

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: March 21, 2016

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Director of Public Works.
  - E. Report of Chief of Police.
  - F. Report of City Attorney.
  - G. Report and Communication by Mayor.
    1. Check presentation to the Stubborn German Brewing Company in the Amount of \$3,590.06 from the IMEA Electric Efficiency Program.
    2. Check presentation to the Stubborn German Brewing Company in the Amount of \$10,000.00 for the City of Waterloo's Façade Grant Program.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 16-04 Approving a Professional Services Agreement – Task Order No. 12 between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to the Moore Street Reconstruction Project, Phase V, with a not to Exceed Amount of \$540,000.00.
  - B. Consideration and Action on Resolution No. 16-05 Approving a Professional Services Agreement – Task Order No. 13 between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to the Third Street Water Main Extension Project with a not to Exceed Amount of \$24,000.00.
  - C. Consideration and Action on Ordinance No. 1696 Amending the Revised Code of Ordinances of the City of Waterloo, Illinois by Amending Chapter 34: Subdivisions, in its Entirety.
  - D. Consideration and Action on Ordinance No. 1698 Authorizing the Acquisition of Property Located at 611 Poplar Street in Waterloo, Illinois.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on Raffle License Request and Waiver of Bond from the SS Peter and Paul Catholic School for their Spring Carnival Raffle to be held on April 22, 2016 at 2:00 p.m.
  - B. Consideration and Action on Solicitation Request from the Waterloo Lion's Club for their Annual Diabetes Day Collection to be held on Friday and Saturday, May 6<sup>th</sup> and 7<sup>th</sup>, 2016 at the Intersections as listed on the attached.
  - C. Consideration and Action on Change of Date for Kristina's Race for Peace from May 7, 2016 to May 14, 2016 with a start/stop point at Third and Main Streets, as previously approved by Council on January 18, 2016.
  - D. Consideration and Action on Advertisement in the Amount of \$1,068.75 to be Placed in the Scott Air Force Base Newcomer's Guide & My Base Guide Mobile App. (\$783.75 to be paid from Community Relations & \$285 to be paid from Hotel/Motel Tax Fund)
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

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### **DATES TO REMEMBER**

March 22, 2016 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

March 25 & 26, 2016 – City Hall Closed for Easter Holiday.

March 28, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

April 04, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

**MINUTES OF THE  
CITY COUNCIL MEETING  
MARCH 07, 2016**

1. The meeting was called to order by Mayor Pro-Tem Alderman Clyde Heller.
2. The following Aldermen were present: Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller. Alderman Notheisen and Mayor Smith were absent.
3. Pledge of Allegiance led by Mayor Pro-Tem Clyde Heller.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Frederick and seconded by Alderman Thomas to approve the February 22, 2016, 7:30 p.m., City Council Meeting Minutes. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Thomas, Hopkins, Trantham, and Darter voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
No report.
  - B. Report of Treasurer.  
No report.
  - C. Report of Zoning Administrator.  
No report.
  - D. Report of Director of Public Works.  
Tim Birk was absent.
  - E. Report of Chief of Police.  
Chief Trantham distributed notices for the spring drug forum presented by the Monroe County Coalition for a Drug-Free Community. The forum will be held Thursday, March 10, 2016, 7 p.m., at Hope Christian Church. Chief Trantham stated Cara Filler is the speaker and is a recognized leader on personal growth and overcoming adversity. She is well-prepared to educate, entertain and empower our communities to provide the much needed support that teens need to stay safe, make smart decisions and succeed in school and in life.
  - F. Report of City Attorney.  
No report.
  - H. Report and Communication by Mayor.
    1. Reappointment of Mr. Leonard Loerch to the Zoning Board of Appeals for a Five-Year Term to Expire on 02-01-21. Consent to approve the reappointment passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
8. Report of Standing Committees.  
Alderman Hopkins stated the Safe Routes to School Project has been awarded. Mayor Pro-Tem Heller read the notice which stated “The letting results for the City’s Safe Routes to School Sidewalk Project have been announced and the low bid received was less than the engineer’s estimate which was awarded to Hank’s Excavating & Landscaping, Inc. at \$174,576.25.”

