

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: July 18, 2016

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Commendation to Waterloo High School FFA on Winning the Highest State Honors from the Illinois Association FFA Chapter Activity Contest.
 2. Presentation of 2016 Yard of Distinction Awards.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1702 Amending the City of Waterloo, Illinois Revised Code of Ordinances, Chapter 7 Business Code, Article 5 Raffle Code, Section 7-5-7(A) Regarding License Qualifications.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Request to Waive Building Permit Fees for an Eagle Scout Project to Construct a Pergola at 501 Columbia Avenue, Gibault Catholic High School.
 - B. Consideration and Action on Approval of T.M. Weir Heating & Cooling, Inc. as Having the Lowest Proposal Submitted in the Amount of \$8,925.00 for Installation of an Air Conditioner in the Computer-Server Room at City Hall.
 - C. Consideration and Action on Approval of Keeley & Sons as Low Bidder in the Amount of \$273,167.98 for the 2016 Street Overlay Project as Bid on July 13, 2016 at 2:00 p.m.
 - D. Consideration and Action on Façade Grant Application from J.V.'s Downtown Bar & Grill, Inc. located at 117 N. Main Street.
 - E. Consideration and Action on Authorizing the Waterloo Police Commissioners to fill an Additional Police Officer Position.
 - F. Consideration and Action on Approval of the Annual Waterloo Homecoming to be held on August 26 – 27, 2016, including the Placement of No Parking Signs and Street Closures of Third Street: Main to Market; and, Mill Street: Main to Market; and Main Street: Alley near HTC to Mill.
 - G. Consideration and Action on Executive Session for the Purpose of Previous Minute Review and Discussion on Contract Negotiations as per 5 ILCS 120/2(C)(21) and (2) Respectively.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

- July 20, 2016 – Discover Historic Waterloo Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
July 21, 2016 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
July 26, 2016 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.
Aug. 01, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Aug. 08, 2016 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Aug. 09, 2016 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Aug. 10, 2016 – Minister's Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.
Aug. 10, 2016 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Aug. 11, 2016 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
Aug. 15, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Aug. 17, 2016 – Discover Historic Waterloo Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
Aug. 18, 2016 – Zoning Board of Appeals Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
Aug. 23, 2016 – American Legion Meeting, Waterloo City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
JULY 05, 2016**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller.
3. Pledge of Allegiance led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Frederick and seconded by Alderman Darter to approve the June 20, 2016, 7:30 p.m., City Council Meeting Minutes. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
6. Petitions by Citizens on Non-Agenda Items.
None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
The Collector was absent.
 - B. Report of Treasurer.
No report.
 - C. Report of Zoning Administrator.
No report.
 - D. Report of Director of Public Works.
Tim Birk stated that two solar speed limit signs are up and working at Gardner Elementary on Fourth Street and Zahnow Elementary on Rogers Street.
 - E. Report of Chief of Police.
No report.
 - F. Report of City Attorney.
No report.
 - G. Report and Communication by Mayor.
 1. Commendation to Human Support clients that participated and won medals in the 2016 Special Olympics. Commendations were presented to all athletes and pictures were taken.
8. Report of Standing Committees.
No report.
9. Report of Special Committees.
No report.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
None.
11. Unfinished Business.
None.

12. Miscellaneous Business.

- A. Consideration and Action on Warrant No. 543.
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve Warrant No. 543. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
- B. Consideration and Action on Raffle License Request and Waiver of Bond from the St. Paul United Church of Christ for a Raffle to be held on September 4, 2016 at 12:00 noon.
Motion made by Alderman Hopkins and seconded by Alderman Darter to approve the Raffle License request and a waiver of bond for the St. Paul United Church of Christ for a raffle to be held on September 4, 2016 at 12:00 noon. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Koerber, Heller, Notheisen and Thomas voting yea.
- C. Consideration and Action on Street Closure Request from the Optimist Club of Waterloo for the partial closure of Rogers Street on Saturday, August 27, 2016 between 8:00 a.m. and 9:30 a.m. for their 14th Annual 5K Run / Fun Walk to support youth programs in Waterloo.
Motion made by Alderman Frederick and seconded by Alderman Koerber to approve the Optimist Club request for a partial closure of Rogers Street on Saturday, August 27, 2016 between 8:00 a.m. and 9:30 a.m. for their 14th Annual 5K Run / Fun Walk to support youth programs in Waterloo. Motion passed unanimously with Aldermen Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham and Darter voting yea.
- D. Consideration and Action on Approval of Street Closure, Main Street from First to the Alley between Fourth and Third, Third Street from Market to Main and Mill from Market to Alley east of Gallagher's for Monroe County's Bicentennial Palooza on Saturday, August 6, 2016.
Motion made by Alderman Koerber and seconded by Alderman Heller to approve the street closure of Main Street: from First Street to the alley between Fourth and Third Streets; Third Street: from Market to Main; and, Mill Street: from Market to the alley east of Gallagher's for the Monroe County Bicentennial Palooza on Saturday, August 6, 2016. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
- E. Consideration and Action on Awning Permit for Randy's Double R Bar, located at 107 S. Main Street, as required by 6-7-1 of the City of Waterloo Revised Code of Ordinances.
Motion made by Alderman Koerber and seconded by Alderman Darter to approve an awning permit for Randy's Double R Bar located at 107 S. Main Street as required by 6-7-1 of the City of Waterloo Revised Code of Ordinances. Randy Rehmer stated they would begin construction as soon as possible to be ready by August 6, 2016. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
- F. Consideration and Action on Façade Grant Application from Randy's Double R Bar located at 107 S. Main Street.
Motion made by Alderman Darter and seconded by Alderman Hopkins to approve the Façade Grant application as submitted by Randy's Double R Bar located at 107 S. Main Street. Alderman Darter stated the substantial improvements that Randy has planned are very nice. Alderman Notheisen noted Randy's should receive \$10,000 based on receipts of expected expenses to be over \$30,000. Motion passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.

