

**MINUTES OF THE  
CITY COUNCIL MEETING  
APRIL 18, 2022**

1. The meeting was called to order by Mayor Smith at 7:30 p.m.
2. The following Aldermen were present: Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller.
3. Pledge of Allegiance led by Mayor Tom Smith.
4. Correction or Withdrawal of Agenda Items by Sponsor. None.
5. Approval of Minutes as Written or Amended.
  - A. Approval of Public Hearing Minutes from 04-04-22.

Motion made by Alderman Row and seconded by Alderman Kyle Buettner to approve the Public Hearing Minutes from 04-04-22.  
Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
  - B. Approval of City Council Meeting Minutes from 04-04-22.

Motion made by Alderman Heller and seconded by Alderman Darter to approve the City Council Meeting Minutes from 04-04-22. Motion passed unanimously with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
6. Petitions by Citizens on Non-Agenda Items. None.
7. Reports and Communications from the Mayor and other City Officers.
  - A. Report of Collector.

The report is in the packet.  
Motion to accept the Collection Report was made by Alderman Notheisen and seconded by Alderman Matt Buettner. Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
  - B. Report of Treasurer.

The report is in the packet.  
Motion to accept the Treasurer Report was made by Alderman Row and seconded by Alderman Darter. Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
  - C. Report of Subdivision and Zoning Administrator.

The report is in the packet.
  - D. Report of Building Inspector / Code Administrator.

The report is in the packet.
  - E. Report of Director of Public Works. No report.
  - F. Report of Chief of Police. No report.
  - G. Report of City Attorney. No report.
  - H. Report and Communication by Mayor.
    1. Certificate of Commendation to WJHS Volleyball Squad for their First Place Finish at the ISJHSAA Class L State Volleyball Tournament.
8. Report of Standing Committees. No report.
9. Report of Special Committees. No report.

10. Presentation of Communications, Petitions, Resolutions, Orders and Ordinances by Aldermen.
  - A. Consideration and Action on Ordinance No. 1847 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2022 through April 30, 2023.

Motion made by Alderman Notheisen and seconded by Alderman Matt Buettner on approving Ordinance No. 1847 Adopting the Annual Budget for the City of Waterloo, Illinois for the Fiscal Year of May 01, 2022 through April 30, 2023.  
Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
  - B. Consideration and Action on Resolution No. 22-05 Authorizing the Execution of an Annual Managed IT Services Agreement for Network Technology Support, including an Addendum for Scheduled On-Site Services, between the City of Waterloo, IL and the REJIS Commission for a One-Year Term Beginning May 01, 2022 through April 30, 2023.

Motion made by Alderman Darter and seconded by Alderman Heller on approving Resolution No. 22-05 Authorizing the Execution of an Annual Managed IT Services Agreement for Network Technology Support, including an Addendum for Scheduled On-Site Services, between the City of Waterloo, IL and the REJIS Commission for a One-Year Term Beginning May 01, 2022 through April 30, 2023.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting ‘yea’.
11. Unfinished Business. None.
12. Miscellaneous Business.
  - A. Consideration and Action on Increase in Monthly Household Charge for Trash Pickup to \$16.78 (includes a \$0.50 Recycling Surcharge).

Motion made by Alderman Kyle Buettner and seconded by Alderman Heller to approve an Increase in Monthly Household Charge for Trash Pickup to \$16.78 (includes a \$0.50 Recycling Surcharge).  
Alderman Kyle Buettner mentioned that the 2.5% increase was not the maximum Reliable Sanitation could have requested per the contract.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham and Darter voting ‘yea’.
  - B. Consideration and Action on Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term of May 01, 2022 through April 30, 2023 for a cost of \$2,397.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Tourism Bureau of Illinois South).

Motion made by Alderman Heller and seconded by Alderman Row on approving a Renewal of the CTM Media Group St. Louis Local & Attractions 12-Month Distribution Program, term of May 01, 2022 through April 30, 2023 for a cost of \$2,397.00 to be paid out of the Hotel / Motel Tax Fund (15% discount received through membership with Tourism Bureau of Illinois South).  
Motion passed unanimously with Aldermen Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner and Row voting ‘yea’.
  - C. Consideration and Action on a Special Event Permit Application from Crafted in the Loo for their “Make & Take” Event to include a Pop-Up Coffee Bar at 111 N. Main Street, on May 07, 2022, 9 a.m. to 2 p.m., with the closure of two front parking spaces at that location.

Motion made by Alderman Darter and seconded by Alderman Notheisen on approval of a Special Event Permit Application from Crafted in the Loo for their “Make & Take” Event to include a Pop-Up Coffee Bar at 111 N. Main Street, on May 07, 2022, 9 a.m. to 2 p.m., with the closure of two front parking spaces at that location.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting ‘yea’.