9. Report of Special Committees.  
None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.  
None.
11. Unfinished Business.  
None.
12. Miscellaneous Business.
  - A. Consideration and Action on Warrant No. 539.  
Motion made by Alderman Hopkins and seconded by Alderman Darter to approve Warrant No. 539. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Koerber, Heller and Thomas voting yea.
  - B. Consideration and Action on Raffle License Request and Waiver of Bond from the Monroe County Retail Liquor Association for a Raffle to be held on the second Monday of each month from March 2016 through March 2017.  
Motion made by Alderman Koerber and seconded by Alderman Thomas to approve the raffle license request and waiver of bond. Motion passed unanimously with Aldermen Koerber, Heller, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
  - C. Consideration and Action on a Street Closure Request from the Waterloo Lions Club for the closure of Mill street (Market to Main), Main Street (Mill to Third) and Third Street (Main to Market) for their Annual Car Show to be held on Sunday, April 24, 2016.  
Motion made by Alderman Koerber and seconded by Alderman Hopkins to approve the Street Closure Request from the Waterloo Lions Club for the closure of Mill Street (Market to Main), Main Street (Mill to Third) and Third Street (Main to Market) for their Annual Car Show to be held on Sunday, April 24, 2016. Motion passed unanimously with Aldermen Koerber, Heller, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
  - D. Consideration and Action on Route Approval and Street Closure Request from the Maidez Center – Autism Committee for Partial Closure of East Fourth Street between the Gardner Elementary Entrance and Rogers Street, and Rogers Street between East Fourth Street and the North Entrance to Rogers Grade School for their 3<sup>rd</sup> Annual SUPERHERO 5K Run and Fun Walk to be held on Saturday, September 03, 2016 beginning at 8:00 a.m.  
Motion made by Alderman Darter and seconded by Alderman Koerber to approve the route and street closure request from the Maidez Center-Autism Committee for partial closure of East Fourth Street between East Fourth Street and the North Entrance to Rogers Grade School for their 3<sup>rd</sup> Annual SUPERHERO 5K Run and Fun Walk to be held on Saturday, September 03, 2016 beginning at 8:00 a.m. Motion passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Thomas, Hopkins and Trantham voting yea.
  - E. Consideration and Action on Procedure and Schedule of Proceedings Relative to the Adoption of the Annual Budget for the Fiscal Year of May 1, 2016 through April 30, 2017.  
Motion made by Alderman Thomas and seconded by Alderman Frederick to approve the Procedure and Schedule of Proceedings Relative to the Adoption of the Annual Budget for the Fiscal Year of May 1, 2016 through April 30, 2017. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
Alderman Heller noted at the Economic Development Meeting it was stated that in the Southwestern Illinois Newspaper there was an article regarding school funding detailing how the local schools faired, with WHS being at 69%.
14. Motion to Adjourn. Motion made by Alderman Koerber and seconded by Alderman Thomas to adjourn. Motion passed by unanimous voice vote. Mayor Pro-Tem Clyde Heller 7:50 p.m.

**Barbara Pace,  
CITY CLERK**

**CITY OF WATERLOO, ILLINOIS  
COLLECTION REPORT**

	<b>2014-2015</b>	<b>2015-2016</b>	<b>%</b>			<b>%</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>%</b>
	<b>ACTUAL</b>	<b>BUDGETED</b>	<b>INCREASE/</b>	<b>2015</b>	<b>2016</b>	<b>INCREASE/</b>	<b>FISCAL</b>	<b>FISCAL</b>	<b>INCREASE/</b>
	<b>AMOUNT</b>	<b>AMOUNT</b>	<b>DECREASE</b>	<b>FEB</b>	<b>FEB</b>	<b>DECREASE</b>	<b>YTD</b>	<b>YTD</b>	<b>DECREASE</b>
ELEC SALES	10,267,348.89	10,685,000.00	4.07%	828,655.23	900,814.73	8.71%	8,526,873.56	8,801,569.22	3.22%
ELEC TAX	262,050.16			21,422.68	23,168.48	8.15%	216,290.56	219,885.17	1.66%
ELECT MISC.	492,660.00	158,600.00	-67.81%	5,588.00	12,546.00	124.52%	414,058.00	213,925.00	-48.33%
SUBTOTAL	11,022,059.05	10,843,600.00	-1.62%	855,665.91	936,529.21	9.45%	9,157,222.12	9,235,379.39	0.85%
BEGINNING UNAPPLIED	319,734.31			45,676.80	55,345.30	21.17%	259,632.39	321,263.98	23.74%
UNAPPLIED CASH REC'D	116,468.70			5,701.15	10,447.73	83.26%	98,812.55	111,096.01	12.43%
UNAPPLIED DISBURSED	108,610.29			17,167.76	15,532.53	-9.53%	72,890.87	76,982.43	5.61%
ENDING UNAPPLIED	327,592.72			34,210.19	50,260.50	46.92%	285,554.07	355,377.56	24.45%
GAS SALES	3,182,179.06	3,429,000.00	7.76%	448,943.16	371,252.36	-17.31%	2,166,492.80	1,618,528.46	-25.29%
GAS TAX	80,144.20			11,803.40	11,215.75	-4.98%	50,079.43	43,003.96	-14.13%
GAS MISC.	435,141.00	73,600.00	-83.09%	-3,582.00	5,290.00	247.68%	396,630.00	89,347.00	-77.47%
SUBTOTAL	3,697,464.26	3,502,600.00	-5.27%	457,164.56	387,758.11	-15.18%	2,613,202.23	1,750,879.42	-33.00%
WATER SALES	2,116,126.86	2,223,000.00	5.05%	166,830.36	189,821.96	13.78%	1,770,301.75	1,788,611.57	1.03%
WATER MISC.	272,022.00	71,200.00	-73.83%	-2,306.00	4,196.00	281.96%	252,502.00	66,155.00	-73.80%
SUBTOTAL	2,388,148.86	2,294,200.00	-3.93%	164,524.36	194,017.96	17.93%	2,022,803.75	1,854,766.57	-8.31%
SEWER SALES	1,676,422.12	1,733,000.00	3.37%	131,462.85	152,921.35	16.32%	1,395,674.94	1,421,251.48	1.83%
SEWER MISC.	362,413.00	150,350.00	-58.51%	1,222.00	10,122.00	728.31%	310,117.00	142,181.00	-54.15%
SUBTOTAL	2,038,835.12	1,883,350.00	-7.63%	132,684.85	163,043.35	22.88%	1,705,791.94	1,563,432.48	-8.35%
CITY TAX	524,077.62	548,300.00	4.62%	50,333.64	50,064.79	-0.53%	412,105.56	390,301.39	-5.29%
MISC.	37,655.00	39,000.00	3.57%	-949.00	3,671.00	486.83%	28,969.00	27,012.00	-6.76%
SUBTOTAL	561,732.62	587,300.00	4.55%	49,384.64	53,735.79	8.81%	441,074.56	417,313.39	-5.39%
REFUSE FEE	687,868.18	741,250.00	7.76%	54,469.16	61,699.89	13.27%	567,330.28	586,875.77	3.45%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	63,595.00	60,000.00	-5.65%	6,165.00	3,416.00	-44.59%	49,070.00	38,442.00	-21.66%
PERMITS	93,498.00	80,000.00	-14.44%	1,098.00	4,411.00	301.73%	72,566.00	67,616.00	-6.82%
INSPECTION FEES	18,750.00	20,000.00	6.67%	1,275.00	1,125.00	-11.76%	14,925.00	16,050.00	7.54%
FRANCHISE FEES	112,175.00	116,000.00	3.41%	15,996.00	17,028.00	6.45%	112,175.00	120,855.00	7.74%
LIQUOR LICENSE	5,640.00	6,000.00	6.38%	20.00	20.00	0.00%	5,630.00	6,177.00	9.72%
INFRASTRUCTURE FEE	251,709.00	258,000.00	2.50%	18,509.00	21,390.00	15.57%	212,680.00	223,700.00	5.18%
HOTEL/MOTEL TAX	17,256.00	15,000.00	-13.07%	12.00	6.00	-50.00%	14,312.00	12,627.00	-11.77%
MISC.	158,244.00	60,870.00	-61.53%	1,112.00	3,499.00	214.66%	108,330.00	66,549.00	-38.57%
REPLACEMENT TAX	60,695.00	60,560.00	-0.22%	-	-		42,679.00	46,308.00	8.50%
COUNTY TAX	394,465.00	399,500.00	1.28%	-	-		394,465.00	399,268.00	1.22%
SALES TAX	2,140,229.00	2,100,000.00	-1.88%	187,508.00	189,505.00	1.07%	1,772,084.00	1,823,137.00	2.88%
BUSINESS DISTRICT TAX	61,031.00	60,000.00	-1.69%	4,867.00	7,445.00	52.97%	49,747.00	56,547.00	13.67%
VIDEO GAMING	51,873.00	47,000.00	-9.39%	4,987.00	5,486.00	10.01%	42,045.00	49,747.00	18.32%
INCOME TAX	1,141,632.00	1,161,600.00	1.75%	16,734.00	18,828.00	12.51%	908,129.00	1,027,074.00	13.10%
SUBTOTAL	5,258,660.18	5,185,780.00	-1.39%	312,752.16	333,858.89	6.75%	4,366,167.28	4,540,972.77	4.00%
MOTOR FUEL TAX	336,043.00	290,000.00	-13.70%	23,219.00	21,387.00	-7.89%	309,375.00	223,686.00	-27.70%
MISC	491.00	500.00	1.83%	30.00	133.00	343.33%	423.00	611.00	44.44%
SUBTOTAL	336,534.00	290,500.00	-13.68%	23,249.00	21,520.00	-7.44%	309,798.00	224,297.00	-27.60%
UTILITY DEPOSITS	109,900.00	-		6,450.00	11,625.00	80.23%	91,475.00	102,975.00	12.57%
<b>TOTAL DEPOSITS</b>	<b>25,529,802.79</b>	<b>24,587,330.00</b>	<b>-3.69%</b>	<b>2,007,576.63</b>	<b>2,112,536.04</b>	<b>5.23%</b>	<b>20,806,347.43</b>	<b>19,801,112.03</b>	<b>-4.83%</b>