G. Consideration and Action on One (1) Year Commitment at the Builder Level of \$10,000.00 to the Monroe County (Illinois) Economic Development Corporation.
Motion made by Alderman Notheisen and seconded by Alderman Heller to approve a one (1) year commitment, at the Builder Level of \$10,000., to the Monroe County (Illinois) Economic Development Corporation. Alderman Koerber questioned what the city would be receiving in return. Mayor Smith stated that Edie Koch would be working with the city on economic development, tourism and bringing jobs to Waterloo. Alderman Notheisen added that the city would also have a member on the board. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.

H. Consideration and Action on Participation in the Distribution Service from the Tourism Bureau of Illinois South for a cost of \$500.00 to be paid out of the Hotel / Motel Tax Fund.
Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve the city's participation in the distribution service provided by the Tourism Bureau of Illinois South for a cost of \$500.00 to be paid out of the Hotel / Motel Tax Fund. Alderman Thomas stated the city has participated in the past with this program. It is a good service that takes our brochures and distributes them to save us the effort of getting them out. Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Frederick, Koerber, Heller and Notheisen voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Notheisen extended his congratulations to all the fine participants in the Special Olympics; and, a thank you to Randy Rehmer for the work he is doing to help with downtown beautification.

Alderman Thomas asked everyone to invite their friends to spend some time uptown as we have several different festivals coming up over the summer.

Alderman Darter congratulated the Special Olympics participants. Mayor Smith noted to all that Alderman Darter is a Human Support board member.

Mayor Smith gave his congratulations to all the athletes and stated how nice it was to have them at the City Council meeting to receive recognition for their achievements. Mayor Smith additionally stated he spent the fourth of July at Kaskaskia Island where he was part of the Cahokia / Kaskaskia Trail as a guest speaker.

14. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Heller to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:51 p.m.

