

# WATERLOO CITY COUNCIL

## *Regular Meeting Agenda*

Date: April 25, 2016

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
  - A. Consideration and Action on April 18, 2016 Public Hearing Minutes.
  - B. Consideration and Action on April 18, 2016 City Council Meeting Minutes.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.
  - B. Report of Treasurer.
  - C. Report of Zoning Administrator.
  - D. Report of Building Inspector / Code Administrator.
  - E. Report of Director of Public Works.
  - F. Report of Chief of Police.
  - G. Report of City Attorney.
  - H. Report and Communication by Mayor.
    1. Presentation of Certificate to the Waterloo Animal Hospital.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1700 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2016 Through April 30, 2017.
  - B. Consideration and Action on Ordinance No. 1701 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 1 Administration, Section 1-2-2(A) Regular Meetings, Regarding Number of Regular Meetings.
11. Unfinished Business.
12. Miscellaneous Business.
  - A. Consideration and Action on a Raffle License Request and Waiver of Bond from the Waterloo High School Athletic Booster Club for a Raffle to be Held on October 14, 2016.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

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### **DATES TO REMEMBER**

April 26, 2016 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.  
May 02, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.  
May 09, 2016 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:00 p.m.  
May 10, 2016 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
May 11, 2016 – Minister’s Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.  
May 11, 2016 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.  
May 12, 2016 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.

**MINUTES OF THE  
PUBLIC HEARING  
HELD ON APRIL 18, 2016**

**SUBJECT:** Proposed Tentative Annual budget for Fiscal Year May 1, 2016 through April 30, 2017.

1. The meeting was called to order by Mayor Smith at 7:15 p.m.

The following Aldermen were present: Notheisen, Thomas, Trantham, Darter, Frederick, Koerber and Heller. Alderman Hopkins was absent.

2. Call to Notice (Advertisement is on file at City Hall).
3. Presentation of proposed Tentative Annual Budget for Fiscal Year May 1, 2016 through April 30, 2017.
4. Discussion, Questions and Answers.
5. There being no further items on the agenda, a motion was made by Alderman Frederick and seconded by Alderman Heller to adjourn. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Trantham and Darter voting yea. Mayor Smith adjourned the meeting at 7:25 p.m.

**Barbara Pace,  
CITY CLERK**

**MINUTES OF THE  
CITY COUNCIL MEETING  
APRIL 18, 2016**

1. The meeting was called to order by Mayor for the Day, Andy Altes.
2. The following Aldermen were present: Notheisen, Thomas, Trantham, Darter, Frederick, Koerber and Heller. Aldermen Hopkins absent.
3. Pledge of Allegiance led by Mayor for the Day Andy Altes.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
None.
5. Approval of Minutes as Written or Amended.  
Motion made by Alderman Koerber and seconded by Alderman Darter to approve April 04, 2016 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Trantham, Darter and Frederick voting yea.
6. Petitions by Citizens on Non-Agenda Items.  
None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.  
Report is in the packet. Motion to approve report made by Alderman Darter and seconded by Alderman Heller. Discussion. Collector Kennedy stated the video gaming revenue is down by 13% but it is back up this month. Motion passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas and Trantham voting yea.
  - B. Report of Treasurer.  
Report is in the packet. Motion to approve the report made by Alderman Frederick and seconded by Alderman Thomas. Motion passed unanimously with Aldermen Frederick, Darter, Koerber, Heller, Notheisen, Thomas and Trantham voting yea.
  - C. Report of Zoning Administrator.  
No report.
  - D. Report of Director of Public Works.  
Tim Birk was asked to inquire to the state regarding a new cul-de-sac and changing the new stop light which needs resetting for the arrows. Hanks Excavation will start on sidewalks on the first Monday after schools out. Moore Asphalt will start asphaltting both sections of Dog Park on Monday.
  - E. Report of Chief of Police.  
No report.
  - F. Report of City Attorney.  
No report.
  - G. Report and Communication by Mayor.
    1. Presentation of Certificate of Recognition to Andy Altes as Mayor for the Day.
8. Report of Standing Committees.  
No report.
9. Report of Special Committees.  
No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.

- A. Consideration and Action on Ordinance No. 1699 Adopting an Amended Annual Budget for the City of Waterloo, IL for the Fiscal Year of May 1, 2015 Through April 30, 2016. Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Ordinance No. 1699 adopting an Amended Annual Budget for the City of Waterloo, IL for the Fiscal Year of May 1, 2015 through April 30, 2016. Motion passed unanimously with Aldermen Notheisen, Thomas, Trantham, Darter, Frederick, Koerber and Heller voting yea.

