

**MINUTES OF THE  
CITY COUNCIL MEETING  
MAY 06, 2024**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
The Mayor stated he would be moving the 'Presentation of Life-Saving Award' from Agenda Item 7G(2) to Agenda Item 7E - Report of Chief of Police.
5. Approval of Minutes as Written or Amended.
  - A. Approval of the April 15, 2024 City Council Meeting Minutes.  
Motion made by Alderman Row and seconded by Alderman Matt Buettner to approve the April 15, 2024, City Council Meeting Minutes as presented.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
  - B. Approval of the May 02, 2024 Special City Council Meeting Minutes.  
Motion made by Alderman Most and seconded by Alderman Vogt to approve the May 02, 2024, City Council Meeting Minutes as presented.  
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
    1. Annual Police Pension Fund Report.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Row to approve the Treasurer's Annual Police Pension Fund Report.  
Motion passed with a unanimous voice vote.
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Director of Public Works.  
Weather permitting, the bowl of the water tower is scheduled to be raised and set in place on May 15, 2024.
  - E. Report of Chief of Police.
    1. Presentation of Life-Saving Award to Officer Mike Benda.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    1. Swearing-In of New Police Officer Chad Harris.
    2. Appointment of Lauren Voelker to the Waterloo Police Board of Commissioners for a Three- Year Term to Expire May 01, 2027.  
The appointment was approved unanimously with Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting 'aye'.
    3. Beautification Check Presentation to Salt + Honey Bistro and Event Space in the Amount of \$15,000.00.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen. None.
11. Unfinished Business. None.

12. Miscellaneous Business.

- A. Consideration and Action on Warrant No. 637.  
Motion made by Alderman Matt Buettner and seconded by Alderman Trantham to approve Warrant No. 637.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
- B. Consideration and Action on Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term of May 01, 2024 through April 30, 2025 for a cost of \$2,499.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Discover Downstate Illinois).  
Motion made by Alderman Row and seconded by Alderman Most to approve the Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term of May 01, 2024 through April 30, 2025 for a cost of \$2,499.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Discover Downstate Illinois).  
Comments: CTM Media Group distributes our brochures to various locations to promote Waterloo as an area attraction.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
- C. Consideration and Action on Approval of 2024 Yearly Contract Renewal for the Babel Street Program in the amount of \$16,758.00 for the Waterloo Police Department.  
Motion made by Alderman Hopkins and seconded by Alderman Row on Approval of a 2024 Yearly Contract Renewal for the Babel Street Program in the amount of \$16,758.00 for the Waterloo Police Department.  
Comments: Chief Lane explained that Babel Street is an online social media monitoring service that is used to monitor publicly posted threats, disruptions, and targets to our community and schools.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- D. Consideration and Action on Approval of Purchase of a Matrice 30 Drone in the amount of \$10,978.00 from Fire Cam for the Waterloo Police Department.  
Motion made by Alderman Row and seconded by Alderman Hopkins to approve the Purchase of a Matrice 30 Drone in the amount of \$10,978.00 from Fire Cam for the Waterloo Police Department.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
- E. Consideration and Action on Approval of Purchase of a 2024 Police Interceptor Utility Vehicle in the amount of \$41,323.00 from Sutton Ford for the Waterloo Police Department.  
Motion made by Alderman Hopkins and seconded by Alderman Kyle Buettner to approve the Purchase of a 2024 Police Interceptor Utility Vehicle in the amount of \$41,323.00 from Sutton Ford for the Waterloo Police Department.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- F. Consideration and Action on Approval of Purchase of a 2024 Ford F-150 Pickup Truck in the amount of \$47,743.03 from Sunset Ford for the Waterloo Police Department.  
Motion made by Alderman Row and seconded by Alderman Trantham to approve the Purchase of a 2024 Ford F-150 Pickup Truck in the amount of \$47,743.03 from Sunset Ford for the Waterloo Police Department.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.

- G. Consideration and Action on Approval of Purchase of a Traffic Signal Controller Cabinet Replacement in the amount of \$28,137.50 from Electrico.  
Motion made by Alderman Hopkins and seconded by Alderman Most to approve the Purchase of a Traffic Signal Controller Cabinet Replacement in the amount of \$28,137.50 from Electrico.  
Comments: This is to replace the original traffic signal controller box near Rural King.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- H. Consideration and Action on Approval of Illiana Construction Co., DMS Contracting, Columbia Quarry Co., and Roger’s Ready Mix as low bidders from the Fiscal Year 2024 MFT Bid Opening as held on Tuesday, April 23, 2024 at 2:00 p.m.; and, Signing of the Acceptance of Proposals.  
Motion made by Alderman Hopkins and seconded by Alderman Vogt on Approval of Illiana Construction Co., DMS Contracting, Columbia Quarry Co., and Roger’s Ready Mix as low bidders from the Fiscal Year 2024 MFT Bid Opening as held on Tuesday, April 23, 2024 at 2:00 p.m.; and, Signing of the Acceptance of Proposals.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- I. Consideration and Action on Approval of the Revised Improvement Plans for Remlok Ph. VI.  
Motion made by Alderman Row and seconded by Alderman Most on Approval of the Revised Improvement Plans for Remlok Ph. VI.  
Comments: Mr. Dennis Brand, developer of the property, stated that two storm sewer inlets would be removed as they are deemed unnecessary, and the decision was made to use asphalt streets instead of concrete streets.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting ‘aye’.
- J. Consideration and Action on Special Event Permit Application from the Waterloo Chamber of Commerce for the 42nd Annual Porta Westfalica Festival to be held on Tuesday, June 18, 2024 from 4p.m. to 10 p.m., including the Street Closures of Main Street (between Mill and Third), Mill Street (between Main and Market), and Third Street (between Main and Market).  
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins on Approval of a Special Event Permit Application from the Waterloo Chamber of Commerce for the 42nd Annual Porta Westfalica Festival to be held on Tuesday, June 18, 2024 from 4p.m. to 10 p.m., including the Street Closures of Main Street (between Mill and Third), Mill Street (between Main and Market), and Third Street (between Main and Market).  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
- K. Consideration and Action on Non-Profit Grant Program Application from the Waterloo Sports Association in the Amount of \$5,000.00 for their Project, “Sun Shade/Net Installation.  
Motion made by Alderman Charron and seconded by Alderman Kyle Buettner on Approval of a Non-Profit Grant Program Application from the Waterloo Sports Association in the Amount of \$5,000.00 for their Project, “Sun Shade/Net Installation.  
Comments: The application was reviewed and received a favorable recommendation from the Non-Profit Grant Program.  
Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

- L. Consideration and Action on Non-Profit Grant Program Application from the Monroe County Historical Society / Bellefontaine House in the Amount of \$5,000.00 for their Project, “Shutter Project”.  
Motion made by Alderman Hopkins and seconded by Alderman Charron on Approval of a Non-Profit Grant Program Application from the Monroe County Historical Society / Bellefontaine House in the Amount of \$5,000.00 for their Project, “Shutter Project”.  
Comments: The application was reviewed and received a favorable recommendation from the Non-Profit Grant Program  
Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
- M. Consideration and Action on Approval of the AFSCME Contract.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Vogt on Approval of the AFSCME Contract.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
**Alderman Row** thanked the Mayor for all his work on the AFSCME contract.  
**Mayor Darter** commented that tonight marked his first anniversary in office. He added that it has been a great experience and that he has a very good council to work with. The City is moving in a great direction and there is a lot to look forward to.
14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Vogt.  
Motion passed with a unanimous voice vote.  
Mayor Darter adjourned the meeting at 7:54 p.m.

**Minutes respectively submitted by Mechelle Childers – City Clerk**