Tamara Kujawa,
DEPUTY CITY CLERK

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2015-2016	2016-2017	%			%	2015-2016	2016-2017	%
	ACTUAL	BUDGETED	INCREASE/ DECREASE	2015	2016	INCREASE/ DECREASE	FISCAL	FISCAL	INCREASE/ DECREASE
	AMOUNT	AMOUNT		JUNE	JUNE		YTD	YTD	
ELEC SALES	10,364,182.82	10,690,000.00	3.14%	753,263.13	752,941.54	-0.04%	1,422,367.77	1,431,063.33	0.61%
ELEC TAX	259,994.67			18,818.39	18,571.98	-1.31%	36,205.62	36,026.47	-0.49%
ELECT MISC.	253,048.00	164,200.00	-35.11%	11,984.00	41,273.00	244.40%	56,994.00	53,474.00	-6.18%
SUBTOTAL	10,877,225.49	10,854,200.00	-0.21%	784,065.52	812,786.52	3.66%	1,515,567.39	1,520,563.80	0.33%
BEGINNING UNAPPLIED	412,175.44			31,446.76	44,410.45	41.22%	47,593.68	83,539.43	75.53%
UNAPPLIED CASH REC'D	129,714.03			11,617.86	13,716.77	18.07%	26,917.71	25,254.41	-6.18%
UNAPPLIED DISBURSED	106,731.97			7,435.50	9,287.60	24.91%	7,435.51	15,543.77	109.05%
ENDING UNAPPLIED	435,157.50			35,629.12	48,839.62	37.08%	67,075.88	93,250.07	39.02%
GAS SALES	2,381,742.77	2,835,000.00	19.03%	162,241.70	152,778.13	-5.83%	444,249.51	390,397.98	-12.12%
GAS TAX	65,844.76			4,074.01	4,102.01	0.69%	12,368.80	10,536.10	-14.82%
GAS MISC.	110,510.00	69,200.00	-37.38%	4,699.00	35,033.00	645.54%	17,968.00	38,330.00	113.32%
SUBTOTAL	2,558,097.53	2,904,200.00	13.53%	171,014.71	191,913.14	12.22%	474,586.31	439,264.08	-7.44%
WATER SALES	2,106,615.02	2,273,000.00	7.90%	181,136.05	179,290.92	-1.02%	342,770.03	345,396.21	0.77%
WATER MISC.	86,140.00	78,500.00	-8.87%	5,840.00	17,398.00	197.91%	16,514.00	23,102.00	39.89%
SUBTOTAL	2,192,755.02	2,351,500.00	7.24%	186,976.05	196,688.92	5.19%	359,284.03	368,498.21	2.56%
SEWER SALES	1,680,359.96	1,718,000.00	2.24%	145,674.58	145,813.18	0.10%	275,472.83	279,629.31	1.51%
SEWER MISC.	180,922.00	166,000.00	-8.25%	14,845.00	32,227.00	117.09%	32,516.00	52,484.00	61.41%
SUBTOTAL	1,861,281.96	1,884,000.00	1.22%	160,519.58	178,040.18	10.91%	307,988.83	332,113.31	7.83%
CITY TAX	482,256.57	505,300.00	4.78%	35,640.99	34,382.51	-3.53%	75,022.44	71,424.68	-4.80%
MISC.	35,163.00	30,700.00	-12.69%	1,795.00	11,556.00	543.79%	3,796.00	10,930.00	187.93%
SUBTOTAL	517,419.57	536,000.00	3.59%	37,435.99	45,938.51	22.71%	78,818.44	82,354.68	4.49%
REFUSE FEE	703,021.71	741,450.00	5.47%	59,356.51	62,383.75	5.10%	116,751.39	122,430.20	4.86%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,411.00	50,000.00	3.28%	3,690.00	3,432.00	-6.99%	9,497.00	7,271.00	-23.44%
PERMITS	81,496.00	80,000.00	-1.84%	7,715.00	11,410.00	47.89%	14,679.00	22,737.00	54.89%
INSPECTION FEES	18,300.00	20,000.00	9.29%	1,800.00	1,950.00	8.33%	3,525.00	3,900.00	10.64%
FRANCHISE FEES	120,855.00	120,000.00	-0.71%	-	-		16,236.00	17,602.00	8.41%
LIQUOR LICENSE	6,217.00	6,200.00	-0.27%	5,610.00	6,210.00	10.70%	5,640.00	6,253.00	10.87%
INFRASTRUCTURE FEE	269,544.00	265,000.00	-1.69%	24,911.00	21,824.00	-12.39%	45,458.00	42,119.00	-7.35%
HOTEL/MOTEL TAX	26,688.00	15,000.00	-43.79%	1,609.00	2,332.00	44.93%	1,618.00	4,406.00	172.31%
MISC.	76,788.00	63,520.00	-17.28%	1,024.00	6,356.00	520.70%	2,380.00	43,957.00	1746.93%
REPLACEMENT TAX	61,711.00	62,200.00	0.79%	-	-		12,805.00	9,641.00	-24.71%
COUNTY TAX	399,268.00	350,000.00	-12.34%	-	-		-	-	
SALES TAX	2,205,481.00	2,300,000.00	4.29%	180,129.00	185,137.00	2.78%	334,400.00	347,629.00	3.96%
BUSINESS DISTRICT TAX	72,251.00	70,000.00	-3.12%	4,591.00	7,131.00	55.33%	9,127.00	13,958.00	52.93%
VIDEO GAMING	59,800.00	60,000.00	0.33%	5,661.00	-	-100.00%	10,664.00	5,911.00	-44.57%
INCOME TAX	1,273,383.00	1,231,000.00	-3.33%	124,770.00	248,579.00	99.23%	194,305.00	326,801.00	68.19%
SUBTOTAL	5,423,214.71	5,434,370.00	0.21%	420,866.51	556,744.75	32.29%	777,085.39	974,615.20	25.42%
MOTOR FUEL TAX	263,777.00	266,500.00	1.03%	21,425.00	22,175.00	3.50%	44,243.00	44,503.00	0.59%
MISC.	930.00	600.00	-35.48%	30.00	187.00	523.33%	60.00	361.00	501.67%
SUBTOTAL	264,707.00	267,100.00	0.90%	21,455.00	22,362.00	4.23%	44,303.00	44,864.00	1.27%
UTILITY DEPOSITS	119,675.00	-		14,650.00	15,800.00	7.85%	22,325.00	30,500.00	36.62%
TOTAL DEPOSITS	23,944,090.31	24,231,370.00	1.20%	1,808,601.22	2,033,990.79	12.46%	3,606,876.10	3,818,027.69	5.85%

July 18, 2016


To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the June 30, 2016 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,