11. Unfinished Business.  
None.

12. Miscellaneous Business.

- A. Consideration and Action on Approval of Huebner Concrete Contracting as Low Bidder in the Amount of \$83,364.00 for the 2016 Street, Curb & Sidewalk Improvement Program as per the Bid Opening Held on April 12, 2016 at 2:00 p.m. Motion made by Alderman Heller and seconded by Alderman Frederick to approve Huebner Concrete Contracting as low bidder in the amount of \$83,364.00 for the 2016 Street, Curb & Sidewalk Improvement Program as per the Bid Opening held on April 12, 2016 at 2:00 p.m. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Trantham, Darter, Frederick and Koerber and voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Alderman Notheisen** stated the opening of the Dog Park was good with approximately 60 people and 40 dogs in attendance. The Garden Club is sponsoring a trip to the St. Louis Botanical Gardens Wednesday at 11:00 a.m. and will return at 4 p.m.

**Alderman Trantham** stated the House of Neighborly Services opened their first cooking class to teach people how to cook. The FFA donated a \$500 grant which will permit them to shop at the pantry every 3<sup>rd</sup> Monday at Hope Church and classes will be held at the First Baptist Church kitchen.

**Alderman Darter** and the aldermen congratulated Andy Altes as Mayor for the Day and told him he did a fine job.

**Alderman Koerber** attended the Dog Park meeting 10 years ago and is happy it finally came to fruition thanks to Mr. Bomblich, former owner of Vickie's Hallmark, and his donation of \$45,000 in honor of his wife. There is a beautiful bronze plaque in the shape of a dog at the entrance to the park.

14. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Darter to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:50 p.m.

**Barbara Pace,**  
**CITY CLERK**





AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 25, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Presentation of Certificate to the Waterloo Animal Hospital.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

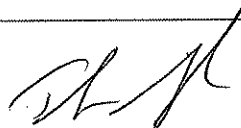
3. Relief or action to be requested:  
Presentation.  
\_\_\_\_\_

4. Submittal date: 04-20-16

Submitted by:  
Mayor Tom Smith  
\_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 25, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1700 Adopting the Annual Budget  
for the City of Waterloo, Illinois for the Fiscal Year of May 1, 2016 Through  
April 30, 2017.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 04-19-16

Submitted by:  
Shawn Kennedy, Collector / Budget Officer

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
\_\_\_\_\_  
Mayor



**ORDINANCE NO. 1700**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF WATERLOO, ILLINOIS FOR THE FISCAL YEAR COMMENCING MAY 1, 2016 AND ENDING APRIL 30, 2017.**

**WHEREAS**, the corporate authorities of the City of Waterloo, Illinois have made the tentative annual budget for the fiscal year of May 1, 2016 through April 30, 2017 conveniently available in pamphlet form for public inspection since March 24, 2016; and,

**WHEREAS**, notice of a public hearing on the aforementioned tentative annual budget was given by publication in a newspaper having a general circulation in the City of Waterloo, Illinois on March 30, 2016 and April 6, 2016; and,

**WHEREAS**, the corporate authorities of the City of Waterloo, Illinois held a public hearing on the aforementioned tentative annual budget, pursuant to said notice, on April 18, 2016, prior to final action on said tentative annual budget.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Waterloo, Illinois as follows:

**SECTION ONE.** That the document entitled City of Waterloo, Illinois Annual Budget 2016-2017 attached hereto as Exhibit 1, and by this reference made a part hereof, is hereby adopted as the annual budget for the City of Waterloo, Illinois for the fiscal year commencing May 1, 2016 and ending April 30, 2017.

**SECTION TWO.** The foregoing budget is adopted pursuant to Section 8-2-9.4 of the Illinois Municipal Code.

**SECTION THREE.** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** this 25<sup>th</sup> day of April, 2016, pursuant to a roll call vote as follows:

**YEAS:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 25, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on Ordinance No. 1701 Amending the City of Waterloo,  
Illinois Revised Code of Ordinances, Chapter 1 Administration, Section 1-2-2(A)  
Regular Meetings, Regarding Number of Regular Meetings.

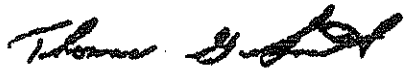
3. Relief or action to be requested:  
Approval.

4. Submittal date: 04-14-16

Submitted by:  
Mayor Tom Smith

DISPOSITION

5.          Matter to be placed on agenda for meeting date requested.  
         Matter to be placed on agenda for meeting to be held on           
         Matter referred to         

  
          
Mayor

**ORDINANCE NO. 1701**

**AN ORDINANCE AMENDING THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 1 ADMINISTRATION, SECTION 1-2-2(A) REGULAR MEETINGS, REGARDING NUMBER OF REGULAR MEETINGS.**

**WHEREAS**, it is considered expedient to change the number of regular meetings of the Waterloo City council from three meetings a month to two meetings a month.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:**

**SECTION ONE.** City of Waterloo, Illinois Revised Code of Ordinances, Chapter 1 Administration, Section 1-2-2(A) Regular Meetings is hereby amended to read as follows:

**1-2-2 REGULAR MEETINGS.**

- (A) The regular stated meetings of the City Council shall be held in the City Hall building on the first and third Monday in each month at 7:30 p.m. When said meeting date falls upon Christmas Eve or a legal holiday as hereinafter defined, or the observance of said legal holiday, the meeting shall be held on the next secular day at the same hour. Adjourned meetings may be held at such times as may be determined by the Council. Public notice of regular meetings shall be given in accordance with the Open Meetings Act, ILCS Ch. 5, Act 120, §§ 1 through 6.