- D. Consideration and Action on a Special Event Permit Application from Philomena & Ruth and Piehard for an Anniversary Celebration at 118 and 124 W. Mill Street, to be held on May 07, 2022, 12 p.m. to 7 p.m., with the closure of the front parking spaces at their locations.  
Motion made by Alderman Kyle Buettner and seconded by Alderman Darter on approval of a Special Event Permit Application from Philomena & Ruth and Piehard for an Anniversary Celebration at 118 and 124 W. Mill Street, to be held on May 07, 2022, 12 p.m. to 7 p.m., with the closure of the front parking spaces at their locations.  
Motion passed unanimously with Aldermen Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham and Darter voting ‘yea’.
- E. Consideration and Action on a Special Event Permit Application from the City of Waterloo for the First Responder Memorial Dedication to be held at Zimmer Park on May 07, 2022 from 8 a.m. to 11 a.m., with the closure of Rogers Street from Covington to Hannah.  
Motion made by Alderman Darter and seconded by Alderman Row on approval of a Special Event Permit Application from the City of Waterloo for the First Responder Memorial Dedication to be held at Zimmer Park on May 07, 2022 from 8 a.m. to 11 a.m., with the closure of Rogers Street from Covington to Hannah.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller, Notheisen, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- F. Consideration and Action on Approval of Roger’s Ready Mix, Christ Brothers Asphalt, Don Anderson Co., Inc., and DMS Contracting as low bidders for the Fiscal Year 2023 MFT Bid Opening as held on Wednesday, March 30, 2022 at 9:30 a.m.; and, Signing of the Acceptance of Proposals.  
Motion made by Alderman Notheisen and seconded by Alderman Heller on approval of Roger’s Ready Mix, Christ Brothers Asphalt, Don Anderson Co., Inc., and DMS Contracting as low bidders for the Fiscal Year 2023 MFT Bid Opening as held on Wednesday, March 30, 2022 at 9:30 a.m.; and, Signing of the Acceptance of Proposals.  
Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.
- G. Consideration and Action on Approval of Huebner Concrete Contracting Inc. as low bidder, in the amount of \$170,666.50, for the 2022 Street, Curb & Sidewalk Improvement Program.  
Motion made by Alderman Row and seconded by Alderman Hopkins on approval of Huebner Concrete Contracting Inc. as low bidder, in the amount of \$170,666.50, for the 2022 Street, Curb & Sidewalk Improvement Program.  
Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
- H. Consideration and Action on Approval of Rooter’s American Asphalt as low bidder, in the amount of \$395,767.96 (bid amount of \$359,789.05 + 10% contingency), for the Veteran’s Drive / Grand to N. Library / Veteran’s to Columbia Street Project.  
Motion made by Alderman Darter and seconded by Alderman Hopkins on approval of Rooter’s American Asphalt as low bidder, in the amount of \$395,767.96 (bid amount of \$359,789.05 + 10% contingency), for the Veteran’s Drive / Grand to N. Library / Veteran’s to Columbia Street Project.  
Motion passed unanimously with Aldermen Darter, Kyle Buettner, Row, Heller Notheisen, Matt Buettner, Hopkins and Trantham voting ‘yea’.
- I. Consideration and Action on Approval of Baxmeyer Construction as low bidder, in the amount of \$831,466.90 (bid amount of \$755,879.00 + 10% contingency), for the Morrison Avenue Project.  
Motion made by Alderman Notheisen and seconded by Alderman Heller on approval of Baxmeyer Construction as low bidder, in the amount of \$831,466.90 (bid amount of \$755,879.00 + 10% contingency), for the Morrison Avenue Project.  
Motion passed unanimously with Aldermen Notheisen, Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row and Heller voting ‘yea’.

- J. Consideration and Action on Approval of Equipment Pro, Inc. with the low estimate of \$40,702.70, for the Replacement of an 85HP Pump at the West Plant Lift Station (old sewer plant location).  
Motion made by Alderman Row and seconded by Alderman Heller on approval of Equipment Pro, Inc. with the low estimate of \$40,702.70, for the Replacement of an 85HP Pump at the West Plant Lift Station (old sewer plant location).  
Motion passed unanimously with Aldermen Row, Heller, Notheisen, Matt Buettner, Hopkins, Trantham, Darter and Kyle Buettner voting ‘yea’.
- K. Consideration and Action on Approval of Bid Proposal for Culvert Lining in the amount of \$22,055.00 from Midwest Municipal Supply.  
Motion made by Alderman Matt Buettner and seconded by Alderman Hopkins on approval of Bid Proposal for Culvert Lining in the amount of \$22,055.00 from Midwest Municipal Supply.  
Motion passed unanimously with Aldermen Matt Buettner, Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller and Notheisen voting ‘yea’.
- L. Consideration and Action on Approval of the Remington Ridge, Phase 3, Preliminary Plat.  
Motion made by Alderman Hopkins and seconded by Alderman Row on approval of the Remington Ridge, Phase 3, Preliminary Plat.  
Motion passed unanimously with Aldermen Hopkins, Trantham, Darter, Kyle Buettner, Row, Heller, Notheisen and Matt Buettner voting ‘yea’.
13. Discussion of Matters by Council Members Arising After Agenda Deadline.  
**Alderman Hopkins** extended his sincere thanks to everyone for attending Trooper Nick Hopkins Memorial Highway Dedication.  
  
**Mayor Smith** asked Tim Birk to pass along his thanks for the great job the crew did in filling potholes and to pass his thanks and appreciation to the Line Crew as today is National Lineman Appreciation Day. The Mayor also expressed his thanks to Tim’s crews for getting the Business Banners installed so quickly. Lastly, the Mayor extended his thanks to everyone who attended Trooper Nick Hopkins’ Dedication Ceremony.
14. Motion to Adjourn made by Alderman Kyle Buettner and seconded by Alderman Matt Buettner. Motion passed with a unanimous voice vote. Mayor Smith adjourned the meeting at 7:51 p.m.

**Mechelle Childers - City Clerk**