Brad A Papenberg
City Treasurer

**TREASURER'S REPORT
CITY OF WATERLOO**

For the month ending
June 30, 2016

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	65,751.87	15,800.00	9,775.00	71,776.87
General Fund	(161,195.38)	171,115.37	450,928.56	(441,008.57)
Motor Fuel Tax	20,327.53	50,027.87	37,693.65	32,661.75
Water Fund	601,298.35	192,412.60	218,975.55	574,735.40
Sewer Fund	524,673.92	173,915.00	100,432.77	598,156.15
Gas Fund	1,160,296.70	180,028.28	137,518.92	1,202,806.06
Electric Fund	924,877.36	849,987.60	731,004.76	1,043,860.20
Capital Improvements	312,778.90	36,467.58	-	349,246.48
D.A.R.E.	49.84	-	-	49.84
Interest	2,595.02	2,533.29	-	5,128.31
Hotel/Motel Tax	104,432.80	2,331.51	2,500.00	104,264.31
TOTALS:	\$3,556,384.89	\$1,674,619.10	\$1,688,829.21	\$3,542,174.78

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ 2,242,766.14	9,998.34	-	\$ 2,252,764.48
Electric	\$ 2,940,333.06	13,108.12	-	2,953,441.18
E-Pay Utility Bills	1,451.28	19,826.85	18,476.89	2,801.24
Farm Account Income	111,036.11	13.69	-	111,049.80
Gas	3,363,305.16	14,993.74	-	3,378,298.90
General Fund	7,250,175.26	464,761.11	-	7,714,936.37
Motor Fuel	583,117.55	22,334.58	50,000.00	555,452.13
Pension Reserve	1,108,611.12	227.18	-	1,108,838.30
Sewer	1,475,552.35	6,578.06	-	1,482,130.41
Utility Deposits	302,904.85	1,350.36	-	304,255.21
Water	1,538,563.43	6,858.97	-	1,545,422.40
Total Invested Funds:	\$20,917,816.31	\$560,051.00	\$68,476.89	\$21,409,390.42

Total All City Funds:	\$24,474,201.20	\$2,234,670.10	\$1,757,306.10	\$24,951,565.20
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<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$7,721,345.00	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$1,740,126.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,042,048.00</u>		
Total Liabilities		\$12,372,060.00	\$12,503,519.00		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Commendation to Waterloo High School FFA on Winning the Highest State Honors from the Illinois Association FFA Chapter Activity Contest.

3. Relief or action to be requested:
Commendation.

4. Submittal date: 07-12-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)
2. Description of matter to be placed on agenda:
Presentation of 2016 Yard of Distinction Awards.


3. Relief or action to be requested:
Presentation.

4. Submittal date: 07-12-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1702 Amending the City of Waterloo,
Illinois Revised Code of Ordinances, Chapter 7 Business Code, Article 5 Raffle
Code, Section 7-5-7(A) Regarding License Qualifications.


3. Relief or action to be requested:
Approval.

4. Submittal date: 07-14-16

Submitted by:
Alderman Koerber, Chairman
Ordinance Committee

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

ORDINANCE NO. 1702

AN ORDINANCE AMENDING THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 7 BUSINESS CODE, ARTICLE 5 RAFFLE CODE, SECTION 7-5-7(A) REGARDING LICENSE QUALIFICATIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. City of Waterloo, Illinois Revised Code of Ordinances, Chapter 7 Business Code, Article 5 Raffle Code, Section 7-5-7(A) License Qualifications is hereby amended to read as follows:

7-5-7 LICENSE QUALIFICATIONS.

(A) Raffle licenses shall be issued only to the following:

- (1) Bona fide religious, charitable, labor, business, fraternal, educational or veterans' organizations that have been in existence continuously for a period of at least 5 years. These organizations must operate without profit to their members. During that 5-year period the organization must have a bona fide membership engaged in carrying out their objectives.
- (2) A non-profit fundraising organization that the licensing authority (the City) determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as result of an illness, disability, accident or disaster.

SECTION TWO. No other changes shall be made in Section 7-5-7 LICENSE QUALIFICATIONS.

SECTION THREE. All other ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION FOUR. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Request to Waive Building Permit Fees for an Eagle Scout Project to Construct a Pergola at 501 Columbia Avenue, Gibault Catholic High School.

3. Relief or action to be requested:
Approval.

4. Submittal date: 07-12-16
Submitted by:
Jim Nagel, Zoning Administrator

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



RR site plan?
Deed?

CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600
Thomas G. Smith, Mayor

INSPECTION GUIDELINES AND REQUIREMENTS

It is the responsibility of the applicant to notify the appropriate contact when work has progressed to a point where an inspection is required.

