the City of Waterloo, Illinois and HMG Engineers, Inc. with a not to exceed amount of \$53,000.00; and,

WHEREAS, the City of Waterloo, Illinois is in need of Engineering Services related to the Park Street Sewer Extension Project; and,

WHEREAS, it is in the best interest of the City of Waterloo, IL, to sign said Professional Services Agreement – Task Order No. 14 with HMG Engineers, Inc. for Engineering Services related to the Park Street Sewer Extension Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Professional Services Agreement – Task Order No. 14 as attached.

PASSED by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 16th day of January, 2017.

APPROVED:

Thomas G. Smith, Mayor

ATTESTED:

Barbara Pace, City Clerk

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAINED: _____

This is Task Order No. 14,
consisting of 3 pages &
attachment

Task Order

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated _____ ("Agreement"), Owner and Engineer agree as follows:

1. **Specific Project Data**

A. Title: Park Street Sewer Extension

B. Description: Basic Services (design, bidding & construction guidance) and Resident Project Representation for 3,700 LF 8" sewer main extension, including 10 4' dia. manholes and connection to the Fairground Lift Station .

2. **Services of Engineer**

1. Basic Services, Article A.1.02-A.1.05.
2. Resident Project Representation, Article A.1.05 & Article D.

3. **Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following: *NA*

4. **Times for Rendering Services**

<u>Phase</u>	<u>Completion Date</u>
<u>Design Engineering</u>	<u>Within 120 days of authorization</u>
<u>Construction Guidance/RPR</u>	<u>Concurrent with construction</u>

5. **Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
<i>Basic Services</i>	<i>Choose One: A. Lump Sum B. Salary Costs Times a Factor (Factor = 2.4) C. Standard Hourly Rates plus reimbursable expenses</i>	<i>Not to Exceed \$33,000.00</i>

RPR

Choose One:

~~A. Lump Sum~~

~~B. Salary Costs Times a
Factor (Factor: 2.4)~~

C. Standard Hourly Rates plus
reimbursable expenses

Not to Exceed
\$20,000.00

C. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. **Consultants:** NA

7. **Other Modifications to Agreement:** NA

8. **Attachments:** NA

9. **Documents Incorporated By Reference:** NA

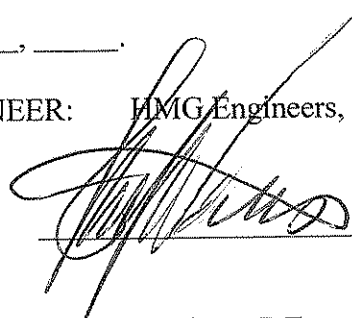
Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order #14 is _____, _____.

OWNER: City of Waterloo, Illinois

ENGINEER: HMG Engineers, Inc.

By: _____

By:  _____

Name: Thomas Smith

Name: John A. Wieter, P.E.

Title: Mayor

Title: Vice President

Engineer License or Firm's
Certificate No. 184-000899
State of: Illinois

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK
ORDER:

Name: Timothy Birk

Name: John A. Wieter, P.E.

Title: Director of Public Works

Title: Vice President

Address: 104 W. Fourth Street
Waterloo, Illinois 62298

Address: 1075 Lake Road, P.O. Box 70
Carlyle, IL 62231

E-Mail
Address: tbirk@waterloo.il.us

E-Mail
Address: jwieter@hmgengineers.com

Phone: 618-939-8661

Phone: 618-594-3711

Fax: 618-939-5415

Fax: 618-594-8217

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Raffle License Request and Waiver of Bond from the
Monroe County Retail Liquor Association for a Multiple Raffle to be held on the
second Monday of each month from March 2017 through March 2018.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-11-17

Submitted by:
Randy Rehmer,
Monroe County Liquor Association

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.

_____ Matter to be placed on agenda for meeting to be held on _____

_____ Matter referred to _____



Mayor



PAID

JAN 11 2017

CITY OF WATERLOO

CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

Thomas G. Smith, Mayor
Barbara Pace, Clerk
Brad A. Papenberg, Treasurer

APPLICATION FOR RAFFLE LICENSE

License No.	<u>405</u>
Date	<u>01-16-17</u>
Fee	<u>\$25.00</u>

Organization Name: MONROE COUNTY RETAIL LIQUOR ASS.

Address: P.O. Box WATERLOO IL 62298

Type of Organization: NON-PROFIT

Length of Existence of Organization: _____

If organization is incorporated, what is the date and state of incorporation?

Date: _____ State: _____

List organization's presiding officer, secretary, raffle manager, and any other members responsible for the conduct and operation of the raffle:

PRESIDENT: RANDY RENTNER
Address: 107 S. MAIN ST WATERLOO IL 62298
Phone No. 618-939-8110

SECRETARY: JAYNE BELLUM
Address: _____
Phone No. _____

RAFFLE MANAGER: JENN GARRIS
Address: _____
Phone No. _____

NAME: _____
Address: _____
Phone No. _____

x This request is for a single raffle license.

 This request is for a multiple raffle license.

