

WATERLOO CITY COUNCIL

Regular Meeting Agenda

Date: December 19, 2016

Time: 7:30 p.m.

1. Call to Order.
 2. Roll Call.
 3. Pledge of Allegiance.
 4. Correction or Withdrawal of Agenda Items by Sponsor.
 5. Approval of Minutes as Written or Amended.
 6. Petitions by Citizens on Non-Agenda Items.
 7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
 - B. Report of Treasurer.
 - C. Report of Zoning Administrator.
 - D. Report of Building Inspector / Code Administrator.
 - E. Report of Director of Public Works.
 - F. Report of Chief of Police.
 - G. Report of City Attorney.
 - H. Report and Communication by Mayor.
 1. Presentation of Certificate of Commendation to Jenna Schwartz for Her Recent 6th Place Finish at the IHSA State Cross Country Meet.
 2. Appointment of Mr. Russ Row, Jr. to Alderman, Ward IV for the remainder of the open term to expire May 1, 2017.
 8. Report of Standing Committees.
 9. Report of Special Committees.
 10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 11. Unfinished Business.
 12. Miscellaneous Business.
 - A. Consideration and Action on Sponsorship of the Waterloo German Band Santa Float in the amount of \$500.00.
 - B. Consideration and Action on Approval of the 2017 City Hall Calendar of Meetings and Holidays.
 - C. Consideration and Action on Approval of Maclair Asphalt Sales LLC, Columbia Quarry Company and Roger's Redi-Mix Inc. as Low Bidders from the 2017 MFT Bid Opening held on Wednesday, December 13, 2016 at 1:30 p.m.
 - D. Consideration and Action on Approval of Lease Agreement between the City of Waterloo and the Waterloo Park District of 19 Years for Park Purposes.
 13. Discussion of Matters by Council Members Arising After Agenda Deadline.
 14. Motion to Adjourn.
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DATES TO REMEMBER

- Dec. 23, 24 and 26, 2016 – City Offices Closed for Christmas Holidays.
- Dec. 27, 2016 – American Legion Meeting, City Hall: Second Floor, 7:00 p.m.
- Dec. 30 (noon) and 31, 2016 and January 02, 2017 – City Offices Closed for the New Year's Holiday.
- Jan. 03, 2017 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Jan. 09, 2017 – Planning Commission Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Jan. 10, 2017 – Sister Cities Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Jan. 11, 2017 – Minister's Meeting, Waterloo City Hall: Second Floor, 8:00 a.m.
- Jan. 11, 2017 – Park District Meeting, Waterloo City Hall: Front Conference Room, 7:00 p.m.
- Jan. 12, 2017 – Violence Prevention Meeting, Waterloo City Hall: Second Floor, 4:00 p.m.
- Jan. 16, 2017 – City Council Meeting, Waterloo City Hall: Council Chambers, 7:30 p.m.
- Jan. 19, 2017 – Zoning Board of Appeals Meeting, City Hall: Council Chambers, 7:30 p.m.
- Jan. 24, 2017 – American Legion Meeting, City Hall: Second Floor, 7:00 p.m.

**MINUTES OF THE
CITY COUNCIL MEETING
DECEMBER 05, 2016**

1. The meeting was called to order by Mayor Tom Smith.
2. The following Aldermen were present: Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Heller.
3. Pledge of Allegiance led by Mayor Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor.
None.
5. Approval of Minutes as Written or Amended.
Motion made by Alderman Darter and seconded by Alderman Frederick to approve November 21, 2016 7:30 p.m. City Council Meeting Minutes. Motion passed unanimously to approve the minutes with Alderman Darter, Frederick, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
6. Petitions by Citizens on Non-Agenda Items.
None.
7. Reports and Communications from the Mayor and other City Officers.
 - A. Report of Collector.
No report.
 - B. Report of Treasurer.
No report.
 - C. Report of Zoning Administrator.
No report.
 - D. Report of Director of Public Works.
Director Tim Birk reported the mulch from the Yard Waste Site will be removed by the Boy Scouts and farmers who both have a need for the mulch.
 - E. Report of Chief of Police.
No report.
 - F. Report of City Attorney.
No report.
 - G. Report and Communication by Mayor.
 1. Presentation of Certificate of Commendation to Jenna Schwartz for her recent 6th Place finish at the IHSA State Cross Country Meet. Jenna Schwartz was absent.
 2. Presentation of the Good Neighbor Award to Monte Wolfe, Nancy Wolfe, Alex Wolfe and the Sure Shine Auto Wash.
 3. Presentation of the IMEA Electric Efficiency Program Incentive check for efficient lighting measures to Willie's West End, 107 S. Moore Street, in the amount of \$890.12.
 4. Swearing in of Michael Douglas as the Chief of Police for the City of Waterloo, Illinois. Chief of Police Michael Douglas was sworn in by City Clerk, Barbara Pace.
8. Report of Standing Committees.
No report.
9. Report of Special Committees.
No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
 - A. Consideration and Action on Resolution No. 16-12 Approving an Amendment to the Interconnection Policy for On-Site Generation Facility Connection to the City of Waterloo Electric System, to Include Customer Insurance Requirements. Motion made by Alderman Heller and seconded by Alderman Darter to approve Resolution No. 16-12 approving an amendment to the Interconnection Policy for On-Site Generation Facility Connection to the City of Waterloo Electric System, to include Customer Insurance Requirements. Director Tim Birk explained Resolution No. 16-12 and adding Item K which explains liability insurance issued by a licensed carrier. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
11. Unfinished Business.

None.
12. Miscellaneous Business.
 - A. Consideration and Action on Warrant No. 548.

Motion made by Alderman Darter and seconded by Alderman Heller to approve Warrant No. 548. Motion passed unanimously with Aldermen Darter, Frederick, Heller, Notheisen, Thomas, Hopkins and Trantham voting yea.
 - B. Consideration and Action on One-Quarter Page Advertisement in the Amount of \$1,738.50 to be Placed in the Scott Air Force Base Newcomer's Guide & My Base Guide Mobile App. (\$825 to be paid from Community relations and \$913.50 to be paid from Hotel/Motel Tax Fund.)

Motion made by Alderman Thomas and seconded by Alderman Hopkins to approve a one-quarter page advertisement in the amount of \$1,738.50 to be placed in the Scott Air Force Base Newcomer's Guide & My Base Guide Mobile App. (\$825 to be paid from Community Relations and \$913.50 to be paid from Hotel/Motel Tax Fund.) Motion passed unanimously with Aldermen Thomas, Hopkins, Trantham, Darter, Frederick, Heller and Notheisen voting yea.
 - C. Consideration and Action on Payment of Membership Dues to the IML in the amount of \$1,000.00.

Motion made by Alderman Hopkins and seconded by Alderman Notheisen to approve payment of membership dues to the IML in the amount of \$1,000.00. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Heller, Notheisen and Thomas voting yea.
 - D. Consideration and Action on Purchase of a F250 4x4 Pick-Up Truck for the Electric Line Department in the Amount of \$29,840.00 from Morrow Brothers Ford through the State Purchasing Program (less than budgeted item amount).

Motion made by Alderman Heller and seconded by Alderman Darter to approve the purchase of a F250 4x4 Pick-Up Truck for the Electric Line Department in the amount of \$29,840.00 from Morrow Brothers Ford through the State Purchasing Program. (less than budgeted item amount) Director Birk explained the need for the truck and the lower cost. Motion passed unanimously with Aldermen Heller, Notheisen, Thomas, Hopkins, Trantham, Darter and Frederick voting yea.
 - E. Consideration and Action on Purchase of Compact Track Loader from John Fabick Tractor Company in the Amount of \$68,442.32 per bid received on 11-08-16. (less than budgeted item amount)

Motion made by Alderman Trantham and seconded by Alderman Darter to approve the purchase of a Compact Track Loader from John Fabick Tractor Company in the amount of \$68,442.32 per bid received on 11-08-16. (less than budgeted item amount) Motion passed unanimously with Aldermen Trantham, Darter, Frederick, Heller, Notheisen, Thomas and Hopkins voting yea.

- F. Consideration and Action on Raffle License Request and Waiver of Bond from Gallagher's Food Service Inc. and the Waterloo Optimist Club for a Raffle to be held on December 24, 2016, 9:00 p.m., at Gallagher's Restaurant.

Motion made by Alderman Notheisen and seconded by Alderman Darter to approve the Raffle License Request and Waiver of Bond from Gallagher's Food Service Inc. and the Waterloo Optimist Club for a raffle to be held on December 24, 2016, 9:00 p.m., at Gallagher's Restaurant. Motion passed unanimously with Aldermen Notheisen, Thomas, Hopkins, Trantham, Darter, Frederick and Heller voting yea.

- G. Consideration and Action on Proposed Execution of a Labor Agreement (01-01-16 to 12-31-19) between the City of Waterloo, Illinois and the Fraternal Order of Police.

Motion made by Alderman Hopkins and seconded by Alderman Trantham to approve the execution of a Labor Agreement (01-01-16 to 12-31-19) between the City of Waterloo, Illinois and the Fraternal Order of Police. Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Frederick, Heller, Notheisen and Thomas voting yea.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

Alderman Notheisen stated the Garden Club will meet tomorrow night at 7 p.m., on the 2nd floor of city hall. Each person will create their own Christmas wreath and it is free to the public.

Alderman Trantham thanked everyone for attending the Retirement Party for retiring Chief Jim Trantham on Friday, December 2nd at the Black Swan. She stated the outpouring of best wishes, the gifts and so many attending was overwhelming and meant so much to the whole family. Alderman Trantham is convinced: "There's no place like Waterloo."

Mayor Smith thanked retiring Chief Trantham for all his years of service stating he will be missed. Mayor Smith thanked all the ladies and participants in the GLOW parade. And a special thanks to Director Tim Birk for all the old and new holiday decorations adorning the city.

14. Motion to Adjourn. Motion made by Alderman Notheisen and seconded by Alderman Darter to adjourn. Motion passed by unanimous voice vote. Mayor Smith adjourned the meeting at 7:55 p.m.

**Barbara Pace,
CITY CLERK**

**CITY OF WATERLOO, ILLINOIS
COLLECTION REPORT**

	2015-2016 ACTUAL AMOUNT	2016-2017 BUDGETED AMOUNT	% INCREASE/ DECREASE	2015 NOV	2016 NOV	% INCREASE/ DECREASE	2015-2016 FISCAL YTD	2016-2017 FISCAL YTD	% INCREASE/ DECREASE
ELEC SALES	10,364,182.82	10,690,000.00	3.14%	840,920.03	920,093.24	9.42%	6,407,143.16	6,895,494.01	7.62%
ELEC TAX	259,994.67			20,431.47	22,800.80	11.60%	159,771.85	168,616.63	5.54%
ELECT MISC.	253,048.00	164,200.00	-35.11%	11,399.00	726.00	-93.63%	125,614.00	126,267.00	0.52%
SUBTOTAL	10,877,225.49	10,854,200.00	-0.21%	872,750.50	943,620.04	8.12%	6,692,529.01	7,190,377.64	7.44%
BEGINNING UNAPPLIED	412,175.44			24,663.52	28,242.01	14.51%	183,937.98	254,088.16	38.14%
UNAPPLIED CASH REC'D	129,714.03			11,191.93	15,699.55	40.28%	62,260.26	71,443.68	14.75%
UNAPPLIED DISBURSED	106,731.97			4,960.14	5,902.17	18.99%	47,511.87	72,533.27	52.66%
ENDING UNAPPLIED	435,157.50			30,895.31	38,039.39	23.12%	198,686.37	252,998.57	27.34%
GAS SALES	2,381,742.77	2,835,000.00	19.03%	87,136.58	82,637.12	-5.16%	904,391.17	828,382.03	-8.40%
GAS TAX	65,844.76			1,953.55	1,839.85	-5.82%	22,404.79	20,024.51	-10.62%
GAS MISC.	110,510.00	69,200.00	-37.38%	-840.00	29,809.00	3648.69%	43,114.00	80,961.00	87.78%
SUBTOTAL	2,558,097.53	2,904,200.00	13.53%	88,250.13	114,285.97	29.50%	969,909.96	929,367.54	-4.18%
WATER SALES	2,106,615.02	2,273,000.00	7.90%	181,018.75	172,968.78	-4.45%	1,242,042.91	1,280,478.53	3.09%
WATER MISC.	86,140.00	78,500.00	-8.87%	2,758.00	917.00	-66.75%	45,054.00	40,810.00	-9.42%
SUBTOTAL	2,192,755.02	2,351,500.00	7.24%	183,776.75	173,885.78	-5.38%	1,287,096.91	1,321,288.53	2.66%
SEWER SALES	1,680,359.96	1,718,000.00	2.24%	142,965.74	135,718.63	-5.07%	984,543.17	1,011,529.75	2.74%
SEWER MISC.	180,922.00	166,000.00	-8.25%	14,950.00	12,415.00	-16.96%	99,848.00	111,807.00	11.98%
SUBTOTAL	1,861,281.96	1,884,000.00	1.22%	157,915.74	148,133.63	-6.19%	1,084,391.17	1,123,336.75	3.59%
CITY TAX	482,256.57	505,300.00	4.78%	34,856.34	36,917.26	5.91%	269,062.55	274,589.59	2.05%
MISC.	35,163.00	30,700.00	-12.69%	-3,505.00	-8,053.00	-129.76%	11,187.00	9,006.00	-19.50%
SUBTOTAL	517,419.57	536,000.00	3.59%	31,351.34	28,864.26	-7.93%	280,249.55	283,595.59	1.19%
REFUSE FEE	703,021.71	741,450.00	5.47%	58,490.61	57,983.02	-0.87%	407,925.69	414,296.52	1.56%
VEHICLE STICKER	-	-		-	-		-	-	
FINES	48,411.00	50,000.00	3.28%	4,744.00	3,169.00	-33.20%	28,214.00	27,786.00	-1.52%
PERMITS	81,496.00	80,000.00	-1.84%	7,732.00	9,176.00	18.68%	53,142.00	58,814.00	10.67%
INSPECTION FEES	18,300.00	20,000.00	9.29%	1,275.00	1,200.00	-5.88%	12,000.00	12,075.00	0.63%
FRANCHISE FEES	120,855.00	120,000.00	-0.71%	16,496.00	36,370.00	120.48%	65,390.00	72,451.00	10.80%
LIQUOR LICENSE	6,217.00	6,200.00	-0.27%	10.00	-	-100.00%	6,027.00	6,860.00	13.82%
INFRASTRUCTURE FEE	269,544.00	265,000.00	-1.69%	21,519.00	22,719.00	5.58%	158,068.00	148,522.00	-6.04%
HOTEL/MOTEL TAX	26,688.00	15,000.00	-43.79%	2,093.00	2,527.00	20.74%	8,873.00	13,285.00	49.72%
MISC.	76,788.00	63,520.00	-17.28%	30,640.00	23,991.00	-21.70%	59,038.00	102,516.00	73.64%
REPLACEMENT TAX	61,711.00	62,200.00	0.79%	-	-		35,317.00	30,883.00	-12.55%
COUNTY TAX	399,268.00	350,000.00	-12.34%	142,456.00	281,267.00	97.44%	388,154.00	340,648.00	-12.24%
SALES TAX	2,205,481.00	2,300,000.00	4.29%	177,818.00	179,065.00	0.70%	1,272,868.00	1,277,558.00	0.37%
BUSINESS DISTRICT TAX	72,251.00	70,000.00	-3.12%	3,946.00	6,848.00	73.54%	34,942.00	52,271.00	49.59%
VIDEO GAMING	59,800.00	60,000.00	0.33%	-	6,730.00		10,664.00	45,213.00	323.98%
INCOME TAX	1,273,383.00	1,231,000.00	-3.33%	56,957.00	76,446.00	34.22%	698,408.00	687,786.00	-1.52%
SUBTOTAL	5,423,214.71	5,434,370.00	0.21%	524,176.61	707,491.02	34.97%	3,239,030.69	3,290,964.52	1.60%
MOTOR FUEL TAX	263,777.00	266,500.00	1.03%	-	21,782.00		70,482.00	155,194.00	120.19%
MISC	930.00	600.00	-35.48%	25.00	233.00	832.00%	287.00	1,400.00	387.80%
SUBTOTAL	264,707.00	267,100.00	0.90%	25.00	22,015.00	87960.00%	70,769.00	156,594.00	121.27%
UTILITY DEPOSITS	119,675.00	-		8,975.00	8,350.00	-6.96%	74,575.00	83,025.00	11.33%
TOTAL DEPOSITS	23,944,090.31	24,231,370.00	1.20%	1,878,413.00	2,162,345.25	15.12%	13,760,811.55	14,449,993.25	5.01%

December 19, 2016

To: Mayor Tom Smith
City Attorney
City Aldermen

Re: Treasurer's Report

Attached, please find the November 30, 2016 Treasurer's Report for the City of Waterloo.

I welcome any questions or comments you may have about this report. I can be reached at State Bank of Waterloo weekdays from 8:00 AM -- 5:00 PM. The phone number is 618-939-7194.

Sincerely,

A handwritten signature in black ink that reads "Brad A. Papenberg". The signature is written in a cursive style with a large, prominent initial "B".

Brad A Papenberg
City Treasurer

TREASURER'S REPORT

CITY OF WATERLOO

For the month ending

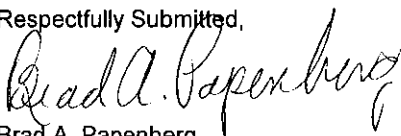
November 30, 2016

<u>CHECKING ACCOUNT</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>ENDING BALANCE</u>
Petty Cash	\$ 497.98	\$ -	\$ -	\$ 497.98
Utility Deposit	71,660.33	8,350.00	10,225.00	69,785.33
General Fund	(1,936,274.30)	1,193,502.09	1,402,655.20	(2,145,427.41)
Motor Fuel Tax	23,627.65	14.10	19,216.68	4,425.07
Water Fund	608,705.73	181,553.22	156,452.08	633,806.87
Sewer Fund	716,204.89	155,526.43	119,515.28	752,216.04
Gas Fund	941,272.93	130,213.72	164,137.36	907,349.29
Electric Fund	1,959,796.62	973,057.30	821,036.88	2,111,817.04
Capital Improvements	311,695.70	38,646.54	-	350,342.24
D.A.R.E.	49.98	-	-	49.98
Interest	4,402.97	2,229.03	-	6,632.00
Hotel/Motel Tax	108,803.97	2,526.89	250.00	111,080.86
TOTALS:	\$2,810,444.45	\$2,685,619.32	\$2,693,488.48	\$2,802,575.29

<u>INVESTED FUNDS</u>				
Capital Improvements	\$ 2,249,625.47	-	9,300.78	\$ 2,240,324.69
Electric	\$ 2,949,325.84	-	12,193.60	\$ 2,937,132.24
E-Pay Utility Bills	1,782.94	19,591.52	16,692.77	4,681.69
Farm Account Income	111,105.95	2,903.24	-	114,009.19
Gas	3,373,591.56	-	13,947.67	3,359,643.89
General Fund	8,909,159.67	288,403.26	-	9,197,562.93
Motor Fuel	582,742.49	22,001.02	-	604,743.51
Pension Reserve	1,109,770.20	227.41	-	1,109,997.61
Sewer	1,480,065.21	-	6,119.14	1,473,946.07
Utility Deposits	303,831.26	-	1,256.15	302,575.11
Water	1,543,269.00	-	6,380.44	1,536,888.56
Total Invested Funds:	\$22,614,269.59	\$333,126.45	\$65,890.55	\$22,881,505.49
Total All City Funds:	\$25,424,714.04	\$3,018,745.77	\$2,759,379.03	\$25,684,080.78

<u>Debt and Pension Obligations</u>	<u>Date Opened</u>	<u>Original Balance</u>	<u>Current Balance</u>	<u>Rate</u>	<u>Payment Dates</u>
IEPA Sewer Loan	5/24/2007	\$12,372,060.00	\$7,414,249.59	2.50%	Jan and July
Unfunded Actuarial Accrued Liability - IMRF			\$2,046,400.00		
Unfunded Actuarial Accrued Liability - Police			\$2,869,014.00		
Total Liabilities		\$12,372,060.00	\$12,329,663.59		

Respectfully Submitted,



Brad A. Papenberg
City Treasurer

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
December 19, 2016
(Date)

2. Description of matter to be placed on agenda:
Presentation of Certificate of Commendation to Jenna Schwartz for Her Recent 6th
Place Finish at the IHSA State Cross Country Meet.

3. Relief or action to be requested:
Presentation of Commendation.

4. Submittal date: 12-06-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
December 19, 2016
(Date)

2. Description of matter to be placed on agenda:
Appointment of Mr. Russ Row, Jr. to Alderman, Ward IV for the remainder of the
open term to expire May 1, 2017.

3. Relief or action to be requested:
Consensus.

4. Submittal date: 12-16-16
Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

- 1. Request is made for placement on the agenda for meeting to be held on:
December 19, 2016
(Date)
- 2. Description of matter to be placed on agenda:
Consideration and Action on Sponsorship of the Waterloo German Band Santa
Float in the amount of \$500.00.
- 3. Relief or action to be requested:
Approval.
- 4. Submittal date: December 13, 2016
 Submitted by:
Russ Thomas/Sarah Deutch.

DISPOSITION

- 5. Matter to be placed on agenda for meeting date requested.
- Matter to be placed on agenda for meeting to be held on
- Matter referred to


 Mayor

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
December 19, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of the 2017 City Hall Calendar of Meetings and Holidays.

3. Relief or action to be requested:
Approval.

4. Submittal date: 12-09-16

Submitted by:
Mayor Tom Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

WATERLOO CITY COUNCIL
Regularly Scheduled Meeting Dates
for
Calendar Year 2017

PLACE: Waterloo City Hall
TIME: 7:30 P.M.

JANUARY

Tuesday, January 03, 2017
*(City Offices closed for New
Year's Holiday)*
Monday, January 16, 2017

FEBRUARY

Monday, February 06, 2017
Tuesday, February 21, 2017
*(City Offices closed for
President's Day)*

MARCH

Monday, March 06, 2017
Monday, March 20, 2017

APRIL

Monday, April 03, 2017
Monday, April 17, 2017

MAY

Monday, May 01, 2017
Monday, May 15, 2017

JUNE

Monday, June 05, 2017
Monday, June 19, 2017

JULY

Monday, July 03, 2017
Monday, July 17, 2017

AUGUST

Monday, August 07, 2017
Monday, August 21, 2017

SEPTEMBER

Tuesday, September 05, 2017
*(City Offices closed for
Labor Day)*
Monday, September 18, 2017

OCTOBER

Monday, October 02, 2017
Monday, October 16, 2017

NOVEMBER

Monday, November 06, 2017
Monday, November 20, 2017

DECEMBER

Monday, December 04, 2017
Monday, December 18, 2017

WATERLOO CITY HALL
Regularly Scheduled Holidays for Office Closure
Calendar Year 2017

Friday, December 30, 2016 (at 12 noon) Saturday, December 31, 2016 Monday, January 02, 2017	-	New Year's Holidays
Saturday, February 18, 2017 Monday, February 20, 2017	-	President's Day
(Sunday, March 12, 2017	-	Daylight Savings Time Begins)
Friday, April 14, 2017 Saturday, April 15, 2017	-	Good Friday
Saturday, May 27, 2017 Monday, May 29, 2017	-	Memorial Day
Tuesday, July 04, 2017	-	Independence Day
Saturday, September 02, 2017 Monday, September 04, 2017	-	Labor Day
(Sunday, November 05, 2017	-	Daylight Savings Time Ends)
Friday, November 10, 2017 Saturday, November 11, 2017	-	Veteran's Day
Thursday, November 23, 2017 Friday, November 24, 2017 and Saturday, November 25, 2017	-	Thanksgiving Holiday
Friday, December 22, 2017 Saturday, December 23, 2017 and Monday, December 25, 2017	-	Christmas Holidays
Friday, December 29, 2017 (at 12 noon) Saturday, December 30, 2017 and Monday, January 01, 2018	-	New Year's Holidays

PLANNING COMMISSION
Regularly Scheduled Meeting Dates
For
Calendar Year 2017

PLACE: Waterloo City Hall
TIME: 7:30 p.m.

JANUARY

Monday, January 09, 2017

JULY

Monday, July 10, 2017

FEBRUARY

Monday, February 13, 2017

AUGUST

Monday, August 14, 2017

MARCH

Monday, March 13, 2017

SEPTEMBER

Monday, September 11, 2017

APRIL

Monday, April 10, 2017

OCTOBER

Monday, October 09, 2017

MAY

Monday, May 08, 2017

NOVEMBER

Monday, November 13, 2017

JUNE

Monday, June 12, 2017

DECEMBER

Monday, December 11, 2017

ZONING BOARD OF APPEALS
Regularly Scheduled Meeting Dates

For

Calendar Year 2017

PLACE: Waterloo City Hall

TIME: 7:30 p.m.

JANUARY

Thursday, January 19, 2017

JULY

Thursday, July 20, 2017

FEBRUARY

Thursday, February 16, 2017

AUGUST

Thursday, August 17, 2017

MARCH

Thursday, March 16, 2017

SEPTEMBER

Thursday, September 21, 2017

APRIL

Thursday, April 20, 2017

OCTOBER

Thursday, October 19, 2017

MAY

Thursday, May 18, 2017

NOVEMBER

Thursday, November 16, 2017

JUNE

Thursday, June 15, 2017

DECEMBER

Thursday, December 21, 2017

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
December 19, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Approval of Maclair Asphalt Sales LLC, Columbia Quarry Company and Roger's Redi-Mix Inc. as Low Bidders from the 2017 MFT Bid Opening held on Wednesday, December 13, 2016 at 1:30 p.m.

3. Relief or action to be requested:
Approval.

4. Submittal date: 12-13-16

Submitted by:
Tim Birk, Director of Public Works

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

2017 BID TABULATION

BID NO. 1

Owner: City of Waterloo
 Project: 2017 MFT Maintenance
 Section: 17-00000-00-GM
 Date: Dec. 13, 2016 1:30 pm
 By: HMG, CRW
 File: 7441
 Notes:

 Apparent Low Bidder

0.05 /mile/ton to be applied to round trip mileage and then added to the unit price extension.

Group IDOT		Unit	Qty.	Engineer's Opinion of Probable Unit Price	Engineer's Opinion of Probable Total Cost	MATERIAL SUPPLIERS											
						Columbia Quarry One Racehorse Drive East St. Louis, Illinois 62205				Concrete Supply of Illinois One Racehorse Drive East St. Louis, Illinois 62205 Plant at One Racehorse Drive Alorton, IL 62205, 23.6 mi or 29 min.		Roger's Ready Mix 55 East Mill Street Ruma, Illinois 62278 Plant at Columbia Quarry. 8 min.		Maclair Asphalt Sales & Service 6303 Collinsville Road East St. Louis, Illinois 62201			
No.	Code Item					Cashier's Check \$1,000.00				Cashier's Check \$7,500.00		Cashier's Check \$6,851.25		Cashier's Check \$3,000.00			
						Unit Price	Pre-Total	tonsx\$0.05 /mi/ton	Base+Mileage Total	Unit Price	Total	Unit Price	Total	Unit Price	Pre-Total	tonsx\$0.05 /mi/ton	Base+Mileage Total
1	1 Seal Coat Aggregate Crushed Limestone, CA 15, CA 16, CM 15, CM 16, CM 15L6-29, or CM 16L6-31 Furnished & Loaded	Ton	1,250	\$9.00	\$11,250.00	\$8.60	\$10,750.00	\$521.25	\$11,271.25								
	2 Aggregate, CA6, Type B Furnished & Loaded	Ton	1,000	\$6.75	\$6,750.00	\$6.30	\$6,300.00	\$417.00	\$6,717.00								
	3 Aggregate, CA7 Furnished & Loaded	Ton	1,000	\$11.00	\$11,000.00	\$10.55	\$10,550.00	\$417.00	\$10,967.00								
	Address: Round Trip Mileage: Total for Group 1:				\$29,000.00		\$27,600.00	\$1,355.25	\$28,955.25								
2	4 Furnishing Class SI Concrete	Cu. Yd.	1,500	\$81.00	\$121,500.00					\$91.00	\$136,500.00	\$88.00	\$132,000.00				
	5 Furnishing Class PP-2 Concrete	Cu. Yd.	200	\$88.00	\$17,600.00					\$99.00	\$19,800.00	\$96.00	\$19,200.00				
	Total for Group 2:				\$139,100.00						\$156,300.00		\$151,200.00				
3	6 Bituminous Patching Mixture for Maintenance Use, M-17, M-19, or Modified, Furnished & Loaded	Ton	200	\$74.00	\$14,800.00									\$68.00	\$13,600.00	\$645.20	\$14,245.20
	7 Bituminous Patching Mixture for Maintenance Use, M-120-00 Furnished & Loaded	Ton	60	\$127.00	\$7,620.00									\$117.00	\$7,020.00	\$193.56	\$7,213.56
	Address: Round Trip Mileage: Total for Group 3:				\$22,420.00										\$20,620.00	\$838.76	\$21,458.76

AGENDA REQUEST

(Submit by 12:00 p.m. on Wednesday before the meeting date requested.)

1. Request is made for placement on the agenda for meeting to be held on:
December 19, 2016
(Date)

2. Description of matter to be placed on agenda:
Consideration and Action on Extension of Lease Agreement between the City
Of Waterloo and the Waterloo Park District of 19 years for Park Purposes.

3. Relief or action to be requested:
Approval

4. Submittal date: 12/13/16

Submitted by:
Mayor Thomas G. Smith

DISPOSITION

5. Matter to be placed on agenda for meeting date requested.
 Matter to be placed on agenda for meeting to be held on
 Matter referred to



Mayor

EXTENSION OF LEASE AGREEMENT

THIS AGREEMENT is made and entered into as of the dates set forth opposite the parties' signatures below, by and between **THE CITY OF WATERLOO, ILLINOIS**, a municipal corporation, hereinafter referred to as "the City", and **THE WATERLOO PARK DISTRICT**, a municipal corporation, hereinafter referred to as "the Park District."

WHEREAS, the City and the Park District entered into a lease agreement on or about March 11, 1998 (Attached hereto as Exhibit A); and,

WHEREAS, the lease provided for an extension of 19 years from the termination of the original lease if neither party provided a notice of non-renewal during the year 2016; and,

WHEREAS, the parties now desire to affirmatively state their intention to renew this lease from January 1, 2017 through December 31, 2035.

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. The lease attached hereto as Exhibit A is extended through December 31, 2035.
2. This extension shall be under the same terms as the original lease except that there shall be no automatic extension.

LESSOR: CITY OF WATERLOO, ILLINOIS
A municipal corporation

BY: _____ DATE: _____
Thomas G. Smith, Mayor

LESSEE: WATERLOO PARK DISTRICT
A municipal corporation

BY: _____ DATE: _____
Joann Harlin

LEASE AGREEMENT

THIS AGREEMENT is made and entered into as of the dates set forth opposite the parties' signatures below, by and between THE CITY OF WATERLOO, ILLINOIS, a municipal corporation, hereinafter referred to as "the City", and THE WATERLOO PARK DISTRICT, a municipal corporation, hereinafter referred to as "the Park District."

WHEREAS, the City owns the property described in "Exhibit A" attached hereto and the Park District is desirous of leasing said premises upon the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties agree as follows:

1. The City leases to the Park District the premises described in Exhibit A attached hereto, with full rights of ingress thereto and egress therefrom for permissible Park District purposes for the term of Nineteen (19) years commencing January 1, 1998 and extending and including the 31st day of December, 2016, for an annual rental of One Dollar (\$1.00) per year which may be paid as one total payment of Nineteen Dollars (\$19.00) due and payable during the first year of this Lease. The term of this Lease shall be automatically extended for an additional nineteen (19) year term commencing January 1, 2017 for an annual rental of One Dollar (\$1.00) per year which may be paid as one total payment of \$19.00 due and payable by March 31, 2017, unless either party provides the other with notice of non-renewal at any time during the year 2016.
2. The City and Park District, upon mutual consent, may at any time during the term of this Lease renegotiate or terminate said Lease without penalty to either party.
3. The Park District shall be responsible for all maintenance services needed to the premises for the purposes to be used by the Park District.
4. The Park District is hereby granted the right to develop a Park in accordance with a Park master plan. The Park Master Plan shall be prepared by the Park District during the first year of this Lease.
5. The City will at its expense survey and mark the outer property boundaries of the leased premises.
6. Any alterations or construction on said described premises shall become and remain the property of the City, and the Park District shall not be required to restore said premises to its present condition at the expiration of the term hereof, but shall be required to deliver said premises to the City in the condition as altered in accordance with the terms of this Agreement and subject to ordinary wear and tear. If this Lease is terminated by mutual consent the Park District shall have the option of removing any or all improvements made to said premises during the duration of this Lease.

7. The premises shall be used only for purposes of conducting recreation, park activities and programs as approved by the Park District.

8. No sublease of the premises shall be allowed.

9. At all times during the term of this Lease and any extensions thereof, the Park District shall procure and maintain policies of insurance at its own cost and expense, insuring both parties from all claims, demands or actions for injury to or death of any person in an amount of not less than One Million Dollars (\$1,000,000.00) and for injury to or death of more than one person in any one occurrence in the amount of not less than One Million Dollars (\$1,000,000.00). The Park District further agrees to indemnify and hold the City harmless from and against any loss, claim, expense or liability asserted in connection with injury to any employees of the Park District. The City will also procure and maintain an additional policy or policies of liability insurance.

10. The City shall be responsible for and retain control of all dams, spillways, reservoirs, waterways and bodies of water and inspection of dams.

11. The City shall retain control of and maintain all structures remaining from the former water purification plant along with structures associated with utilities.

12. The City reserves the right, by the City's agents and employees, at any time or times, to enter upon and inspect the premises and to run therein telephone and other electrical wires and other conduits, tubes, pipes, transformers and other facilities and appurtenances for utilities purposes, including gas, water, drainage and electricity transmission. Such installations shall be underground to the extent reasonably practicable. In the event of the City's exercise of such rights, the City shall promptly re-grade, re-seed or otherwise restore the surface of the demised premises which may have been disturbed. The City shall retain control of all utilities easements and does hereby agree to repair or replace any Park development which may be damaged during the construction of new utilities on the above-described premises.

13. The City shall retain control of and provide a safe surrounding area for the existing shooting range and yard waste disposal site.

14. The City shall be responsible for and properly maintain all roadways and parking areas on the described premises. The Park District shall be responsible for all costs of construction and maintenance of any additional roads and parking areas that may hereafter be established.

15. The City shall be responsible for providing security lighting and its own utilities. The Park District will be responsible for utilities associated with Park operations.

16. The City shall retain control of all utilities easements and does hereby agree to repair or replace any Park development which may be damaged during the construction of new utilities on the above-described premises.

17. The City Public Works Director shall be the liaison between the City and the Park District.

18. The City and the Park District do agree to assist each other and provide necessary information and assistance for completion and filing of grants for the development of described premises.

19. This Lease shall inure to the benefit and bind the parties hereto and their successors.

20. This document contains the entire agreement of the parties hereto and only by mutual agreement and consent may this Lease be changed by a written agreement between the two parties.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement the dates set forth opposite their signatures.

LESSOR: CITY OF WATERLOO, ILLINOIS,
a municipal corporation

BY: Robert C. Krump DATE: 2/23/98
ROBERT C. KRUMP, Mayor

ATTESTED: Kimberly A. Polacek
KIMBERLY POLACEK, City Clerk

LESSEE: WATERLOO PARK DISTRICT,
a municipal corporation

BY: Steven P. Goessling DATE: 3-11-98
STEVEN P. GOESSLING, President

ATTESTED: Victor Sondag
VICTOR SONDAG, Secretary