**SECTION TWO.** No other changes shall be made in Section 1-2-2 REGULAR MEETINGS.

**SECTION THREE.** All other ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

**SECTION THREE.** Said change in the meeting schedule shall be made available to the public and published in a local newspaper at least ten (10) days before the effective date of this ordinance.

**SECTION THREE.** This ordinance shall be in full force and effect as of May 15, 2016.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:  
April 25, 2016  
(Date)

2. Description of matter to be placed on agenda:  
Consideration and Action on a Raffle License Request and Waiver of Bond from  
the Waterloo High School Athletic Booster Club for a Raffle to be held on  
October 14, 2016.

3. Relief or action to be requested:  
Approval.

4. Submittal date: 04-19-16

Submitted by:  
Larry Schaab, President  
Waterloo High School Athletic Booster Club

DISPOSITION

5. \_\_\_\_\_ Matter to be placed on agenda for meeting date requested.  
\_\_\_\_\_ Matter to be placed on agenda for meeting to be held on \_\_\_\_\_  
\_\_\_\_\_ Matter referred to \_\_\_\_\_

  
\_\_\_\_\_  
Mayor



# APPLICATION FOR RAFFLE LICENSE PAID

APR 19 2016

License No.	<u>394</u>
Date	<u>4-25-16</u>
Fee	<u>\$35.00</u>

Organization Name: CITY OF WATERLOO  
WATERLOO HIGH SCHOOL ATHLETIC BOOSTER CLUB

Address: ~~805 HICKORY DR~~ 505 E. BIRCHWOOD BLVD, WATERLOO IL 62298

Type of Organization: NOT FOR PROFIT

Length of Existence of Organization: 17 YEARS

If organization is incorporated, what is the date and state of incorporation?

Date: \_\_\_\_\_ State: Illinois

List organization's presiding officer, secretary, raffle manager, and any other members responsible for the conduct and operation of the raffle:

PRESIDENT: LARRY SCHUBB

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

SECRETARY: LAVIA LEONARDI

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

RAFFLE MANAGER: TOMMY BEARDER

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_



  X   This is a request for a single raffle license

           This is a request for a multiple raffle license

If a multiple raffle license is requested, list on Exhibit 1, as attached, the date, time, and location for each raffle to be held within a one (1) year period of time from the date of the issuance of the license.

Aggregate Retail Value of Prizes	Fee
Less than \$500	\$5
\$500 or more, but less than \$1,000	\$15
\$1,000 or more, but less than \$10,000	\$25
\$10,000 or more, but less than \$100,000	\$35
More than \$100,000	\$50

**The Application Fee is non-refundable even if the application is denied by the Waterloo City Council.**

The Aggregate retail value of all prizes to be awarded:   \$ 55,000  

Maximum retail value of each prize to be awarded:   \$ 55,000  

Maximum price charged for each raffle chance issued or sold:   \$ 100.00  

Maximum number of raffle chances to be issued or sold:   # 1500  

The area or areas in which raffle chances will be issued or sold:   MOUND  

  COUNTY & SURROUNDING AREA  

Time period in which raffle chances will be issued or sold:   WOULD LIKE  

  TO START SELLING MAY 1 2010 -  

The date, time, and location at which winning chances will be determined:

  10/14/10     HAR TIME OF FOOTBALL GAME     WATERLOO HIGH SCHOOL FOOTBALL FIELD    
 Date Time Location



SWORN STATEMENT

The following officers attest to the not-for-profit character of the applicant organization.

WATERLOO HIGH SCHOOL ATHLETIC BOOSTER CLUB
Name of Organization

Dated this 13 day of APRIL, 20 16

[Signature]
PRESIDING OFFICER
[Signature]
SECRETARY

STATE OF MISSOURI )
COUNTY OF St Louis ) SS.

Signed and sworn to before me this 14th day of April, 20 16.

BETH A. STITES
Notary Public - Notary Seal
STATE OF MISSOURI
Commissioned for St. Louis County
My Commission Expires: April 25, 2016
ID. 12413561

[Signature]
NOTARY PUBLIC
My Commission Expires: 4/25/16

CERTIFICATION

I, LARRY SCHAAZ, of the WHS ATHLETIC BOOSTER CLUB
Presiding Officer Organization

do hereby certify that the information contained in this application is true and correct.

Dated this 13 day of APRIL, 20 16

[Signature]
PRESIDING OFFICER

STATE OF MISSOURI )
COUNTY OF St. Louis ) SS.

Signed and sworn to before me this 14th day of April, 20 16.

BETH A. STITES
Notary Public - Notary Seal
STATE OF MISSOURI
Commissioned for St. Louis County
My Commission Expires: April 25, 2016
ID. 12413561

[Signature]
NOTARY PUBLIC
My Commission Expires: 4/25/16