March 21, 2016

To: Mayor Tom Smith  
City Attorney  
City Aldermen

Re: Treasurer's Report

Attached, please find the February 29, 2016 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

A handwritten signature in black ink that reads "Brad A. Papenberg". The signature is written in a cursive style with a large, looping initial "B".

Brad A Papenberg  
City Treasurer

**TREASURER'S REPORT**  
**CITY OF WATERLOO**  
For the month ending  
February 29, 2016

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98			\$ 497.98
Utility Deposit	61,598.17	11,975.00	11,925.00	61,648.17
General Fund	(614,369.57)	190,691.51	378,953.51	(802,631.57)
Motor Fuel Tax	45,150.10	24.95	7,617.11	37,557.94
Water Fund	455,164.02	195,197.46	187,572.32	462,789.16
Sewer Fund	373,478.84	164,492.72	119,740.65	418,230.91
Gas Fund	536,398.75	388,793.29	303,184.98	622,007.06
Electric Fund	596,041.24	946,695.75	747,788.19	794,948.80
Capital Improvements	121,506.50	53,234.25	-	174,740.75
D.A.R.E.	544.60			544.60
Interest	1,719.54	1,517.84		3,237.38
Hotel/Motel Tax	90,176.23	6.25	400.00	89,782.48
<b>TOTALS:</b>	<b>\$1,667,906.40</b>	<b>\$1,952,629.02</b>	<b>\$1,757,181.76</b>	<b>\$1,863,353.66</b>

**INVESTED FUNDS**

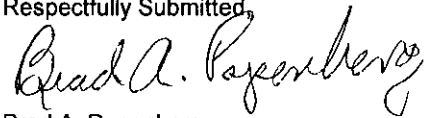
Capital Improvements	\$ 2,239,162.09	1,743.90	-	\$ 2,240,905.99
Electric	\$ 2,935,608.04	2,286.30	-	2,937,894.34
E-Pay Utility Bills	400.44	19,096.47	-	19,496.91
Farm Account Income	97,348.94	13,645.19	-	110,994.13
Gas	3,357,900.44	2,615.18	-	3,360,515.62
General Fund	7,509,839.53	238,624.52	-	7,748,464.05
Motor Fuel	548,785.93	21,494.42	-	570,280.35
Pension Reserve	823,148.62	163.06	-	823,311.68
Sewer	1,473,181.18	1,147.34	-	1,474,328.52
Utility Deposits	302,418.09	235.53	-	302,653.62
Water	1,536,091.01	1,196.33	-	1,537,287.34

<b>Total Invested Funds:</b>	<b>\$20,823,884.31</b>	<b>\$302,248.24</b>	<b>\$0.00</b>	<b>\$21,126,132.55</b>
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<b>Total All City Funds:</b>	<b>\$22,491,790.71</b>	<b>\$2,254,877.26</b>	<b>\$1,757,181.76</b>	<b>\$22,989,486.21</b>
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Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$7,721,345.00	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$1,740,126.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,042,048.00</u>		
<b>Total Liabilities</b>		<b>\$12,372,060.00</b>	<b>\$12,503,519.00</b>		

Respectfully Submitted,



Brad A. Papenberg  
City Treasurer

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Check presentation to the Stubborn German Brewing Company in the Amount of  
\$3,590.06 from the IMEA Electric Efficiency Program.

3. Relief or action to be requested:  
Check Presentation.

4. Submittal date: 03-14-16  
Submitted by:  
Mayor Tom Smith

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Check presentation to the Stubborn German Brewing Company in the Amount of  
\$10,000.00 for the City of Waterloo's Façade Grant Program.

3. Relief or action to be requested:  
Check Presentation.

4. Submittal date: 03-14-16  
  
Submitted by:  
Mayor Tom Smith

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 16-04 Approving a Professional  
Services Agreement – Task Order No. 12 between the City of Waterloo, Illinois  
and HMG Engineers, Inc. for Engineering Services Related to the Moore Street  
Reconstruction Project, Phase V, with a not to Exceed Amount of \$540,000.00.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 03-16-16  
Submitted by:  
Tim Birk, Director of Public Works

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 16-04**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT – TASK ORDER NO. 12 BETWEEN THE CITY OF WATERLOO, ILLINOIS AND HMG ENGINEERS, INC. FOR ENGINEERING SERVICES RELATED TO THE MOORE STREET RECONSTRUCTION PROJECT, PHASE V, WITH A NOT TO EXCEED AMOUNT OF \$540,000.00.**

**WHEREAS**, attached is proposed Professional Services Agreement – Task Order No. 12 between the City of Waterloo, Illinois and HMG Engineers, Inc. with a not to exceed amount of \$540,000.00; and,

**WHEREAS**, the City of Waterloo, Illinois is in need of Engineering Services related to the Moore Street Reconstruction Project, Phase V; and,

**WHEREAS**, it is in the best interest of the City of Waterloo, IL, to sign said Professional Services Agreement – Task Order No. 12 with HMG Engineers, Inc. for Engineering Services related to the Moore Street Reconstruction Project, Phase V.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Professional Services Agreement – Task Order No. 12 as attached.

**PASSED** by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 21<sup>st</sup> day of March, 2016.

**APPROVED:**

\_\_\_\_\_  
Thomas G. Smith, Mayor

**ATTESTED:**

\_\_\_\_\_  
Barbara Pace, City Clerk

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

**Task Order**

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In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated \_\_\_\_\_ ("Agreement"), Owner and Engineer agree as follows:

**1. Specific Project Data**

A. Title: Moore Street Reconstruction, Phase V

B. Description: City intends to reconstruct Moore Street from 100 ft. south of Columbia Avenue north to Illinois Route 3. Project will include reconstruction with new 2-lane concrete pavement, curb and gutter, shared-use path, storm sewer system and pavement marking. Study & Report Phase (preparation of a Project Development Report) will be performed for the entire project limits. Design & Construction Engineering will be performed from 100ft. south of Columbia Avenue north to 450 ft. north of Columbia Avenue, which is Phase V of VII. Phases I through IV have been completed.

**2. Services of Engineer**

1. Study & Report Phase (Project Development Report in accordance with Federal-Aid guidelines) – Article A.1.01.
2. Design Engineering (Field surveys, preparation of plans, specifications and opinions of cost in accordance with Federal-Aid guidelines) - Article A.1.02. & A.1.03.
3. Construction Engineering (Materials testing, construction staking and resident project representation in accordance with Federal-Aid guidelines) - Article A.1.05. & Article D.
4. Additional Services (Legal surveys and prepare ROW/Easement plats) - Article A.2.01.

**3. Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following: *NA*

**4. Times for Rendering Services**

<u>Phase</u>	<u>Completion Date</u>
<u>Study &amp; Report, Design Eng. &amp; Additional Services</u>	<u>1,000 days</u>
<u>Construction Engineering</u>	<u>As required</u>

5. **Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<del>Lump Sum</del> , or Estimate of Compensation for Services
<i>Study &amp; Report Phase and Design Engineering</i>	<u>Choose One:</u>	
	<del>A. Lump Sum</del>	<i>Not to Exceed \$300,000.00</i>
	<del>B. Salary Costs Times a Factor (Factor: 2.4)</del>	
C. Standard Hourly Rates Plus Direct Expenses		
<i>Construction Engineering</i>	<u>Choose One:</u>	
	<del>A. Lump Sum</del>	<i>Not to Exceed \$200,000.00</i>
	<del>B. Salary Costs Times a Factor (Factor: 2.4)</del>	
C. Standard Hourly Rates Plus Direct Expenses		
<i>Additional Services</i>	<u>Choose One:</u>	
	<del>A. Lump Sum</del>	<i>Not to Exceed \$40,000.00</i>
	<del>B. Salary Costs Times a Factor (Factor: 2.4)</del>	
C. Standard Hourly Rates Plus Direct Expenses		

C. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. **Consultants:** SCI Engineering, Inc. for materials testing (included in Construction Engineering). Hanson Professional Services, Inc. for land acquisition (included in Additional Services).
7. **Other Modifications to Agreement:** All services included in this Task Order shall be paid for by City general funds.
8. **Attachments:** NA
9. **Documents Incorporated By Reference:** NA

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order #12 is \_\_\_\_\_, \_\_\_\_\_.

OWNER: City of Waterloo, Illinois

ENGINEER: HMG Engineers, Inc.

By: \_\_\_\_\_

By: Scott A. Rakers

Name: Thomas Smith

Name: Scott A. Rakers, P.E.

Title: Mayor

Title: Executive Vice President

Engineer License or Firm's  
Certificate No. 184-000899  
State of: Illinois

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Timothy Birk

Name: Scott A. Rakers, P.E.

Title: Director of Public Works

Title: Executive Vice President

Address: 104 W. Fourth Street  
Waterloo, Illinois 62298

Address: 1075 Lake Road, P.O. Box 70  
Carlyle, IL 62231

E-Mail Address: tbirk@waterloo.il.us

E-Mail Address: srakers@hmgengineers.com

Phone: 618-939-8661

Phone: 618-594-3711

Fax: 618-939-5415

Fax: 618-594-8217

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Resolution No. 16-05 Approving a Professional Services Agreement – Task Order No. 13 between the City of Waterloo, Illinois and HMG Engineers, Inc. for Engineering Services Related to the Third Street Water Main Extension Project with a not to Exceed Amount of \$24,000.00.  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 03-16-16  
  
Submitted by:  
Tim Birk, Director of Public Works  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

**RESOLUTION NO. 16-05**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT – TASK ORDER NO. 13 BETWEEN THE CITY OF WATERLOO, ILLINOIS AND HMG ENGINEERS, INC. FOR ENGINEERING SERVICES RELATED TO THE THIRD STREET WATER MAIN EXTENSION PROJECT WITH A NOT TO EXCEED AMOUNT OF \$24,000.00.**

**WHEREAS**, attached is proposed Professional Services Agreement – Task Order No. 13 between the City of Waterloo, Illinois and HMG Engineers, Inc. with a not to exceed amount of \$24,000.00; and,

**WHEREAS**, the City of Waterloo, Illinois is in need of Engineering Services related to the Third Street Water Main Extension Project; and,

**WHEREAS**, it is in the best interest of the City of Waterloo, IL, to sign said Professional Services Agreement – Task Order No. 13 with HMG Engineers, Inc. for Engineering Services related to the Third Street Water Main Extension Project.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council and the Mayor that the City of Waterloo does hereby direct and authorize the Mayor to execute said Professional Services Agreement – Task Order No. 13 as attached.

**PASSED** by the City Council and approved by the Mayor of the City of Waterloo, Illinois this 21<sup>st</sup> day of March, 2016.

**APPROVED:**

\_\_\_\_\_  
Thomas G. Smith, Mayor

**ATTESTED:**

\_\_\_\_\_  
Barbara Pace, City Clerk

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_



This is Task Order No. 13,  
consisting of 3 pages &  
attachment

**Task Order**

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated \_\_\_\_\_ ("Agreement"), Owner and Engineer agree as follows:

1. **Specific Project Data**

- A. Title: 3<sup>rd</sup> Street Water Main Extension
- B. Description: Basic Services (design, bidding & construction guidance) and Resident Project Representation for 8" water main extension.

2. **Services of Engineer**

1. Basic Services, Article A.1.02-A.1.05.
2. Resident Project Representation, Article A.1.05 & Article D.

3. **Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following: *NA*

4. **Times for Rendering Services**

<u>Phase</u>	<u>Completion Date</u>
<u>Design Engineering</u>	<u>within 30 days of authorization</u>
<u>Construction Guidance/RPR</u>	<u>concurrent with construction</u>
_____	_____

5. **Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
<i>Basic Services</i>	<i>Choose One:</i>	
	<del>A. Lump Sum</del>	
	<del>B. Salary Costs Times a Factor (Factor: 2.4)</del>	<i>Not to Exceed \$15,000.00</i>
	<i>C. Standard Hourly Rates plus reimbursable expenses</i>	

RPR

Choose One:

~~A. Lump Sum~~

~~B. Salary Costs Times a~~

~~Factor (Factor = 2.4)~~

C. Standard Hourly Rates plus  
reimbursable expenses

Not to Exceed  
\$9,000.00

C. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants: NA
7. Other Modifications to Agreement: NA
8. Attachments: NA
9. Documents Incorporated By Reference: NA

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order #13 is \_\_\_\_\_, \_\_\_\_\_.

OWNER: City of Waterloo, Illinois

ENGINEER: HMG Engineers, Inc.

By: \_\_\_\_\_

By:  \_\_\_\_\_

Name: Thomas Smith

Name: John A. Wieter, P.E.

Title: Mayor

Title: Vice President

Engineer License or Firm's  
Certificate No. 184-000899  
State of: Illinois

**DESIGNATED REPRESENTATIVE FOR TASK ORDER:**

**DESIGNATED REPRESENTATIVE FOR TASK ORDER:**

Name: Timothy Birk

Name: John A. Wieter, P.E.

Title: Director of Public Works

Title: Vice President

Address: 104 W. Fourth Street  
Waterloo, Illinois 62298

Address: 1075 Lake Road, P.O. Box 70  
Carlyle, IL 62231

E-Mail  
Address: \_\_\_\_\_

E-Mail  
Address: jwieter@hmgengineers.com

Phone: 618-939-8661

Phone: 618-594-3711

Fax: 618-939-5415

Fax: 618-594-8217

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)

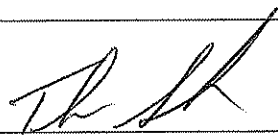
2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1696 Amending the Revised Code of Ordinances of the City of Waterloo, Illinois by Amending Chapter 34: Subdivisions, in its Entirety.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 03-17-16  
Submitted by:  
Jim Nagel, Subdivision & Zoning Administrator

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

ORDINANCE NO. 1696

**AN ORDINANCE AMENDING THE REVISED CODE OF ORDINANCES OF THE CITY OF WATERLOO, ILLINOIS BY AMENDING CHAPTER 34: SUBDIVISIONS, IN ITS ENTIRETY.**

**NOW BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**SECTION ONE.** Chapter 34: Subdivisions, shall be amended in its entirety as shown in the attached Exhibit "A".

**SECTION TWO.** All ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

**SECTION THREE.** This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

**PASSED** this 21<sup>st</sup> day of March, 2016, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 21<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
**THOMAS SMITH**, Mayor  
City of Waterloo, Illinois

**ATTESTED**, filed in my office and published in pamphlet form on the 22<sup>nd</sup> day of March, 2016.

\_\_\_\_\_  
**BARBARA PACE**, City Clerk  
City of Waterloo, Illinois

**DUE TO ATTACHMENT SIZE,  
PLEASE SEE CITY CLERK'S OFFICE  
FOR COPY.**

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1698 Authorizing the Acquisition of  
Property Located at 611 Poplar Street in Waterloo, Illinois.

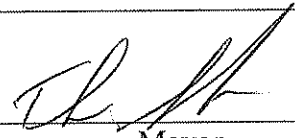
3. Relief or action to be requested:  
Approval.

4. Submittal date: 03-16-16

Submitted by:  
Mayor Tom Smith

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor

**ORDINANCE NO. 1698**

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY LOCATED AT 611 POPLAR STREET IN WATERLOO, ILLINOIS.**

**WHEREAS**, it is desirable that the City acquire additional property for possible use in connection with recently acquired City property for development as part of public works infrastructure; and,

**WHEREAS**, in the judgment of the City Council, the property is well suited for public purposes, as set forth in 65 ILCS 5/11-76.1-1; and,

**WHEREAS**, in the judgment of the City Council it is appropriate that the purchase price is appropriate; and,

**WHEREAS**, two thirds of the elected Corporate Authorities have adopted this Ordinance by affirmative vote.

**NOW THEREFORE**, be it ordained by the City Council, the City of Waterloo, Illinois, as follows:

**SECTION ONE.** The above recitals of this Ordinance are hereby adopted as findings of fact.

**SECTION TWO.** The Contract, attached hereto, for the acquisition of the property is hereby approved.

**SECTION THREE.** The Mayor of the City of Waterloo, Illinois is authorized to execute such contract.

**SECTION FOUR.** The Clerk of the City of Waterloo, Illinois will cause this Ordinance to be published as provided in 65 ILCS 5/11-76.1-3.

**SECTION FIVE.** This Ordinance shall be in full force and effect from and after its passage and approval in the manner as provided by law.

**PASSED** this 21<sup>st</sup> day of March, 2016, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

## CONTRACT FOR SALE

This Contract made as of the date of the later signature by and between Doris L. Taylor, and Lawrence L. Taylor, joint tenants and not as tenants in common, with right of survivorship, hereinafter referred to as sellers, and the City of Waterloo, Illinois, hereinafter referred to as purchaser.

1.     **Sale.**     Sellers, in consideration of the deposit made by the purchaser and of the covenants and agreements on the part of the purchaser, herein contained agree to sell to purchaser, and purchaser agrees to buy, the real property commonly known as 611 Poplar Street, situated in the City of Waterloo, County of Monroe, and State of Illinois. Legal description is attached hereto as Exhibit A.
2.     **Purchase Price.**     Purchasers agree to pay sellers the sum of forty five thousand dollars (\$45,000), as follows:

\$45,000 adjusted by pro-rations and credits allowed the parties by this Contract should be paid to sellers at closing.
3.     **Execution and Delivery of Deed.**     In consideration of the payments made and to be made by the purchaser, and the performance of all the covenants and conditions herein contained on the part of the purchaser, sellers shall execute and deliver a Warranty Deed free and clear from any encumbrances, liens, or any other clouds on the Title to the described premises in favor of the purchaser after payment in full of the purchase price therein.
4.     **Representation of No Realtor Activity.**     The sellers herewith represents to the purchaser that said premises herein is not presently listed with any real estate agency, and said sellers herewith agrees to indemnify and hold



harmless the purchaser for any claim, cause of action or any other suit for a real estate commission herein.

5. **Taxes and Assessments.** Real Estate taxes, apportioned through the date of closing shall be the sellers' expense. The proration thereof shall be calculated upon the basis of the most current tax information, including confirmed multipliers. Transfer Tax and all special assessments, which are a lien upon the real estate as of the date of this Contract, shall be the seller's expense. All such taxes and special assessments shall constitute a credit to purchasers against the purchase price, and shall release sellers, from any further liability to purchaser in connection therewith.

6. **Title Insurance.** Sellers agrees to provide purchaser with a Title Insurance Policy in the amount of the purchase price of the property hereunder, completed to the date of closing.

7. **Objections to Title.** If purchaser or his attorney specify in detail any objections to the Title of the subject premises, seller shall have thirty (30) days from the date of any objections within which to correct said objections so made by the purchaser and upon seller's failure to correct said objections so made by the purchaser and upon seller's failure to correct said objections within thirty (30) days, the purchaser shall be refunded all moneys paid hereunder. In the event the sellers deliver an Owner's Title Insurance Policy in the amount of the purchased price of the property hereunder, the parties agree that any objections so made by the purchasers are herewith waived.

8. **Closing.** Subject to the provisions herein, closing will take place as soon as possible after title work is completed.

9. **Possession.** Purchaser shall be entitled to possession on the day of closing.

10. **Default.** If the purchaser shall default under this Contract, the sellers may elect to specifically enforce this agreement or to terminate this agreement or to terminate this agreement and retain as liquidated damages any payments theretofore made hereunder by purchaser; provided that if such payments are inadequate to compensate sellers for their damages, or no payments have been made, sellers may exercise their rights to sue for damages for purchaser's default. If the sellers shall default under this Contract, the purchaser shall have the right to sue for specific performance and for damages for seller's default; provided, however, if the default of the sellers is due to the defect in title to such property which cannot be cured within reasonable time, sellers will promptly refund the full amount of the deposit paid for this Contract, and this Contract shall then terminate without any further claim by either party against the other. The failure of either party to comply with the terms of this contract will obligate that party to pay all damages, reasonable attorney's fees and expenses incurred by the other party because of that failure.

11. **Costs of Transaction.** The sellers and purchaser agrees to assume the costs of this transaction as follows:

The sellers herewith agrees to pay the following costs incurred in this transaction:

All legal fees incurred by the sellers to their own attorney;

The purchaser herewith agrees to pay the following costs incurred in this transaction:

- (a) All legal fees incurred by the purchaser to his own attorney;
- (b) Recording fees as assessed by the Recorder of Deeds Office for recording the Warranty Deed and the Mortgage; and
- (c) Real Estate Transfer Tax Stamps; and
- (d) Owner's Title Insurance Policy

12. **Personal Property.** It is understood and agreed that the following items of personal property are included in the above-mentioned contract sale price and shall remain with the property. No additional consideration shall be required for the transferring of said personal property:

A mobile home with a title no. E8875916, approximately 1,248 square feet in size in as is condition with nothing removed except personal belongings.

13. **Notices.** Any notice required or permitted to be given hereunder shall be deemed given on the date written notice is delivered personally or two (2) business days after deposit in the United States Postal Service, postage prepaid, registered or certified, return receipt requested, and addresses as follows:

If to Sellers:

If to Purchaser:       City Hall  
                                  Waterloo, Illinois

14. **Homestead Rights.** Sellers expressly waive all rights under the homestead exemption laws of Illinois with respect to the real property that is the subject of this Contract.

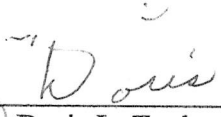

15. **Entire Agreement.** It is hereby expressly understood and agreed by the parties that the purchaser accepts the property in its present condition and that there are no representation, covenants, or agreements between the parties with reference to the property except as herein specifically set forth.

16. **Binding Effect.** This Agreement shall inure to the benefit of and be binding on the heirs, executors, administrators, assigns, devisees, and legatees of the parties herein.

17. **Gender.** Words of any gender used in this Contract shall be held and construed to include any other gender, and words in the singular shall be held to include the plural, and vice versa, unless the context requires otherwise.

18. **Construction and Interpretation.** This Contract has been made and entered into the County of Monroe, State of Illinois, and shall be governed and construed by and in accordance with the laws of the State of Illinois, without giving effect to conflict of laws principles.

IN WITNESS WHEREOF, the parties have executed this Contract for Sale on the day and year first above written.

SELLER:  DATE:  2-28-16  
Doris L. Taylor

SELLER:  DATE:  2-28-16  
Lawrence L. Taylor

PURCHASER: CITY OF WATERLOO, ILLINOIS,

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Thomas G. Smith, Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Raffle License Request and Waiver of Bond from the  
SS Peter and Paul Catholic School for their Spring Carnival Raffle to be held on  
April 22, 2016 at 2:00 p.m.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 03-10-16  
  
Submitted by:  
Ellie Harvell, Raffle Manager  
SPPS Spring Carnival  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



PAID

MAR 18 2016

CITY OFFICES  
100 West Fourth Street  
Waterloo, Illinois 62298  
618.939.8600

Thomas G. Smith, Mayor

CITY OF WATERLOO  
APPLICATION FOR RAFFLE LICENSE

License No.	<u>391</u>
Date	<u>3-21-16</u>
Fee	<u>\$15.00</u>

Organization Name: Saints Peter & Paul Catholic School  
 Address: 217 West 3<sup>rd</sup>. St. Waterloo, IL 62298  
 Type of Organization: Elementary School  
 Length of Existence of Organization: 150<sup>+</sup> years  
 If organization is incorporated, what is the date and state of incorporation?  
 Date: \_\_\_\_\_ State: \_\_\_\_\_

List organization's presiding officer, secretary, raffle manager, and any other members responsible for the conduct and operation of the raffle:

PRESIDENT: Lisa Buchheit (Principal)  
 Address: 217 West 3<sup>rd</sup>. St. Waterloo, IL 62298  
 Phone #: (618) 939-7217

SECRETARY: Jane Briesacher (Book Keeper)  
 Address: 217 West 3<sup>rd</sup> St. Waterloo, IL 62298  
 Phone #: (618) 939-7217

RAFFLE MANAGER: Ellie Harvell  
 Address: 217 West 3<sup>rd</sup> St. Waterloo, IL 62298  
 Phone #: (618) 939-7217



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

X This is a request for a single raffle license

This is a request for a multiple raffle license

If a multiple raffle license is requested, list on Exhibit 1, as attached, the date, time, and location for each raffle to be held within a one (1) year period of time from the date of the issuance of the license.

Table with 2 columns: Aggregate Retail Value of Prizes, Fee. Rows include: Less than \$500 (\$5), \$500 or more, but less than \$1,000 (\$15), \$1,000 or more, but less than \$10,000 (\$25), \$10,000 or more, but less than \$100,000 (\$35), More than \$100,000 (\$50).

The Application Fee is non-refundable even if the application is denied by the Waterloo City Council.

The Aggregate retail value of all prizes to be awarded:

\$ 900

Maximum retail value of each prize to be awarded:

\$ 500, 300, 100

Maximum price charged for each raffle chance issued or sold:

\$ 1.00

Maximum number of raffle chances to be issued or sold:

# 5,500

The area or areas in which raffle chances will be issued or sold:

Waterloo

and Surrounding Communities

Time period in which raffle chances will be issued or sold:

March 29 - April 22

The date, time, and location at which winning chances will be determined:

4-22-16 Date

2pm Time

St. Peter & Paul Catholic School Location



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

SWORN STATEMENT

The following officers attest to the not-for-profit character of the applicant organization.

Ss Peter & Paul Catholic School
Name of Organization

Dated this 10th day of March, 2016.

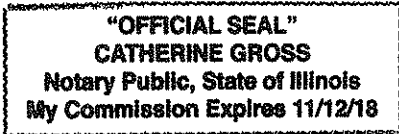
[Signature]
PRESIDING OFFICER

[Signature]
SECRETARY

STATE OF Illinois )
COUNTY OF Monroe ) SS.

Signed and sworn to before me this 10th day of March, 2016.

[Signature]
NOTARY PUBLIC



My Commission Expires: 11.12.2018

CERTIFICATION

I, Lisa Buchheit, of the Ss. Peter & Paul Catholic School
Presiding Officer Organization

do hereby certify that the information contained in this application is true and correct.

Dated this 10th day of March, 2016.

[Signature]
PRESIDING OFFICER

STATE OF Illinois )
COUNTY OF Monroe ) SS.

Signed and sworn to before me this 10th day of March, 2016.

[Signature]
NOTARY PUBLIC



My Commission Expires: 11.12.2018



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)
  
2. Description of matter to be placed on agenda:  
Consideration and Action on Solicitation Request from the Waterloo Lion's Club  
for their Annual Diabetes Day Collection to be held on Friday and Saturday, May  
6<sup>th</sup> and 7<sup>th</sup>, 2016 at the Intersections as listed on the attached.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
3. Relief or action to be requested:  
Approval.  
\_\_\_\_\_
  
4. Submittal date: 03-10-16  
  
Submitted by:  
Deb Greaney  
Waterloo Lions Club  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



March 07, 2016

To: Mayor Tom Smith and the Board of Aldermen

City of Waterloo, IL

From: Debra Greaney

Waterloo Lions Diabetes Chairperson

Re: Waterloo Lions Diabetes Days collection

This is a formal request for the Waterloo Lions' Club to solicit donations Diabetes funding, on Friday and Saturday, May 6th and 7th, 2016.

Requested locations and times:

1. Hamacher and Rogers Street – Friday 9am-2pm/5pm-7pm/Saturday 7-3pm
2. Mill and Main Street- Friday 7am-3pm
3. Mill and First Street – Saturday 7am-3pm

“The International Diabetes Federation estimates that 371 million people worldwide have diabetes, a global epidemic that is expected to affect 552 million by 2030.”- Lions Club International

Thank you for your consideration,

Lion Deb Greaney


**AGENDA REQUEST**

**(Submit by 12:00 p.m. on Wednesday before the meeting)**

1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
\_\_\_\_\_  
(Date)

2. Description of matter to be placed on agenda:  
Change date of Kristina's Race for Peace from May 7<sup>th</sup> to May14, 2016  
\_\_\_\_\_

3. Relief of action to be requested:  
Change date of Kristina's Race for Peace from May 7<sup>th</sup> to May 14, 2016 with start  
and stop point at 3<sup>rd</sup> & Main Streets. (As approved by council on 01-18-16)  
\_\_\_\_\_

Submitted by (Name, address, phone#): Dated:  
Chief J.  Clements \_\_\_\_\_ 03-14-16 \_\_\_\_\_

**DISPOSITION**

- 4. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.
- \_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_.
- \_\_\_\_\_ Matter referred to \_\_\_\_\_ for disposition.

  
\_\_\_\_\_  
Mayor

Agenda requester notified on \_\_\_\_\_

\_\_\_\_\_  
Secretary to Mayor

**AGENDA REQUEST**

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

- 1. Request is made for placement on the agenda for meeting to be held on:  
March 21, 2016  
(Date)
- 2. Description of matter to be placed on agenda:  
Consideration and Action on Advertisement in the Amount of \$1,068.75 to be  
Placed in the Scott Air Force Base Newcomer's Guide & My Base Guide Mobile  
App. (\$783.75 to be paid from Community Relations & \$285 to be paid from  
Hotel/Motel Tax Fund)
- 3. Relief or action to be requested:  
Approval.
- 4. Submittal date: March 15, 2016  
 Submitted by:  
Russ Thomas/Sarah Deutch.

**DISPOSITION**

- 5.          Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to

  
 \_\_\_\_\_  
 Mayor



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*We are located 30 minutes southwest of Scott Air Force  
Base and 20 minutes from downtown St. Louis.*