

**MINUTES OF THE  
CITY COUNCIL MEETING  
FEBRUARY 18, 2025**

1. The meeting was called to order by Mayor Darter at 7:30 p.m.
2. The following Aldermen were present: Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most.
3. Pledge of Allegiance led by Mayor Stan Darter.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.  
Approval of the February 03, 2025, City Council Meeting Minutes.  
Motion made by Alderman Vogt and seconded by Alderman Row to approve the February 03, 2025 City Council Meeting Minutes as presented.  
Motion passed unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting 'aye'.
6. Petitions by Citizens on Non-Agenda Items.  
Mr. Scot Luchtefeld addressed the Council, inquiring if the City would approve the operation of the treatment plant with CERTOP for the next year. Mayor Darter stated that approval of the contract was on this evening's agenda and that it was only valid until the end of this year. As a follow-up question, Mr. Luchtefeld inquired about the CERTOP's monthly payment and how many hours they work each month. Mayor Darter stated the contract is for \$9,500 per month, regardless of the number of hours required to complete the job. Mr. Luchtefeld then asked about CERTOP's job responsibilities, and Mayor Darter responded that the duties were specified in the contract. Lastly, Mr. Luchtefeld asked how to read/interpret the water reports available on the city website. He was referred to the Illinois EPA, which provides the reports.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Treasurer.  
The Treasurer Report is in the packet.  
Motion to accept the Treasurer Report was made by Alderman Most and seconded by Alderman Matt Buettner.  
Motion passed unanimously with Aldermen Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, and Row voting 'aye'.
  - B. Report of Collector.  
The Collection Report is in the packet.  
Motion to accept the Collection Report was made by Alderman Row and seconded by Alderman Charron.  
Motion passed unanimously with Aldermen Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, Charron, and Kyle Buettner voting 'aye'.
  - C. Report of Building Inspector / Code Administrator. The report is in the packet.
  - D. Report of Subdivision and Zoning Administrator. The report is in the packet.
  - E. Report of Deputy Director of Public Works. No report.
  - F. Report of Director of Public Works.
    - Last Sunday, the Street Department used 90 tons of salt on the streets, and the crews are scheduled to begin snow removal operations early tomorrow morning.
    - The city webpage now provides hyperlinks to IEPA's website for our water sample reports and monthly operating logs.
  - G. Report of Chief of Police. No report.
  - H. Report of City Attorney. No report.
  - I. Report and Communication by Mayor.
    1. Appointment of Mrs. Trisha Hoagland as Human Resources Coordinator effective March 3, 2025.  
Consent was approved unanimously with Aldermen Vogt, Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, and Most voting 'aye'.

8. Report of Standing Committees. None.
9. Report of Special Committees. None.
10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Resolution No. 25-04 Approving the Signing of “Addendum 1 of 1” for a Contract between the City of Waterloo, IL and CERTOP, Inc. for Operation, Maintenance and Management of the Water Supply, Treatment and Storage Facilities for a term now set to expire December 31, 2025.

Motion made by Alderman Kyle Buettner and seconded by Alderman Vogt to accept Resolution No. 25-04 to approve the Signing of “Addendum 1 of 1” for a Contract between the City of Waterloo, IL and CERTOP, Inc. for Operation, Maintenance and Management of the Water Supply, Treatment and Storage Facilities for a term now set to expire December 31, 2025.

Motion passed unanimously with Aldermen Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, Trantham, and Charron voting ‘aye’.
  - B. Consideration and Action on Resolution No. 25-05 Approving MFT Maintenance for Fiscal Year 2025-2026 in the amount of \$510,000.00.

Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins to accept Resolution No. 25-05 on Approving MFT Maintenance for Fiscal Year 2025-2026 in the amount of \$510,000.00.

Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, and Vogt voting ‘aye’.
11. Unfinished Business. None.
12. Miscellaneous Business.
  - A. Consideration and Action on Ad to be placed in the Tourism Times Spring / Summer Issue in the amount of \$700.00 to be paid out of the Hotel / Motel Tax Fund.

Motion made by Alderman Charron and seconded by Alderman Most for Approval on an Ad to be placed in the Tourism Times Spring / Summer Issue in the amount of \$700.00 to be paid out of the Hotel / Motel Tax Fund.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.
  - B. Consideration and Action on a Special Event Permit Application from the Monroe County Arts Alliance for their 4th Annual Chalk-A-Lot Event to be held on Saturday, September 13, 2025, 8:00 a.m. to 5:00 p.m., including the closure of Mill Street between Main and Market (including side alley) beginning on Friday, September 12, 2025 at 5:00 p.m. for set-up until Sunday, September 14, 2025 at 5:00 p.m. for viewing.

Motion made by Alderman Hopkins and seconded by Alderman Vogt on Approval of a Special Event Permit Application from the Monroe County Arts Alliance for their 4th Annual Chalk-A-Lot Event to be held on Saturday, September 13, 2025, 8:00 a.m. to 5:00 p.m., including the closure of Mill Street between Main and Market (including side alley) beginning on Friday, September 12, 2025 at 5:00 p.m. for set-up until Sunday, September 14, 2025 at 5:00 p.m. for viewing.

Motion passed unanimously with Aldermen Hopkins, Trantham, Charron, Kyle Buettner, Row, Most, Vogt, and Matt Buettner voting ‘aye’.
  - C. Consideration and Action on Approval of a Special Event Permit Application from the Monroe County Farmer’s Market for St. Patrick’s Day Winter Market to be held on March 15, 2025, from 7:00 a.m. to 1:00 p.m., including the closure of Mill Street between Market and Main.

Motion made by Alderman Charron and seconded by Alderman Row on Approval of a Special Event Permit Application from the Monroe County Farmer’s Market for St. Patrick’s Day Winter Market to be held on March 15, 2025, from 7:00 a.m. to 1:00 p.m., including the closure of Mill Street between Market and Main.

Motion passed unanimously with Aldermen Charron, Kyle Buettner, Row, Most, Vogt, Matt Buettner, Hopkins, and Trantham voting ‘aye’.

13. Discussion of Matters by Council Members Arising After Agenda Deadline.

**Alderman Vogt** inquired about providing assistance to the library given that the library is closed due to a lack of heat and considering the library receives a portion of the City's tax assessments. Alderwoman Charron, the Library City Liaison, stated that the library has sought assistance, is currently looking for industrial heaters as a temporary solution, and is working on getting the heating repaired, although it will take several weeks. Alderman Vogt also stated it was commendable that the City publishes daily water reports on its website.

**Alderman Hopkins** congratulated and welcomed Mrs. Trisha Hoagland as Human Resources Coordinator.

**Alderman Most** expressed his gratitude to the street crews for their snow removal efforts.

14. Motion to Adjourn made by Alderman Vogt and seconded by Alderman Hopkins.

Motion passed with a unanimous voice vote.

Mayor Darter adjourned the meeting at 7:44 p.m.

**Minutes submitted by Mechelle Childers – City Clerk**