REQUIRED INSPECTIONS AND CONTACTS:

- ✓ SITE – building is staked along with lot lines - City of Waterloo Building Inspector at 618.939.8600 ext. 212.
- ✓ BUILDING* - footings; waterproofing/backfill; frame and electrical; and final occupancy- City of Waterloo Building Inspector at 618.939.8600 ext. 212 (48 hour notice required).
- ✓ INTERIOR PLUMBING * – below grade rough-in; above grade rough-in; and final occupancy - Plumbing Inspector at 618.939.8681 ext. 242.
- ✓ SEWER LATERAL – upon completion of tap-in but prior to covering (Must be installed as shown in City of Waterloo Construction Details.) - City of Waterloo at 618.939.8600 ext. 530. (If applicant notifies the City by 9:30 am, inspection will be same day. If applicant notifies the City after 9:30 am, inspection will be the next business day.)
- ✓ EXTERIOR PLUMBING – upon installation of water service but prior to covering** - City of Waterloo at 618.939.8600 ext. 530. (If City is notified by 9:30 am, inspection will be same day; if after 9:30 am, inspection will be the next business day.)

*For more detailed requirements, contact the City of Waterloo Building Inspector or the Plumbing Inspector.

** For details of water service installation, see attached "Detail Figure W-6" or contact the City of Waterloo at 618.939.8600 ext. 530.

CERTIFICATE OF OCCUPANCY

When the Building Official receives confirmation of final inspection approval from the Building Inspector and Plumbing Inspector and notification from the Public Works Department that water and natural gas have been approved and turned on, a Certificate of Occupancy can be obtained.

It is a violation of the City of Waterloo Ordinance to occupy or utilize any new structure for any purpose until the Building Official has issued a Certificate of Occupancy.

I have read and understand the above Building Permit Guidelines and Requirements.


 Applicant 7-11-16



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
618.939.8600

Thomas G. Smith, Mayor

APPLICATION FOR COMMERCIAL/INDUSTRIAL BUILDING PERMIT AND CERTIFICATE OF ZONING COMPLIANCE

Permit Number _____ Date _____
Permit Issued: _____ Square Feet of Improvement: _____
Permit Fee: _____
Permit Denied: _____
Cause of Denial: _____

Owner(s) Name: Gibault Catholic High School Phone: 618-939-3883
Owner(s) Address: 501 Columbia Avenue Waterloo 62298
Applicant's Name: Russ Hart, Principal Phone: _____
Applicant's Address: _____

Property Interest of Applicant: () Owner () Contractor () Other
Address of Proposed Construction: 501 Columbia Avenue

Type of Commercial / Industrial Construction:
() Principal Building () Accessory Building () Addition to Existing Structure () Other: Pergola
Proposed Use: _____ Total Square Feet of Proposed Construction: _____
Does the proposed structure lie within any floodplain area? () Yes No Zone District: _____

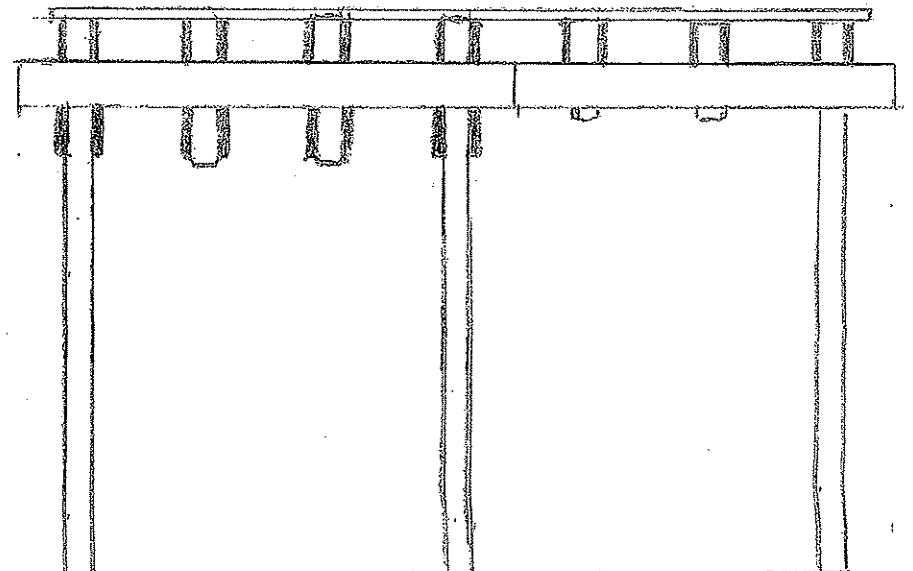
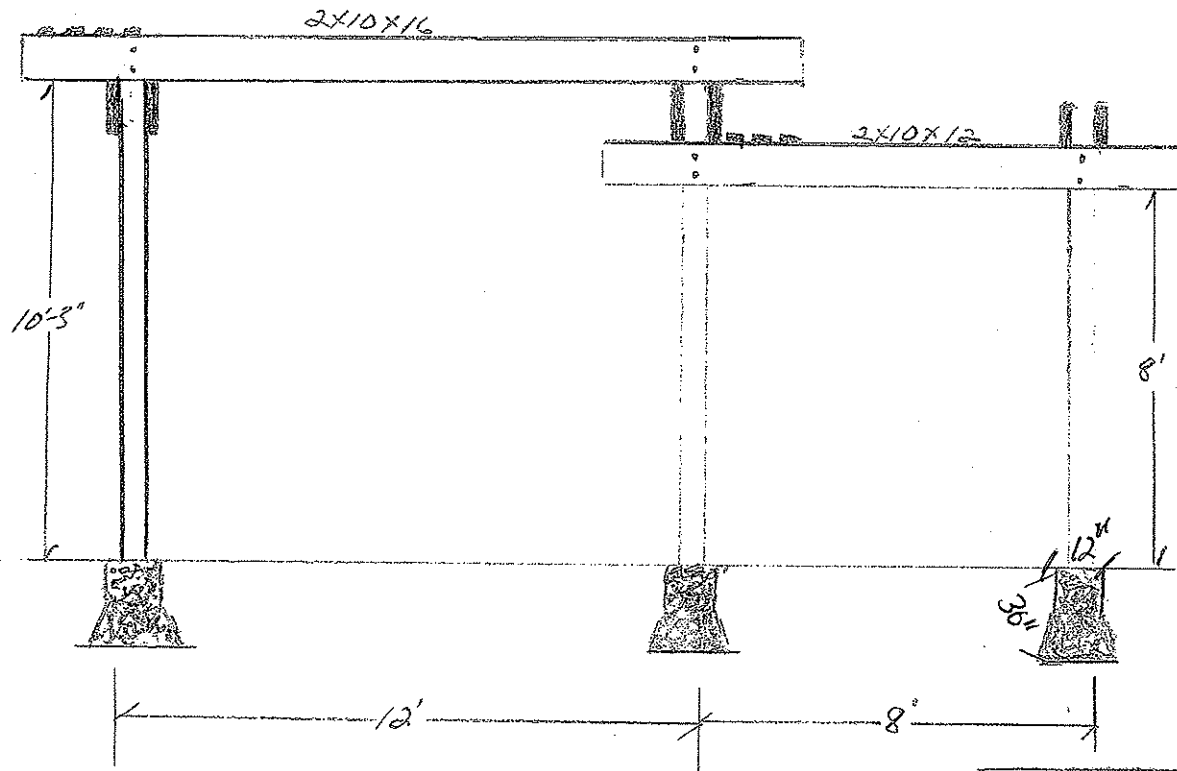
Application is hereby made for a Certificate of Zoning Compliance and Building Permit, as required under the Ordinances of the City of Waterloo, Illinois for the erection and use of buildings and premises. In making this application, the applicant represents all of the above statements and any attached maps and drawings to be a true and accurate description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit applied for, if granted, is issued on the representations made herein and that any permit issued may be revoked without notice on any breach of representation or conditions. It is understood that any permit issued on this application will not grant right of privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the City's Ordinance.

Applicant: [Signature] Please waive permit fees.
Owner 7-11-16 This is an Eagle Scout Project
(if other than Applicant) _____

TEMPORARY CERTIFICATE OF ZONING COMPLIANCE

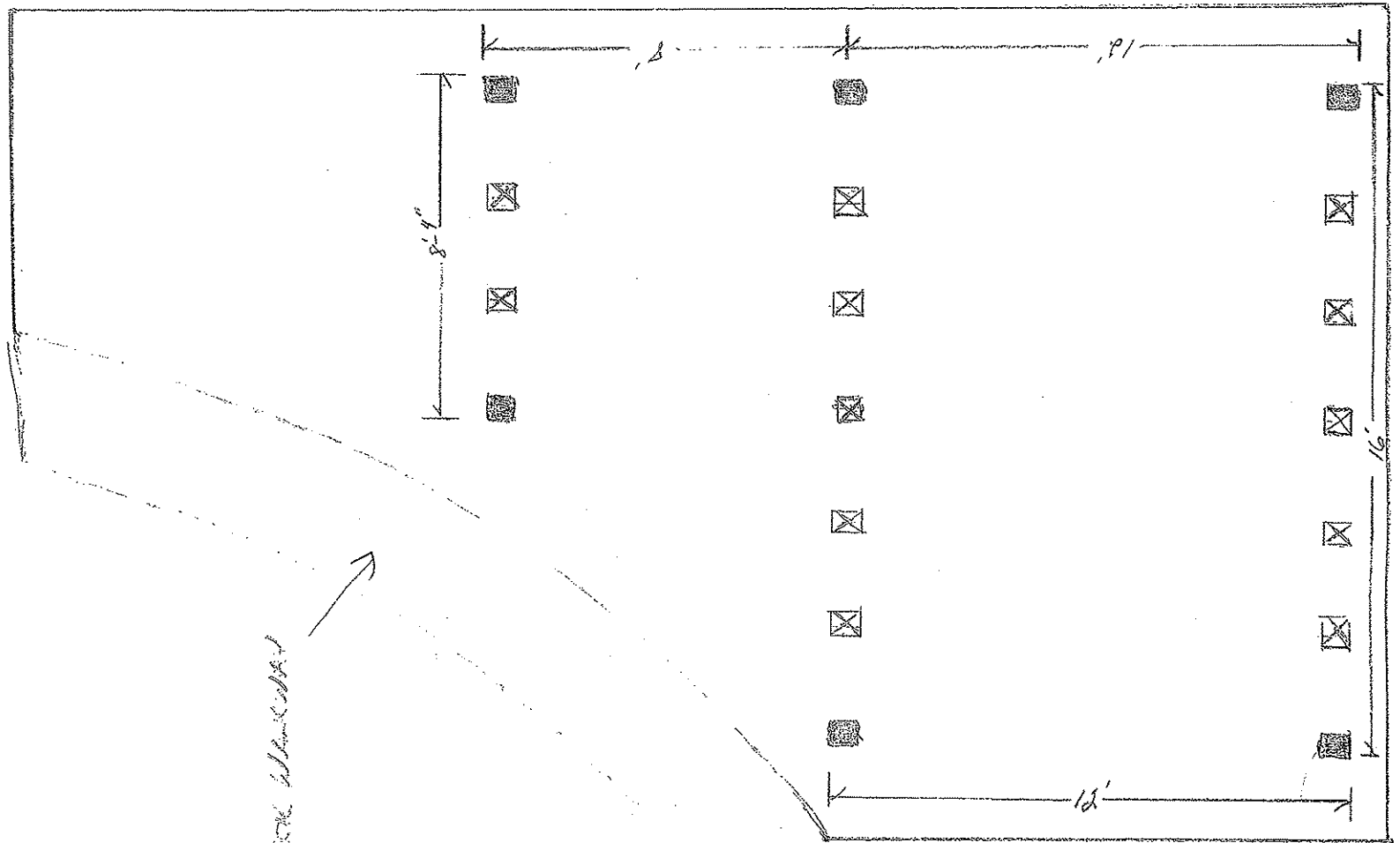
Changes in site plans or specifications **SHALL NOT** be made without written approval of the appropriate City Officials. Failure to comply with the above shall constitute a violation of the provisions of the City of Waterloo Zoning Ordinance.

Dated Zoning Administrator



Gibault Catholic High School
 Eagle Scout Project Summer 2016
 Andrew Durrer

Gibault Catholic High School
Eagle Scout Project Summer 2016
Andrew Durrer



EXISTING BEACH WALKWAY



structure to be built in this courtyard



AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of T.M. Weir Heating & Cooling, Inc. as
Having the Lowest Proposal Submitted in the Amount of \$8,925.00 for Installation
of an Air Conditioner in the Computer-Server Room at City Hall.

3. Relief or action to be requested:
Approval.

4. Submittal date: 07-12-16

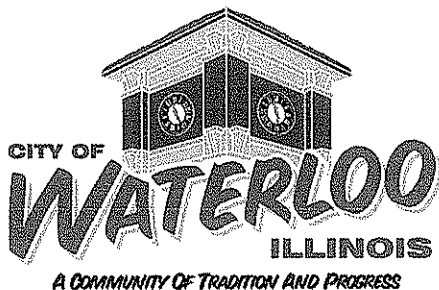
Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor



CITY OFFICES
100 West Fourth Street
Waterloo, Illinois 62298
(618) 939-8600

Thomas G. Smith, Mayor
Barbara Pace, Clerk
Brad A. Papenberg, Treasurer

TO: Mayor and City Council

FROM: Tim Birk, Director of Public Works

DATE: July 12, 2016

RE: AC for Computer-Server Room

The following Proposals were received for the installation of the air conditioner in the computer-server room at City Hall. I recommend the lowest proposal submitted by T.M. Weir Heating & Cooling, Inc.

<u>Vendor</u>	<u>Price</u>
1. T. M. Weir Heating & Cooling, Inc.	\$8,925.00
2. Vernier Sales & Service, Inc.	\$10,250.00

mkd

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Keeley & Sons as Low Bidder in the
Amount of \$273,167.98 for the 2016 Street Overlay Project as Bid on July 13,
2016 at 2:00 p.m.

3. Relief or action to be requested:
Approval.

4. Submittal date: 07-13-16

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Façade Grant Application from J.V.'s Downtown
Bar & Grill, Inc. located at 117 N Main Street.

3. Relief or action to be requested:
Approval

4. Submittal date: 7/13/16

Submitted by:
Shawn Kennedy

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to



Mayor

WATERLOO DOWNTOWN BEAUTIFICATION PROGRAM

APPLICATION INSTRUCTIONS AND REVIEW PROCESS

The building owner must complete the attached Waterloo Downtown Beautification Program Application.

Please include the following in your description:

1. A clear, detailed description including diagrams of what will be done, materials used, colors, etc.;
2. Official cost estimates from contractors, vendors or the owner;
3. Two photographs of the existing building showing current conditions;
4. Any other architectural or site plan drawings required to fully describe the project.

All applications will be reviewed first for completeness. The Downtown Beautification Committee will make a recommendation to approve or disapprove the application to the Waterloo City Council within sixty (60) days. Approval by the City Council shall authorize the applicant to apply for any permits and begin work. All improvements must be made in compliance with the Waterloo Municipal Code and must be completed within six (6) months of City Council approval, unless extended. Upon completion, City staff will perform a site visit and review the project. Invoices demonstrating approved costs may be submitted at that time and the reimbursement will be processed for payment. Should an applicant fail to gain approval, the applicant may request a written record of deficiencies and reapply for funding.

Following approval, funding and completion of the project, the building owner, not the City of Waterloo, is responsible for maintaining improvements. Maintenance includes, but is not limited to; painting, repair, etc.

Applicant Name: JEFFREY W VOST 618-939-7127
Name Telephone #

Applicant Address: 720 LAKEVIEW DR WATERLOO IL 62298
No. Street City State Zip Code

Name of Business: JV'S DOWNTOWN BAR/GRILL INC

Business Description: BAR/RESTAURANT 618-939-7127
Business Phone #

Business Address: 117 N MAIN

Please check "Yes" or "No" for each question below:	Yes	No
Are you or your business delinquent on any fee obligations?	 	X
Are you or your business delinquent on any tax obligations?	 	X

Total project cost: \$ 21,400.⁰⁰

Funds requested: \$ 7,850.⁰⁰
(50% of total project, \$2,500.00 maximum reimbursement)

Start date: _____

Completion date: ASAP

Project description: (attach additional pages if necessary)
GRIND, TUCK POINT, SCAPE Building - ROLAND TUCK POINTING
\$16,400.⁰⁰

PAINT Building - white Wheatley PAINTING
\$300.⁰⁰

Remove, Rebuild, Repair WOOD DOOR WAY
FRANK CONSTRUCTION
\$200.⁰⁰

I affirm that the information provided in this application is true and accurate and that I am the authorized owner and agent of the subject property. I affirm that the improvements detailed will be made and maintained at my expense and hold harmless the City of Waterloo from any liability or damage resulting from the improvements. I understand that this is a reimbursement program, and I have received and read the attached document - Waterloo Downtown Beautification Program, under which matching funds may be provided.

[Signature]
Applicant signature

7/05/16
Date

CITY OF WATERLOO USE ONLY

APPROVED - BUILDING INSPECTOR

Authorized signature

Date

APPROVED - DOWNTOWN BEAUTIFICATION COMMITTEE

Authorized signature

Date

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Authorize Waterloo Police Commissioners to fill additional police officer position

3. Relief of action to be requested:
City council to authorize the police commission to move forward with offering a Probationary Police Officer position to a police candidate.
Submitted by (Name, address, phone#): _____ Dated: _____

J. Trantham  07-14-16 _____

DISPOSITION

4. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____.
_____ Matter referred to _____ for disposition.


Mayor

Agenda requester notified on _____

Secretary to Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:

July 18, 2016

(Date)

2. Description of matter to be placed on agenda:

Consideration and Action on Approval of the Annual Waterloo Homecoming to be held on August 26 – 27, 2016, including the Placement of No Parking Signs and Street Closures of Third Street: Main to Market; and, Mill Street: Main to Market; and Main Street: Alley Near HTC to Mill.

3. Relief or action to be requested:

Approval.

4. Submittal date: 07-14-16

Submitted by:

Rick Schilling, Commander

VFW Post #6504

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.

 Matter to be placed on agenda for meeting to be held on

 Matter referred to



Mayor

VETERANS OF FOREIGN WARS OF THE UNITED STATES

FOUNDED 1899



METZGER-CROOK POST NO. 6504

406 Veterans Drive P.O. Box 284
Waterloo, Illinois 62298-0284

July 15, 2016

The Waterloo Homecoming group consisting of Waterloo Optimists, Lions Club, and VFW Metzger-Crook Post 6504 is once again asking the city for permission to hold the annual event in the downtown area. The date of the homecoming is August 26th and 27th with setup to take place on August 25th and clean up on August 28th. We would like to request no parking on 3rd street from Market to Main and on Main Street from the alley near HTC to Mill and on Mill Street from Market to Main Street starting on August 26th after 4:00 pm to allow for setup of porta pottys, and the delivery of a dumpster, and vendor stands, supply trailers and amusement rides. Thank you for your help in allowing us to hold the homecoming in the downtown area in the past years and hopefully for years to come. Please let me know if you require any additional information to process our request.

Rick Schilling
VFW Commander Post 6504

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
July 18, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Executive Session for the Purpose of Previous
Minute Review and Discussion on Contract Negotiations as per 5 ILCS
120/2(C)(21) and (2) Respectively.


3. Relief or action to be requested:
Approval.

4. Submittal date: 07-15-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor