

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: November 21, 2016

Time: 7:30 p.m.

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Correction or Withdrawal of Agenda Items by Sponsor.
5. Approval of Minutes as Written or Amended.
6. Petitions by Citizens on Non-Agenda Items.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Gibault High School Presentation on Landmarks Illinois Award.
 2. Presentation of East-West Gateway Award to Monroe County.
 3. Approval of Appointment of Captain Michael Douglas as Chief of Police to be Effective 12-01-16.
 4. Recognition of Alderman Vicki Koerber.
8. Report of Standing Committees.
9. Report of Special Committees.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1706 Approving the Tax Levy for Fiscal Year 2016-2017.
 - B. Consideration and Action on Ordinance No. 1707 Amending Chapter 7 Business Code, Article V Raffle Code.
11. Unfinished Business.
12. Miscellaneous Business.
 - A. Consideration and Action on Renewal of the Chester Billboard Contract Through the Tourism Bureau of Southern Illinois for a Two-Year Term at a Cost of \$260.00 per Four-Week Period (\$220.00 per month after Tourism Bureau discount) to be Paid Out of the Hotel / Motel Tax Fund.
 - B. Consideration and Action on Purchase of a Police Car from Morrow Brothers Ford in the Amount of \$27,990.00 (base price) plus \$4,975.00 (installation) and \$2,140.00 (additional options) for a total amount of \$35,105.00.
 - C. Consideration and Action on Purchase of Three (3) Automated External Defibrillators at a Total Cost of no more than \$5,000.00.
 - D. Presentation of the Police Pension Report by Mr. Keith Brinkmann.
 - E. Consideration and Action on Executive Session for the Discussion of Personnel, Imminent Litigation and Review of Previous Meeting Minutes as per 5 ILCS 120/2(c)(1)(11) and (21).
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
14. Motion to Adjourn.

DATES TO REMEMBER

Nov. 22, 2016 – American Legion Meeting, City Hall: Second Floor, 7:00 p.m.

Nov. 24, 25 and 26, 2016 – City Offices Closed for Thanksgiving Holiday.

Dec. 05, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

Dec. 08, 2016 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.

Dec. 12, 2016 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

Dec. 13, 2016 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.

Dec. 14, 2016 – Minister's Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.

Dec. 14, 2016 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.

Dec. 15, 2016 – Zoning Board of Appeals Meeting, City Hall: Council Chambers, 7:30 p.m.

Dec. 19, 2016 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.

Dec. 23, 24 and 26, 2016 – City Offices Closed for Christmas Holidays.

Dec. 30 (noon) and 31, 2016 and January 02, 2017 – City Offices Closed for the New Year's Holiday.

**MINUTES OF THE
CITY COUNCIL MEETING
NOVEMBER 07, 2016**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller.
3. Pledge of Allegiance led by Mayor Smith. Following the Pledge the Kaskaskia Trail Chorus sang the National Anthem.
4. Correction or Withdrawal of Agenda Items by Sponsor.
None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Koerber and seconded by Alderman Hopkins to approve October 17, 2016 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
6. Petitions by Citizens on Non-Agenda Items.
None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
No report.
 - B. Report of Treasurer.
No report.
 - C. Report of Zoning Administrator.
Administrator Nagel stated there will be a Planning Commission Meeting Monday at 7:30 p.m.
 - D. Report of Director of Public Works.
Director Tim Birk reported the Oak Street Water Main Project is going well.
 - E. Report of Chief of Police.
Chief Trantham stated this week will be the last Senior Academy which has been successful and very well attended.
 - F. Report and City Attorney.
No report.
 - G. Report and Communication by Mayor.
 1. Presentation to the Kaskaskia Trail Chorus for their 50 Year Anniversary.
 2. Presentation to the Metzger-Crook VFW Post #6504 for their 70 Year Anniversary.
8. Report of Standing Committees.
No report.
9. Report of Special Committees.
No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Ordinance No. 1705 Authorizing the Lease of Municipally Owned Real Property to the House or Neighborly Service. Motion made by Alderman Trantham and seconded by Alderman Hopkins to approve Ordinance No 1705 authorizing the lease of municipally owned real property to the House of Neighborly Service. Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Koerber, Heller, Notheisen, Thomas and Hopkins voting yea.
 - B. Consideration and Action on Resolution No. 16-11 Approving the 2017 MFT Program in the Amount of \$359,628.60. Motion made by Alderman Notheisen and seconded by Alderman Frederick to approve Action on Resolution No. 16-11 Approving the 2017 MFT Program in the Amount of \$359,628.60. Discussion. State of IL amendment requirement. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea.
11. Unfinished Business.

None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 547.

Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 547. Motion passed unanimously with Aldermen Darter, Frederick, Koerber, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
 - B. Consideration and Action on 2017 Contribution of \$250.00 to “Explore Waterloo” Merchant & Restaurant Group to be paid out of the Hotel/Motel Tax Fund.

Motion made by Alderman Koerber and seconded by Alderman Heller to approve the 2017 contribution of \$250.00 to “Explore Waterloo” Merchant & Restaurant Group to be paid out of the Hotel/Motel Tax Fund. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
 - C. Consideration and Action Request on Street Closure Request and Parade Route Approval for the Annual GLOW Lighted Holiday Parade to be held on Saturday, November 26, 2016 at 5:00 p.m., with the Route to Begin at Gibault Catholic High School on Columbia Avenue east to Main Street, south to Third Street and then west to SPPS.

Motion made by Alderman Koerber and seconded by Alderman Hopkins to approve the request for Street Closure and Parade Route Approval for the Annual GLOW Lighted Holiday Parade to be held on Saturday, November 26, 2016 at 5:00 p.m., with the route to begin at Gibault Catholic High School on Columbia Avenue, east to Main Street, south to Third Street and then west to SPPS. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
 - D. Consideration and Action on Renewal of Liability and Workers Compensation and Equipment Breakdown Insurance Coverage with IMLRMA.

Motion made by Alderman Heller and seconded by Alderman Darter to approve the renewal of Liability and Worker’s Compensation and Equipment Breakdown Insurance Coverage with IMLRMA. Discussion. Alderman Heller reported on the agreement from the Committee. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Koerber voting yea.
 - E. Consideration and Action on Waiver of Building Permit and Inspection Fees for I.O.O.F. Lodge #27 in the Total Amount of \$190.00.

Motion made by Alderman Koerber and seconded by Alderman Notheisen to approve the waiver of Building Permit and Inspection Fees for the I.O.O.F. Lodge #27 in the total amount of \$190.00. Discussion. Mayor Smith thanked the Lodge for their continued support for the city. Motion passed unanimously with Aldermen Koerber, Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.

- F. Consideration and Action on Approval of AFSCME Union Contract.
Motion made by Alderman Hopkins and seconded by Alderman Darter to approve the AFSCME Union Contract. Discussion. There was one “no” vote in the rank and file. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Koerber, Heller, Notheisen and Thomas voting yea.
- G. Consideration and Action on Executive Session for the Purpose of Conducting the Semi-Annual Minute Review as provided for by 5 ILCS 120/2(C)(21). Motion made by Alderman Notheisen and seconded by Alderman Thomas to go into Executive Session for the purpose of conducting the semi-annual minute review as provided for by 5 ILCS 120/2(c)(21). Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick, Koerber and Heller voting yea. Time 7:56 p.m.
The meeting reconvened at 8:02 p.m. Motion to reconvene made by Alderman Thomas and seconded by Alderman Frederick. Motion passed unanimously by voice vote.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.
Alderman Notheisen stated the Senior Academy he attended with his father-in-law was very well done.
Alderman Hopkins is happy with contract signed with AFSCME although he had some suggestions.
Alderman Heller read a letter from the Mayor and visitors from Porta Westfalica wherein they said how much they enjoyed their stay in Waterloo, our hospitality and the ‘honorary citizen’ certificate they received.
Shawn Kennedy informed everyone of the upgraded wifi and new password.
Mayor Smith reminded everyone of the recognition of the descendants of the Revolutionary War program on November 10th at 6:30 p.m. at the Waterloo High School. November 11th at 11 a.m. there will be a replay at the monument. The Bicentennial Dinner went well on November 5th at Turner Hall. Alderman Koerber will be sworn in as a new Monroe County Commissioner on December 1, 2016.
14. Motion to Adjourn. Motion made by Alderman Thomas and seconded by Alderman Hopkins to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 8:25 p.m.

**Barbara Pace,
CITY CLERK**

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2015-2016 ACTUAL AMOUNT	2016-2017 BUDGETED AMOUNT	% INCREASE/ DECREASE	2015 OCT	2016 OCT	% INCREASE/ DECREASE	2015-2016 FISCAL YTD	2016-2017 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,364,182.82	10,690,000.00	3.14%	1,095,595.95	1,209,193.66	10.37%	5,566,223.13	5,975,400.77	7.35%
ELEC TAX	259,994.67			27,259.41	29,059.20	6.60%	139,340.38	145,815.83	4.65%
ELECT MISC.	253,048.00	164,200.00	-35.11%	18,780.00	18,586.00	-1.03%	114,215.00	125,541.00	9.92%
SUBTOTAL	10,877,225.49	10,854,200.00	-0.21%	1,141,635.36	1,256,838.86	10.09%	5,819,778.51	6,246,757.60	7.34%
BEGINNING UNAPPLIED	412,175.44			22,725.35	27,746.00	22.09%	159,274.46	225,846.15	41.80%
UNAPPLIED CASH REC'D	129,714.03			5,815.42	11,909.02	104.78%	51,068.33	55,744.13	9.16%
UNAPPLIED DISBURSED	106,731.97			3,877.25	11,413.01	194.36%	42,551.73	66,631.10	56.59%
ENDING UNAPPLIED	435,157.50			24,663.52	28,242.01	14.51%	167,791.06	214,959.18	28.11%
GAS SALES	2,381,742.77	2,835,000.00	19.03%	85,549.97	84,300.43	-1.46%	817,254.59	745,744.91	-8.75%
GAS TAX	65,844.76			1,982.73	1,624.59	-18.06%	20,451.24	18,184.66	-11.08%
GAS MISC.	110,510.00	69,200.00	-37.38%	6,105.00	13.00	-99.79%	43,954.00	51,152.00	16.38%
SUBTOTAL	2,558,097.53	2,904,200.00	13.53%	93,637.70	85,938.02	-8.22%	881,659.83	815,081.57	-7.55%
WATER SALES	2,106,615.02	2,273,000.00	7.90%	185,978.81	188,357.39	1.28%	1,061,024.16	1,107,509.75	4.38%
WATER MISC.	86,140.00	78,500.00	-8.87%	8,587.00	1,318.00	-84.65%	42,296.00	39,893.00	-5.68%
SUBTOTAL	2,192,755.02	2,351,500.00	7.24%	194,565.81	189,675.39	-2.51%	1,103,320.16	1,147,402.75	4.00%
SEWER SALES	1,680,359.96	1,718,000.00	2.24%	148,055.36	149,418.40	0.92%	841,577.43	875,811.12	4.07%
SEWER MISC.	180,922.00	166,000.00	-8.25%	17,294.00	5,863.00	-66.10%	84,898.00	99,392.00	17.07%
SUBTOTAL	1,861,281.96	1,884,000.00	1.22%	165,349.36	155,281.40	-6.09%	926,475.43	975,203.12	5.26%
CITY TAX	482,256.57	505,300.00	4.78%	41,988.63	44,322.04	5.56%	234,206.21	237,672.33	1.48%
MISC.	35,163.00	30,700.00	-12.69%	368.00	511.00	38.86%	14,692.00	17,059.00	16.11%
SUBTOTAL	517,419.57	536,000.00	3.59%	42,356.63	44,833.04	5.85%	248,898.21	254,731.33	2.34%
REFUSE FEE	703,021.71	741,450.00	5.47%	59,376.24	59,771.51	0.67%	349,435.08	356,313.50	1.97%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,411.00	50,000.00	3.28%	3,545.00	4,257.00	20.08%	23,470.00	24,617.00	4.89%
PERMITS	81,496.00	80,000.00	-1.84%	9,724.00	4,189.00	-56.92%	45,410.00	49,638.00	9.31%
INSPECTION FEES	18,300.00	20,000.00	9.29%	1,950.00	1,500.00	-23.08%	10,725.00	10,875.00	1.40%
FRANCHISE FEES	120,855.00	120,000.00	-0.71%	15,996.00	-	-100.00%	48,894.00	36,081.00	-26.21%
LIQUOR LICENSE	6,217.00	6,200.00	-0.27%	-	-		6,017.00	6,860.00	14.01%
INFRASTRUCTURE FEE	269,544.00	265,000.00	-1.69%	23,303.00	21,193.00	-9.05%	136,549.00	125,803.00	-7.87%
HOTEL/MOTEL TAX	26,688.00	15,000.00	-43.79%	2,068.00	33.00	-98.40%	6,780.00	10,758.00	58.67%
MISC.	76,788.00	63,520.00	-17.28%	4,385.00	6,578.00	50.01%	28,398.00	78,525.00	176.52%
REPLACEMENT TAX	61,711.00	62,200.00	0.79%	10,575.00	9,541.00	-9.78%	35,317.00	30,883.00	-12.55%
COUNTY TAX	399,268.00	350,000.00	-12.34%	111,664.00	59,381.00	-46.82%	245,698.00	59,381.00	-75.83%
SALES TAX	2,205,481.00	2,300,000.00	4.29%	192,236.00	189,962.00	-1.18%	1,095,050.00	1,098,493.00	0.31%
BUSINESS DISTRICT TAX	72,251.00	70,000.00	-3.12%	6,120.00	8,195.00	33.91%	30,996.00	45,423.00	46.54%
VIDEO GAMING	59,800.00	60,000.00	0.33%	-	5,906.00		10,664.00	38,483.00	260.87%
INCOME TAX	1,273,383.00	1,231,000.00	-3.33%	0.00	16,857.00		641,451.00	611,340.00	-4.69%
SUBTOTAL	5,423,214.71	5,434,370.00	0.21%	440,942.24	387,363.51	-12.15%	2,714,854.08	2,583,473.50	-4.84%
MOTOR FUEL TAX	263,777.00	266,500.00	1.03%	0.00	18,816.00		70,482.00	133,412.00	89.29%
MISC	930.00	600.00	-35.48%	50.00	219.00	338.00%	262.00	1,167.00	345.42%
SUBTOTAL	264,707.00	267,100.00	0.90%	50.00	19,035.00	37970.00%	70,744.00	134,579.00	90.23%
UTILITY DEPOSITS	119,675.00	-		9,850.00	8,775.00	-10.91%	65,600.00	74,675.00	13.83%
TOTAL DEPOSITS	23,944,090.31	24,231,370.00	1.20%	2,094,202.52	2,159,649.24	3.13%	11,882,398.55	12,287,648.00	3.41%

November 21, 2016

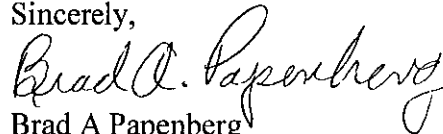
To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the October 31, 2016 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM – 5:00 PM. The phone number is 618-939-7194.

Sincerely,

A handwritten signature in black ink that reads "Brad A. Papenberg". The signature is written in a cursive style with a large, looping initial "B".

Brad A Papenberg
City Treasurer

TREASURER'S REPORT
CITY OF WATERLOO
For the month ending
October 31, 2016

CHECKING ACCOUNT	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	74,510.33	8,775.00	11,625.00	71,660.33
General Fund	(1,617,829.22)	379,555.86	698,000.94	(1,936,274.30)
Motor Fuel Tax	28,792.69	18.57	5,183.61	23,627.65
Water Fund	633,977.82	195,046.22	220,318.31	608,705.73
Sewer Fund	647,755.80	159,781.05	91,331.96	716,204.89
Gas Fund	994,543.57	90,090.33	143,360.97	941,272.93
Electric Fund	1,548,091.76	1,273,219.54	861,514.68	1,959,796.62
Capital Improvements	263,623.47	48,093.86	21.63	311,695.70
D.A.R.E.	49.98	-	-	49.98
Interest	2,164.13	2,238.84	-	4,402.97
Hotel/Motel Tax	109,420.72	33.25	650.00	108,803.97
TOTALS:	\$2,685,599.03	\$2,156,852.52	\$2,032,007.10	\$2,810,444.45

INVESTED FUNDS				
Capital Improvements	\$ 2,251,020.58	-	1,395.11	\$ 2,249,625.47
Electric	\$ 2,951,154.88	-	1,829.04	\$ 2,949,325.84
E-Pay Utility Bills	2,872.12	23,471.82	24,561.00	1,782.94
Farm Account Income	111,091.80	14.15	-	111,105.95
Gas	3,375,683.71	-	2,092.15	3,373,591.56
General Fund	8,655,209.40	253,950.27	-	8,909,159.67
Motor Fuel	563,725.62	19,016.87	-	582,742.49
Pension Reserve	1,109,550.41	219.79	-	1,109,770.20
Sewer	1,480,983.08	-	917.87	1,480,065.21
Utility Deposits	304,019.68	-	188.42	303,831.26
Water	1,544,226.07	-	957.07	1,543,269.00
Total Invested Funds:	\$22,349,537.35	\$296,672.90	\$31,940.66	\$22,614,269.59
Total All City Funds:	\$25,035,136.38	\$2,453,525.42	\$2,063,947.76	\$25,424,714.04

Debt and Pension Obligations	Date Opened	Original Balance	Current Balance	Rate	Payment Dates
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$7,414,249.59	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$1,740,126.00		
Unfunded Actuarial Accrued Liability - Police			<u>\$3,042,048.00</u>		
Total Liabilities		\$12,372,060.00	\$12,196,423.59		

Respectfully Submitted,

Brad A. Papenberg

Brad A. Papenberg
City Treasurer

Code Administrator															
2016 YTD															
Violations Found:		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	2015 Total
Electrical Conditions		2	2	3	2	3	3	2	2	3	9			31	30
GFI's		4	2	3	4	5	4	4	3	4	8			41	44
Smoke Detectors		6	3	4	4	4	4	4	3	3	8			43	49
Plumbing		2	1	2	2	3	3	2	2	1	6			24	46
Carbon Monoxide Detectors		3	5	4	3	5	4	4	4	5	6			43	47
Unprotected Lighting		0	0	0	0	0	0	0	0	0	6			6	0
Burned Out/Missing Lighting		0	0	0	0	0	0	0	0	0	5			5	0
Exterior/Maintained		0	1	1	1	1	2	1	2	1	4			14	14
Receptacles		1	2	1	2	1	1	1	1	1	4			15	25
Screens/Windows		2	2	2	2	2	2	3	2	2	3			22	19
General Repairs		3	3	3	2	3	4	3	3	3	2			29	49
Dryer Vents		2	2	3	3	2	2	3	1	2	2			22	18
General Cleaning		4	3	3	4	3	4	4	3	2	2			32	45
Handrails		2	1	1	2	2	1	2	1	2	2			16	21
Exterior/Weather Tight		0	2	2	2	2	1	2	1	1	2			15	17
Windows/Operation		1	1	2	1	2	2	3	1	1	2			16	11
Unsanitary Appliances		0	0	0	0	0	0	0	0	0	2			2	0
Gutters/Downspouts		1	0	2	0	2	1	1	0	0	2			9	14
Flooring Hazards		1	0	1	2	2	3	3	2	2	2			18	17
Interior Walls		0	0	2	0	1	1	0	0	0	1			5	12
Exterior Doors/Sealed		0	1	0	1	2	2	2	1	1	1			11	9
W/H Vented Correctly		1	0	0	0	1	0	0	0	0	1			3	1
Fire Extinguisher		0	0	0	0	1	0	1	1	0	0			3	1
W/H Wired Correctly		0	0	0	0	0	0	1	0	0	0			1	3
Property/Clean		1	1	1	2	3	3	3	2	1	0			17	12
Correct Exterior Locks		0	1	1	0	1	0	0	0	0	0			3	5
W/H Pressure Relief Valve		2	1	0	1	2	1	2	1	1	0			11	11
Walls Around Tub/Shower		2	1	1	2	3	2	3	2	1	0			17	27
Skirting On Trailers		0	0	0	0	1	0	1	0	1	0			3	1
Out Buildings		0	1	2	0	1	1	0	1	0	0			6	10
As Of 10/31/16	Total	28	28	32	36	53	47	52	36	38	80			430	
	2015 Total	35	20	61	57	30	59	72	45	51	43	31	32		536

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Gibault High School Presentation on Landmarks Illinois Award.

3. Relief or action to be requested:
Presentation.

4. Submittal date: 11-18-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Presentation of East-West Gateway Award to Monroe County.

3. Relief or action to be requested:
Presentation.

4. Submittal date: 11-17-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Approval of Appointment of Captain Michael Douglas as Chief of Police to be
Effective 12-01-16.

3. Relief or action to be requested:
Approval of Appointment.

4. Submittal date: 11-18-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Recognition of Alderman Vicki Koerber.

3. Relief or action to be requested:
Recognition.

4. Submittal date: 11-17-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance 1706 Approving the Tax Levy
For Fiscal Year 2016-2017.

3. Relief or action to be requested:
Approval

4. Submittal date: 11/18/16

Submitted by:
Shawn Kennedy, Collector-Budget Officer

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to



Mayor

ORDINANCE NO. 1706

AN ORDINANCE LEVYING TAXES FOR CORPORATE PURPOSES FOR THE CURRENT FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY, 2016 AND ENDING ON THE 30TH DAY OF APRIL, 2017 FOR THE CITY OF WATERLOO, ILLINOIS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. That the total amount budgeted for all corporate purposes to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of \$1,245,000.00.

SECTION TWO. That the sum of \$1,245,000.00, being the total amount budgeted which is to be collected from the tax levy of the current fiscal year of the City of Waterloo, Illinois for all corporate purposes and for purposes set forth hereinbelow, as budgeted for the current fiscal year by the annual budget ordinance of the City of Waterloo for the fiscal year commencing on the 1st day of May, 2016 and ending on the 30th day of April, 2017, passed by the City Council of the City of Waterloo and approved by the Mayor at the legally convened meeting of April 25, 2016, be, and the same is hereby levied upon all of the taxable property in the City of Waterloo, Illinois subject to taxation for the current year, the specific amounts as levied for the various purposes being included herein by being placed in separate columns under the heading "To Be Raised by Tax Levy" which appears over the same, the tax so levied being for the current fiscal year of the City of Waterloo, Illinois, and for the said budgeted amounts to be collected from said tax levy, the total of which has been ascertained as aforesaid and being as follows:

Levied from a tax for General Corporate Purposes.

	Budgeted	Estimated Receipts From Other Sources Other Than Tax Levy	To Be Raised By Tax Levy
CORPORATE	\$4,258,660.00	\$4,027,660.00	\$ 231,000.00
ROAD AND BRIDGE	\$4,120,650.00	\$4,065,650.00	\$ 55,000.00

MUNICIPAL BAND	\$ 22,000.00	\$	\$ 22,000.00
POLICE PENSION	\$ 405,000.00	\$	\$ 405,000.00
IMRF & FICA	\$ 316,400.00	\$ 184,400.00	\$ 132,000.00
LIBRARY – SPECIAL	\$ 47,845.00	\$ 845.00	\$ 47,000.00
LIBRARY	\$ 358,840.00	\$ 5,840.00	\$ 353,000.00
TOTAL	\$9,529,395.00	\$8,284,395.00	\$1,245,000.00

SECTION THREE. That the total amount of \$1,245,000.00 ascertained as aforesaid, be, and the same is hereby levied and assessed on all property subject to taxation within the City of Waterloo, Illinois according to the value of said property as the same is assessed and equalized for state and county purposes for the current fiscal year commencing May 1, 2016 and ending April 30, 2017.

SECTION FOUR. There is hereby certified to the County Clerk of Monroe County, Illinois, the several sums aforesaid, constituting the total amount of \$1,245,000.00, which said total amount the City of Waterloo, Illinois requires to be raised by taxation for the current fiscal year of the City of Waterloo, and the City Clerk of the City of Waterloo is hereby ordered and directed to file with the County Clerk of Monroe County, Illinois on or before the time required by law, a certified copy of this ordinance.

SECTION FIVE. All ordinances and actions, or parts thereof, in conflict with the provisions of this Ordinance, are hereby repealed to the extent of such conflict.

SECTION SIX. This ordinance shall take effect and be in full force and effect immediately on and after its passage and approval.

PASSED this _____ day of _____, 2016, pursuant to a roll call vote as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Ordinance No. 1707 Amending Chapter 7 Business Code, Article V Raffle Code.

3. Relief or action to be requested:
Approval.

4. Submittal date: 11-18-16
Submitted by:
Mayor Tom Smith

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

ORDINANCE NO. 1707

AN ORDINANCE AMENDING THE CITY OF WATERLOO, ILLINOIS REVISED CODE OF ORDINANCES, CHAPTER 7 BUSINESS CODE, ARTICLE 5 RAFFLE CODE TO REFERENCE 230 ILCS 15/0.01 ET. SEQ.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATERLOO, ILLINOIS AS FOLLOWS:

SECTION ONE. City of Waterloo, Illinois Revised Code of Ordinances, Chapter 7 Business Code, Article 5 Raffle Code, shall be deleted in its entirety and replaced by the following:

7-5-1 RAFFLE CODE.

The City of Waterloo, Illinois hereby adopts by reference herein, 230 ILCS 15/0.01 et. seq., as it shall be amended from time to time, for the regulation of Raffles and Poker Runs.

SECTION TWO. All other ordinances, or parts thereof, in conflict with the provisions of this ordinance, are hereby repealed to the extent of such conflict.

SECTION THREE. This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 21st day of November, 2016, pursuant to a roll call vote as follows:

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 21st day of
November, 2016

THOMAS SMITH, Mayor
City of Waterloo, Illinois

ATTESTED, filed in my office, and
published in pamphlet form this 22nd
day of November, 2016.

BARBARA PACE,
City Clerk of the City of Waterloo

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and action on renewal of the Chester Billboard contract through
The Tourism Bureau of Southern Illinois for a two year term at a cost of \$260.00
per four-week period (\$220.00 per month after Tourism Bureau discount)
to be paid out of the Hotel/Motel Tax Fund.

3. Relief or action to be requested:
Approval.

4. Submittal date: November 18, 2016

Submitted by:
Sarah Deutch

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Purchase of a Police Car from Morrow Brothers Ford
in the Amount of \$27,990.00 (base price) plus \$4,975.00 (installation) and
\$2,140.00 (additional options) for a total amount of \$35,105.00.

3. Relief or action to be requested:
Approval.

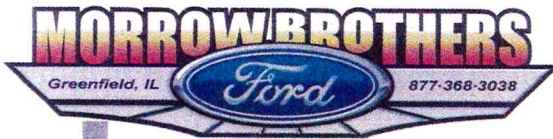
4. Submittal date: 11-18-16

Submitted by:
Deputy Chief of Police, Michael Douglas

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to


Mayor



WWW.MORROWBROTHERSFORDINC.COM

Route 267 South • RR 2 Box 120 • GREENFIELD IL 62044
(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

November 14, 2016

Waterloo Illinois Police

Thank you for allowing us to quote on your police vehicle requirements. We have figured the following.

1-New 2017 Ford Police Interceptor Utility AWD

YZ White Exterior, Cloth Front Bucket Seats, Vinyl Rear Bench Seat
86P Front Warning Pre-Drill
43D Dark Mode Interior Lights
66B LED Tail Lamp Warning Solution
51T Driver's Side Whelen LED Spot Light
68G Rear inside locks/handles Inoperative
18W Rear Windows Driver Controlled
549 Heated Exterior Mirrors
60A Grill/Lamp/Speaker Wiring
Red/White Front Dome Light
Rear View Backup Camera
Ignition Override System
New MP License/Title
In Stock Unit
All other standard equipment

2017 Interceptor Utility AWD Illinois Government Price **\$27,990.00 ***

Units are ***in stock** at the time of this quote and are available first come first serve. Additional options can be added as required. Any and all trade in vehicles are welcome regardless of miles or condition. Let me know if you have any questions. Thank you.

Richie Morrow Wellenkamp
Fleet Manager/Vice President
Morrow Brothers Ford, Inc.



WWW.MORROWBROTHERSFORDINC.COM

Route 267 South • RR 2 Box 120 • GREENFIELD IL 62044
(217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

Vehicle Warning Equipment

Fully Populated 48" Whelen Legacy Super LED Light Bar

All Linear Super LED Light Heads Red/Blue

Super LED Take-Down Lights w/Wig-Wag

Integrated Traffic Advisor, LED Alley Lights

Whelen Full Feature Siren

Wail, Yelp, Priority, Air Horn Tones, PA.

Integrated Light Controls, 100 Watt Siren Speaker w/Bracket

Custom Console w/Arm Rest/Cup Holders/3-12 Volt Power Outlet

Computer Mount, New Antennas, Coax, Charge Guard

Installation of customer supplied 2-way radio and docking station

2-Front Corner LED's, 2-Rear Tail Lamp LED's

All Parts, Labor and Professional Installation

Total \$4,975.00

OPTIONS:

Rear Window Armor

Add \$295.00

Front Prisoner Partition w/Weapons Recess

Add \$790.00

Utility Prisoner Transport Rear Seat w/Rear Cargo Barrier

Add \$1,190.00

Rear Cargo Barrier Only

Add \$490.00

Install Customer Supplied Video System

Add \$370.00

Dual Weapons Mount AR/870 w/timer

Add \$490.00

4 x LED Push Bumper/Grill Guard

Add \$880.00

Side LED Warning or Grill LED Warning Add \$360.00 each or \$620.00 for both

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

- 1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)
 - 2. Description of matter to be placed on agenda:
Consideration and Action on purchase of 3 Automated External Defibrillators
At a total cost of no more than \$5,000.00.
 - 3. Relief or action to be requested:
Approval
 - 4. Submittal date: 11/18/16
- Submitted by:
Mayor Thomas G. Smith

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to



Mayor



5458 Hagemann Pointe Drive, St. Louis, MO 63128

An American Heart Association Approved Community Training Center

November 14, 2016

City of Waterloo
Mr. Nathan Krebel
Waterloo, IL. 62298

Mr. Krebel,

I am pleased to submit a proposal for your purchase of Automated External Defibrillator. This proposal includes the recommendation of the Phillips OnSite Defibrillator, which I feel is the most appropriate for your environment

* **Philips**
Heartstart OnSite
1 -2 units \$1199.00
3-5 units \$1079.00

This cost includes:

- The AED unit
- 1 pair of adult pads
- 1 battery – life is 3-5 years or 300-500 shocks. This is also warranted by the manufacturer for 4 years.

Standard Carrying Case	1-3	\$101.00
	4-5	\$91.00
Defibrillator cabinet	1-3	\$199.00
	4-5	\$179.00
AED wall mount sign	1-3	\$36.00
	4-5	\$32.40
Fast Response Kit	1-3	\$50.00
	4-5	\$45.00

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
November 21, 2016
(Date)

2. Description of matter to be placed on agenda:
Presentation of Police Pension Report by Mr. Keith Brinkmann.

3. Relief or action to be requested:

4. Submittal date: 11/14/16

Submitted by:
Shawn Kennedy, Collector-Budget Officer

DISPOSITION

5. _____ Matter to be placed on agenda for meeting date requested.
_____ Matter to be placed on agenda for meeting to be held on _____
_____ Matter referred to _____



Mayor

Required Reporting to the Municipality

To comply with 40 ILCS 5/3-143, each Downstate Police Pension Fund is required to prepare a report indicating various statistics of the pension fund. Various items in the report are "actuarial in nature" and, therefore, to avoid errors by the fund, we include a "draft required report" as part of the actuarial valuation package.

Items contained in this report are taken directly from the source data used to prepare the actuarial valuation and from the current and prior actuarial valuation reports prepared by our firm.

Some Pension Boards use this report as the formal request for the tax levy. PLEASE BE ADVISED THAT THIS REPORT IS NOT INTENDED TO REPLACE THE FORMAL REQUEST BY THE FUND. Particular attention should be paid to the "Employer contributions and all other sources" in item 2 and the "estimated amount required to meet the annual requirements of the fund" in item 3(b), both of which are completed based upon the calculated statutory minimum contribution as required by the statute. **These items are not based upon the recommended minimum contribution calculated by our firm and presented in the accompanying actuarial valuation report.**

We strongly suggest that a separate formal request for tax levy be submitted by the Pension Board to the municipality. Your Board attorneys should be consulted for the preparation of this formal request.

REQUIRED REPORTING TO MUNICIPALITY BY PENSION BOARD
As of 4/30/2016 fiscal year end

(40 ILCS 5/3-143) (from Ch. 108 1/2, par. 3-143)
Sec. 3-143. Report by pension board.

The pension board shall report annually to the city council or board of trustees of the municipality on the condition of the pension fund at the end of its most recently completed fiscal year. The report shall be made prior to the council or board meeting held for the levying of taxes for the year for which the report is made.

1.

Total Trust Assets (see attachment 1 for complete listing)

Total Assets (market value):	\$5,016,639
Actuarial Value of Assets (see item 8 for explanation):	\$5,375,314

2.

Estimated receipts during the next succeeding fiscal year from:

Participant Contributions deducted from payroll:	\$ 90,627
Employer Contributions and all other sources:	\$278,368

3.

Estimated amount required during the next succeeding fiscal year to:

(a) pay all pensions and other obligations provided in this Article:	\$286,258
(b) meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:	\$368,995

4.

Total Net Income received from investment of net assets:	\$ (29,177)
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Assumed Investment Return:	6.50%
Actual Investment Return:	(1.25)%

Total Net Income received from investment of net assets (FYE 4/30/2015):	\$169,704
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Assumed Investment Return (FYE 4/30/2015):	6.50%
Actual Investment Return (FYE 4/30/2015):	3.09%

5.

Total number of Active Employees that are financially contributing to the fund:	14
---	----

6.

Disbursements to:

(i) Annuitants in receipt of a regular retirement pension:	
Total number of annuitants:	3
Total amount that was disbursed in benefits:	\$102,665
(ii) Recipients being paid a disability pension:	
Total number of annuitants:	2
Total amount that was disbursed in benefits:	\$ 53,499
(iii) Survivors and children in receipt of benefits:	
Total number of annuitants:	1
Total amount that was disbursed in benefits:	\$ 50,929

7. Funded ratio of the fund: 68.17%
8. Unfunded Actuarial Accrued Liability: \$2,510,339

The Unfunded Actuarial Accrued Liability is the excess of the Actuarial Accrued Liability over the Actuarial Value of Assets.

The Actuarial Accrued Liability is the portion of the present value of future plan benefits reflecting projected credited service and salaries determined by the actuarial cost method based upon the plan's actuarial assumptions and not provided for at a valuation date by the actuarial present value of future normal costs. The normal cost is the portion of this present value which is allocated to the current valuation year.

The Actuarial Value of Assets is the asset value derived by using the plan's asset valuation method which is a method designed to smooth random fluctuations in asset values. The objective underlying the use of an asset valuation method is to provide for the long-term stability of municipal contributions.

9. Investment Policy of the pension board under the statutory investment restrictions imposed on the fund. (See attachment 2)

Certification

I, Jeffrey Prosize, President of the Waterloo Police Pension Board, City of Waterloo, Monroe County, Illinois, do hereby certify that this document is a true and correct copy of: "Required Reporting to Municipality By Pension Board" as outlined in 40 ILCS 5/3-143.

Witness my hand this 10th day of November, 2016.



Jeffrey Prosize
President of Waterloo Police Pension Board

