

**MINUTES OF THE  
CITY COUNCIL MEETING  
JULY 01, 2024**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Trantham, Charron, Row, and Most.  
Absent: Hopkins and Kyle Buettner.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor.  
The Mayor announced he was withdrawing Agenda Item 7G(7) – Waterloo Beautification Check Presentation in the Amount of \$13,270.14 to Groves Investments for Property Located at 404 W. Third Street. The decision to withdraw is a result of Mr. Groves’ unavailability at this evening’s meeting.
5. Approval of Minutes as Written or Amended.  
Approval of the June 17, 2024, City Council Meeting Minutes. Motion made by Alderman Most and seconded by Alderman Matt Buettner to approve the June 17, 2024, City Council Meeting Minutes. Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Trantham, Charron, and Row voting ‘aye’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector. No report.
  - B. Report of Treasurer. No report.
  - C. Report of Subdivision and Zoning Administrator. No report.
  - D. Report of Director of Public Works. The traffic light controller box at Rural King will be upgraded on July 03, 2024.
  - E. Report of Deputy Chief of Police. No report.
  - F. Report of City Attorney. No report.
  - G. Report and Communication by Mayor.
    1. Appointment of Ms. Roberta Rohwedder as the Building Official effective July 08, 2024. Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting ‘aye’.
    2. Re-Appointment of Phillip Kelley to the Library Board for a Three-Year Term to Expire 06-30-27. Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting ‘aye’.
    3. Re-Appointment of Kenneth Perkins to the Library Board for a Three-Year Term to Expire 06-30-27. Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting ‘aye’.
    4. Re-Appointment of Rita Trantham to the Library Board for a Three-Year Term to Expire 06-30-27. Consent was approved with Aldermen Vogt, Matt Buettner, Charron, Row, and Most voting ‘aye’. Alderman Trantham abstained.
    5. Presentation of Certificate of Commendation to Kyle Kern for his Third-Place Finish in the 3200-Meter Run at the IHSA Boys State Track Meet.
    6. Non-Profit Grant Program Check Presentation to the History Museum of Monroe County in the Amount of \$5,000.00 for their Project, “Retaining Wall Replacement”.
    7. Waterloo Beautification Check Presentation in the Amount of \$13,270.14 to Groves Investments for Property Located at 404 W. Third Street. Item was withdrawn from the agenda.
8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen. None.
11. Unfinished Business. None.

12. Miscellaneous Business.

A. Consideration and Action on Warrant No. 639.

Motion made by Alderman Row and seconded by Alderman Vogt to approve Warrant No. 639. Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting ‘aye’.

B. Consideration and Action on Platinum Level Sponsorship of Songs4Soldiers Benefit Concert at a Cost of \$4,000.00 to be Paid from the Hotel / Motel Tax Fund

Motion made by Alderman Most and seconded by Alderman Charron to approve a Platinum Level Sponsorship for the Songs4Soldiers Benefit Concert at a Cost of \$4,000.00 to be Paid from the Hotel / Motel Tax Fund.

The Aldermen voted as follows:

AYE – Most, Vogt, Matt Buettner, Trantham, and Charron.

NAY – None.

ABSTAIN – Row.

ABSENT – Hopkins and Kyle Buettner.

Motion Passed by a vote of 5/0/1/2.

C. Consideration and Action on Approval of a Waterloo Beautification Grant Application from Three Tails Parlor & Pantry located at 401 W. Third Street.

Motion made by Alderman Charron and seconded by Alderman Matt Buettner on approval of a Waterloo Beautification Grant Application from Three Tails Parlor & Pantry located at 401 W. Third Street. Motion passed unanimously with Aldermen Charron, Row, Most, Vogt, Matt Buettner, and Trantham voting ‘aye’.

D. Consideration and Action on Approval of a Waterloo Beautification Grant Application from Groves Investments Co. for property located at 101 N. Market Street.

Motion made by Alderman Charron and seconded by Alderman Matt Buettner on approval of a Waterloo Beautification Grant Application from Groves Investments Co. for property located at 101 N. Market Street. Motion passed unanimously with Aldermen Charron, Row, Most, Vogt, Matt Buettner, and Trantham voting ‘aye’.

E. Consideration and Action on Approval of a Waterloo Beautification Grant Application from Groves Investments Co. for property located at 120 N. Main Street.

Motion made by Alderman Charron and seconded by Alderman Most on approval of a Waterloo Beautification Grant Application from Groves Investments Co. for property located at 120 N. Main Street. Motion passed unanimously with Aldermen Charron, Row, Most, Vogt, Matt Buettner, and Trantham voting ‘aye’.

F. Consideration and Action on Approval of Rooters Asphalt as Low Bidder in the Amount of \$281,630.26 for the Columbia Avenue Resurfacing Bid as held on June 26, 2024, at 1:00 p.m.

Motion made by Alderman Vogt and seconded by Alderman Row on approval of Rooters Asphalt as Low Bidder in the Amount of \$281,630.26 for the Columbia Avenue Resurfacing Bid as held on June 26, 2024, at 1:00 p.m.

Comments: The Director of Public Works stated the work is six to eight weeks out, and he did receive verbal approval for the Gibault easements, but nothing in writing.

Motion passed unanimously with Aldermen Vogt, Matt Buettner, Trantham, Charron, Row, and Most voting ‘aye’.

G. Consideration and Action on Approval of a Special Use Permit Application from SBA Towers X LLC to Allow a Communication Tower at the Southwest Corner of Walmart (961 North Market Street).

Motion made by Alderman Row and seconded by Alderman Vogt on approval of a Special Use Permit Application from SBA Towers X LLC to Allow a Communication Tower at the Southwest Corner of Walmart (961 North Market Street).

Comments: The Zoning Administrator mentioned that the Special Use Permit followed the proper protocol, and only received opposition from a few neighboring individuals. Mr. Tony Dawson, KCI Technologies, Inc., was present to speak on behalf of this Special Use Permit which was filed by SBA Communication, the tower owner and petitioner. Mr. Dawson explained the selection of this specific parcel, which was chosen based on the need for minimal intrusion while ensuring adequate coverage.

Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Trantham, and Charron voting ‘aye’.

H. Consideration and Action on Executive Session for the Discussion of Contract Negotiations as per 5 ILCS 120/2(c)(2).

Motion to move into Executive Session made by Alderman Most and seconded by Alderman Vogt. Motion passed with a unanimous voice vote.

Entered Executive Session at 7:47 p.m.

Adjourned Executive Session at 8:00 p.m.

Motion to Resume Session made by Alderman Vogt and seconded by Alderman Matt Buettner.

Motion passed with a unanimous voice vote.

Return to regular session at 8:00 p.m.

I. Consideration and Action on Approval of the IBEW Labor Contract.

Motion made by Alderman Matt Buettner and seconded by Alderman Row on approval of the IBEW Labor Contract.

Comments: The contract is valid for the period starting January 01, 2024 and ending December 31, 2026.

Motion passed unanimously with Aldermen Matt Buettner, Trantham, Charron, Row, Most, and Vogt voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Alderman Most** extended his appreciation to the electric crew for their quick repair in replacing a utility pole that recently caught fire.

**Mayor Darter** welcomed Ms. Roberta Rohwedder as the new ‘Building Official’ effective July 08, 2024.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Most.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 8:02 p.m.

**Minutes respectfully submitted by Mechelle Childers – City Clerk**