If a multiple raffle license is requested, list on Exhibit 1, as attached, the date, time, and location for each raffle to be held within a one (1) year period of time from the date of the issuance of the license.

Aggregate Retail Value of Prizes	Fee
Less than \$500	\$5
\$500 or more, but less than \$1,000	\$15
\$1,000 or more, but less than \$10,000	\$25
\$10,000 or more, but less than \$100,000	\$35
More than \$100,000	\$50

THE APPLICATION FEE IS NON-REFUNDABLE EVEN IF THE APPLICATION IS DENIED BY THE WATERLOO CITY COUNCIL.

The Aggregate retail value of all prizes to be awarded:

\$ \$1400

Maximum retail value of each prize to be awarded:

\$ \$1000

Maximum price charged for each raffle chance issued or sold:

\$ \$10

Maximum number of raffle chances to be issued or sold:

220

The area or areas in which raffle chances will be issued or sold:

 WATERLOO & SURROUNDING AREAS

Time period in which raffle chances will be issued or sold:

 MONTHLY

The date, time, and location at which winning chances will be determined:

Date: 2nd MONDAY @ MONTH

Time: APP. 8:30 PM

Location: VARIES FROM MONTH TO MONTH

SWORN STATEMENT

The following officers attest to the not-for-profit character of the applicant organization.

(Name of Organization)

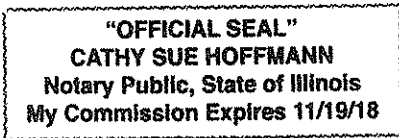
Dated this 7 day of JANUARY, 20 17.

Randy Bellm
PRESIDING OFFICER

Jayne Bellm
SECRETARY

STATE OF Illinois)
) SS.
COUNTY OF Monroe)

Signed and sworn to before me this 7th day of January, 20 17.



Cathy Sue Hoffmann
NOTARY
My Commission Expires: 11-19-18

CERTIFICATION

I, RANDY REHMER, of the MONROE COUNTY LIQUOR ASS.,
(Presiding Officer) (Organization)

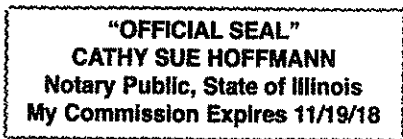
do hereby certify that the information contained in this application is true and correct.

Dated this 7 day of JANUARY, 20 17.

Randy Rehmer
PRESIDING OFFICER

STATE OF Illinois)
) SS.
COUNTY OF Monroe)

Signed and sworn to before me this 7th day of January, 20 17.



Cathy Sue Hoffmann
NOTARY
My Commission Expires: 11-19-18

EXHIBIT 1

The following is the date, time, and location at which winning chances will be determined for multiple raffles to be held within a maximum period of one (1) year from the date of the issuance of this raffle license.

1. Date: 2nd Monday of each Month Time: approx.. 8:30 p.m.

Purpose: Monroe County Liquor Association

Location: Monroe County, Illinois – member location varies

2. Date: _____ Time: _____

Purpose: _____

Location: _____

3. Date: _____ Time: _____

Purpose: _____

Location: _____

4. Date: _____ Time: _____

Location: _____

5. Date: _____ Time: _____

Location: _____

6. Date: _____ Time: _____

Location: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Kamadulski Excavating as Low Bidder
in the Amount of \$227,376.34 for the Sunset Lift Station Replacement Project as
Bid on Tuesday, January 10, 2017 at 2:00 p.m.

3. Relief or action to be requested:
Approval.

4. Submittal date: 01-10-17

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor



Bid Opening for the City of Waterloo, Illinois
Sunset Lift Station Replacement
January 10th, 2017; 2:00PM
City of Waterloo, Illinois, City Hall
HMG Job No. 7243

Lump Sum Bid - totals as follows:

	Lump Sum Bid	Bid Bond
1. <u>Haier Plumbing & Heating, Inc.</u>	\$ <u>286,600</u>	<u>✓</u>
2. <u>Kassen Excavating, Inc.</u>	\$ <u>-</u>	<u>-</u>
3. <u>Kamadulski Excavating</u>	\$ <u>227,376.34</u>	<u>✓</u>
4. <u>Davinroy Mechanical Contractor, Inc.</u>	\$ <u>-</u>	<u>-</u>
5. <u>Boxmeyer Const</u>	\$ <u>319,492.60</u>	<u>✓</u>

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Extension of Façade Grant to J.V.'s Downtown Bar & Grill for an additional six months, to expire on 07-16-17.

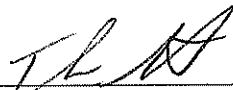
3. Relief or action to be requested:
Approval.

4. Submittal date: 01-13-17

Submitted by:
J.V.'s Downtown Bar & Grill

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
January 16, 2017
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Purchase of White Lights for Downtown Waterloo to
be paid for out of the Video Gaming Proceeds.

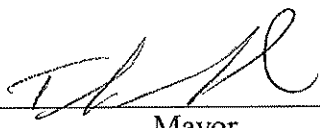
3. Relief or action to be requested:
Approval.

4. Submittal date: 01-13-17

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor